

ADDRESS: **Local Agency Formation Commission of Los Angeles County**
80 South Lake Avenue, Suite 870
Pasadena, CA 91101

PHONE: (626) 204-6500

Enterprise System Catalog:

JUNE 28, 2016

VENDOR AND PRODUCT: **ESRI, ArcMap**

SYSTEM PURPOSE: Maintains mapping GIS data

CATEGORIES/TYPES OF DATA: Geographic map application workspace

DEPT./PRIMARY CUSTODIAN: GIS/Mapping Technician

FREQUENCY OF COLLECTION: As needed

FREQUENCY OF UPDATE: As needed

VENDOR AND PRODUCT: **ESRI, ArcCatalog**

SYSTEM PURPOSE: Stores and adjusts GIS files

CATEGORIES/TYPES OF DATA: Geographic Map Layer Database

DEPT./PRIMARY CUSTODIAN: GIS/ Mapping Technician

FREQUENCY OF COLLECTION: As needed

FREQUENCY OF UPDATE: As needed

VENDOR AND PRODUCT: **CoreLogic, Metroscan**

SYSTEM PURPOSE: Creates mailing lists for notices that are mailed to the public

CATEGORIES/TYPES OF DATA: Database of residential, commercial, industrial and vacant property

DEPT./PRIMARY CUSTODIAN: Government Analysts

FREQUENCY OF COLLECTION: As needed

FREQUENCY OF UPDATE: As needed

VENDOR AND PRODUCT: **BlueHost, BlueHost**

SYSTEM PURPOSE: Website host, ftp/web server

CATEGORIES/TYPES OF DATA: Web hosting

DEPT./PRIMARY CUSTODIAN: Technology services

FREQUENCY OF COLLECTION: As needed

FREQUENCY OF UPDATE: As needed

ALTERNATIVE NAME: **Website content**

SYSTEM PURPOSE: Website content management system

CATEGORIES/TYPES OF DATA: Documents that are accessed through website links

DEPT./PRIMARY CUSTODIAN: Technology services/Web administrator

FREQUENCY OF COLLECTION: As needed

FREQUENCY OF UPDATE: As needed

VENDOR AND PRODUCT: **ECS Imaging, LaserFiche**

SYSTEM PURPOSE: Document repository

CATEGORIES/TYPES OF DATA: Historical LAFCO information storage; project documents, commission documents, administrative, financial, policies, miscellaneous

DEPT./PRIMARY CUSTODIAN: Administrative Clerk

FREQUENCY OF COLLECTION: As needed

FREQUENCY OF UPDATE: As needed

VENDOR AND PRODUCT: **Intuit, QuickBooks**

SYSTEM PURPOSE: Accounting Software

CATEGORIES/TYPES OF DATA: Historical invoice and payment information

DEPT./PRIMARY CUSTODIAN: Deputy Executive Officer

FREQUENCY OF COLLECTION: As needed

FREQUENCY OF UPDATE: As needed

VENDOR AND PRODUCT: **Microsoft Office Suite, , Word, Excel, PowerPoint, Access, Outlook, Publisher**

SYSTEM PURPOSE: Administrative documents

CATEGORIES/TYPES OF DATA: Agendas/minutes, procedures, application forms, project database, project hours/applicant fees, inventory of local agencies, presentations, electronic mail system, etc.

DEPT./PRIMARY CUSTODIAN: Los Angeles LAFCO

FREQUENCY OF COLLECTION: As needed

FREQUENCY OF UPDATE: As needed

VENDOR AND PRODUCT: **Adobe, Acrobat**

SYSTEM PURPOSE: Portable document format (pdf) document and website updates

CATEGORIES/TYPES OF DATA: All documents posted on the website: Meeting materials, project information, policies, municipal service reviews, maps, etc.

DEPT./PRIMARY CUSTODIAN: Los Angeles LAFCO

FREQUENCY OF COLLECTION: As needed

FREQUENCY OF UPDATE: As needed



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