

Voting Members

Donald Dear
Chair

Gerald McCallum
1st Vice-Chair

Margaret Finlay
2nd Vice-Chair

Kathryn Barger
John Lee
Robert Lewis
John Mirisch
Holly Mitchell
Francine Oschin

Alternate Members

Anthony Bell
Michael Davitt
Hilda Solis
Vacant
(City of Los Angeles)
Vacant
(Public Member)
Vacant
(Special District Member)

Staff

Paul Novak
Executive Officer

Adriana Romo
Deputy Executive Officer

Amber De La Torre
Doug Dorado
Adriana Flores
Taylor Morris
Alisha O'Brien

80 South Lake Avenue
Suite 870
Pasadena, CA 91101
Phone: 626.204.6500
Fax: 626.204.6507

www.lalafco.org

LIVE VIRTUAL COMMISSION MEETING

LOCAL AGENCY FORMATION COMMISSION

Wednesday, October 11th, 2023
9:00 a.m.

Room 381-B
Kenneth Hahn Hall of Administration
500 West Temple Street, Los Angeles 90012

Entrance to the Commission Meetings requires entry through security screening at any of the public entrances to the Kenneth Hahn Hall of Administration (KHHA):

- 500 West Temple Street (third floor of KHHA)
- 225 N. Hill Street (first floor of KHHA)
- 222 N. Grand Avenue (fourth floor of KHHA)
- Civic Mall/ Grand Park, between KHHA and the Civil Court Building (second floor of the KHHA)

Entrance through any other exterior door of the KHHA is prohibited (all other entrances are locked) due to County of Los Angeles security restrictions.

A person with a disability may contact the LAFCO office at (626)204-6500 at least 72 hours before the scheduled meeting to request receipt of an agenda in an alternative format or to request disability-related accommodations, including auxiliary aids or services in order to participate in the public meeting. Later requests will be accommodated to the extent feasible.

This meeting is also available for members of the public to attend virtually by phone or web access as follows:

FOR MEMBERS OF THE PUBLIC

TO LISTEN BY TELEPHONE AND PROVIDE PUBLIC COMMENT

DIAL:

1-213-306-3065

Access Code: 2594-591-2204 (English)

Password: 782542

OR TO LISTEN VIA WEB AND PROVIDE COMMENT:

<https://lacountyboardofsupervisors.webex.com/lacountyboardofsupervisors/j.php?MTID=mc5f457873562a913da1538c5a023d7f3>

Password: public

TO PROVIDE WRITTEN PUBLIC COMMENT: Any interested person may submit written opposition or comments by email at info@lalafco.org prior to the conclusion of the Commission Meeting or by mail to the LAFCO Office at 80 S. Lake Avenue, Suite 870, Pasadena, CA 91101, no later than 5:00 p.m. on the business day preceding the date set for hearing/proceedings in order to be deemed timely and to be considered by the Commission.

The entire agenda package and any meeting related writings or documents provided to a majority of the Commissioners after distribution of the agenda package, unless exempt from disclosure pursuant to California Law, are available at www.lalafco.org

1. **CALL MEETING TO ORDER**
 - a. Commissioner(s) request to participate remotely pursuant to Government Code § 54953.(f)(2):
2. **PLEDGE OF ALLEGIANCE WILL BE LED BY CHAIR DEAR**
3. **DISCLOSURE OF CAMPAIGN CONTRIBUTION(S)**
4. **SWEARING-IN OF SPEAKER(S)**
5. **PUBLIC COMMENT**

This is the opportunity for members of the public to address the Commission on any items, including those items that are on the posted agenda, provided that the subject matter is within the jurisdiction of the Commission. Public comments are limited to three minutes.

6. **CONSENT ITEM(S)**

All matters are approved by one motion unless held by a Commissioner or member(s) of the public for discussion or separate action.

- a. Approve Minutes of September 13, 2023.
- b. Approve Operating Account Check Register for the month of September, 2023.
- c. Receive and file Update on Pending Proposals.
- d. Legislative Update
- e. Executive Officer's Written Report
- f. Information Item(s) – Government Code § 56751 (city proposal). (None.)
- g. Information Item(s) – Government Code § 56857 (district proposal). (None.)
- h. Miscellaneous Communications. (None.)

7. **PUBLIC HEARING(S)**

- a. None.

8. **PROTEST HEARING(S)**

- a. None.

9. **OTHER ITEMS**

- a. Potential Cancellation of the December 13, 2023 Meeting
- b. Proposed Commission Meeting Schedule for 2024
- c. FY 2022-23 Davis Farr Audit Planning letter to the Commission

10. **REQUESTED POSITION(S) ON LEGISLATION**

- a. None.

11. **COMMISSIONERS' REPORT**

Commissioners' questions for staff, announcements of upcoming events and opportunity for Commissioners to briefly report on their LAFCO-related activities since last meeting.

12. **EXECUTIVE OFFICER'S REPORT**

Executive Officer's announcement of upcoming events and brief report on activities of the Executive Officer since the last meeting.

13. **PUBLIC COMMENT**

This is the opportunity for members of the public to address the Commission on items not on the posted agenda, provided that the subject matter is within the jurisdiction of the Commission. Speakers are reminded of the three-minute time limitation.

14. **FUTURE MEETINGS**

November 8, 2023
December 13, 2023

15. **ADJOURNMENT**

LAFCO

Local Agency Formation Commission
for the County of Los Angeles

DRAFT

Voting Members

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1st Vice-Chair

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MINUTES OF THE LOCAL AGENCY FORMATION COMMISSION FOR THE COUNTY OF LOS ANGELES

September 13, 2023

Present:

Donald Dear, Chair

John Lee
Robert Lewis
Gerard McCallum
John Mirisch
Holly Mitchell

Anthony Bell, Alternate
Michael Davitt, Alternate

Paul Novak, Executive Officer
Tiffani Shin, Legal Counsel

Absent:

Kathryn Barger
Margaret Finlay
Francine Oschin

Hilda Solis, Alternate

Vacant:

City of Los Angeles, Alternate Member
Alternate General Public Member
Independent Special District, Alternate Member

1 CALL MEETING TO ORDER

The meeting was called to order at 9:07 a.m. as both an in-person and virtual meeting.

The following item was called up for consideration:

- a. Commissioners request to participate remotely pursuant to Government Code § 54953(f)(2):

(None).

2 PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chair Dear.

3 DISCLOSURE OF CAMPAIGN CONTRIBUTION(S)

The Executive Officer (EO) read an announcement, asking if any Commissioners had received a campaign contribution that would require disclosure or any other issue requiring recusal from any item on today's agenda (None).

ANNOUNCEMENT

The EO announced that the agenda for today's meeting was posted on the LAFCO website on Thursday, August 31, 2023; and posted at the Kenneth Hahn Hall of Administration on Friday, September 1, 2023; in accordance with State law.

4 SWEARING-IN OF SPEAKER(S)

The EO asked if any members of the audience planned to testify (None).

5 PUBLIC COMMENT

(None).

6 CONSENT ITEM(S)

The Commission took the following actions under Consent Item(s):

- a. Approved Minutes of August 9, 2023.
- b. Approved Operating Account Check Register for the month of August 2023.
- c. Received and filed update on Pending Proposals.

- d. Received and filed the Legislative Update.
- e. Received and filed the Executive Officer's Written Report.
- f. Information Item(s) – Government Code §§ 56751 (city proposal).
(None).
- g. Received and filed Information Item(s) – Government Code §§ 56857 (district proposal).
 - i. Annexation No. 2023-06 to the Los Angeles County Waterworks District No. 40, Antelope Valley.
- h. Miscellaneous Communications.
(None).

MOTION: Mirisch SECOND: Lewis APPROVED: 7-0-0
AYES: Bell (Alt. for Oschin), Davitt (Alt. for Finlay), Lee, Lewis, McCallum,
Mirisch, Dear
NOES: None.
ABSTAIN: None.
ABSENT: Barger, Finlay, Mitchell, Oschin

7 PUBLIC HEARING(S)

(None).

8 PROTEST HEARING(S)

(None).

9 OTHER ITEMS

The following item was called up for consideration:

- a. Annual Elections of Commission Officers.

The EO summarized the staff report concerning this item.

The Commission took the following actions:

- Nominated and elected Commissioner Dear to serve as LAFCO Chair for a term of one (1) year and until the election of a successor;

- Nominated and elected Commissioner McCallum to serve as LAFCO First Vice-Chair for a term of one (1) year and until the election of a successor; and
- Nominated and elected Commissioner Finlay to serve as LAFCO Second Vice-Chair for a term of one (1) year and until the election of a successor.

MOTION: Mirisch SECOND: Bell (Alt. for Oschin) APPROVED: 7-0-0
AYES: Bell (Alt. for Oschin), Davitt (Alt. for Finlay), Lee, Lewis, McCallum,
 Mirisch, Dear
NOES: None.
ABSTAIN: None.
ABSENT: Barger, Finlay, Mitchell, Oschin

[Commissioner Mitchell arrived at 9:13 a.m.]

9 OTHER ITEMS

The following item was called up for consideration:

- b. California Association of Local Agency Formation Commissions (CALAFCO) Annual Conference Voting Delegate.

The EO summarized the staff report on this item.

The Commission took the following actions:

- Designated Commissioner John Mirisch as the Commission's voting delegate; and
- Designated Executive Officer Paul Novak as the Commission's alternate voting delegate.

MOTION: McCallum SECOND: Lewis APPROVED: 8-0-0
AYES: Bell (Alt. for Oschin), Davitt (Alt. for Finlay), Lee, Lewis, McCallum,
 Mirisch, Mitchell, Dear
NOES: None.
ABSTAIN: None.
ABSENT: Barger, Finlay, Oschin

The Commission took the following action:

- Directed the voting and alternate delegate to support Jo MacKenzie, San Diego LAFCO (Incumbent) as the Southern Region's independent special district representative on the CALAFCO Board of Directors.

MOTION: McCallum SECOND: Mirisch APPROVED: 8-0-0
AYES: Bell (Alt. for Oschin), Davitt (Alt. for Finlay), Lee, Lewis, McCallum,
Mirisch, Mitchell, Dear
NOES: None.
ABSTAIN: None.
ABSENT: Barger, Finlay, Oschin

10 REQUESTED POSITION(S) ON LEGISLATION

(None).

11 COMMISSIONERS' REPORT

Commissioner Lewis asked when the next Southern Region California Local Agency Formation Commissions (CALAFCO) meeting will be held. The EO indicated that the next Southern Region CALAFCO meeting will be held at the 2023 CALAFCO Annual Conference in Monterey.

12 EXECUTIVE OFFICER'S REPORT

The EO indicated that the appointment for Alternate Special District Member has ended, and that staff provided each of the Commissioners the ballot that was recently sent to the independent special districts. The election concludes on October 30th, and a new Alternate Special District Member would sit at the November 8th Meeting.

The EO announced that Carole Suzuki (Legal Counsel) will be retiring from County service this October. Miguel Dager will be her successor.

The EO reported that Assembly Bill 399 was approved by the Assembly (the Commission is on record opposing AB 399). Chair Dear signed an opposition letter which will be sent to the Governor requesting a veto.

The EO noted that the Assembly approved AB 557, which extends certain teleconferencing provisions during a declared state of emergency. This bill is awaiting signature by the Governor.

13 PUBLIC COMMENT

(None).

14 FUTURE MEETINGS

October 11, 2023
November 8, 2023
December 13, 2023

15 ADJOURNMENT

Chair Dear adjourned the in-person and virtual meeting at 9:24 a.m.

Respectfully submitted,

Paul Novak, AICP
Executive Officer

11:45 AM

09/27/23

Accrual Basis

LA LAFCO

Register Report

September 2023

Type	Date	Num	Name	Paid Through	Amount	Balance
Sep 23						
Check	09/01/2023	DD	Paychex		-683.94	-683.94
Bill Pmt -Check	09/05/2023	11660	CTS Clouds LLC		-1,035.00	-1,718.94
Bill Pmt -Check	09/05/2023	11661	Los Angeles County...		-20.00	-1,738.94
Check	09/06/2023	WIRE	TRPF 80 South Lak...		-10,929.02	-12,667.96
Bill Pmt -Check	09/14/2023	11662	Wells Fargo-Elite C...		-261.43	-12,929.39
Bill Pmt -Check	09/14/2023	11663	Canon Financial Ser...		-615.34	-13,544.73
Bill Pmt -Check	09/14/2023	11664	Certified Records M...		-1,393.27	-14,938.00
Bill Pmt -Check	09/14/2023	11665	Charter Communica...		-447.90	-15,385.90
Bill Pmt -Check	09/14/2023	11666	FedEx		-38.05	-15,423.95
Bill Pmt -Check	09/14/2023	11667	LACERA-OPEB		-1,807.88	-17,231.83
Bill Pmt -Check	09/14/2023	11668	Los Angeles County...		-40.00	-17,271.83
Bill Pmt -Check	09/14/2023	11669	MetLife*		-903.00	-18,174.83
Bill Pmt -Check	09/14/2023	11670	Yvonne Green CPA		-550.00	-18,724.83
Check	09/14/2023	DD	Federal Tax Deposit		-6,597.32	-25,322.15
Check	09/14/2023	DD	State Income Tax		-1,855.23	-27,177.38
Check	09/15/2023	DD	Ambar De La Torre		-2,612.82	-29,790.20
Check	09/15/2023	DD	Douglass S Dorado		-3,792.80	-33,583.00
Check	09/15/2023	DD	Adriana L Flores		-1,311.76	-34,894.76
Check	09/15/2023	DD	Taylor J Morris		-2,496.03	-37,390.79
Check	09/15/2023	DD	Paul A Novak		-6,398.00	-43,788.79
Check	09/15/2023	DD	Alisha O'Brien		-2,794.79	-46,583.58
Check	09/15/2023	DD	Adriana Romo		-4,419.23	-51,002.81
Bill Pmt -Check	09/27/2023	11671	Allied Public Risk		-5,041.00	-56,043.81
Bill Pmt -Check	09/27/2023	11672	ATT		-271.29	-56,315.10
Bill Pmt -Check	09/27/2023	11673	FedEx		-22.76	-56,337.86
Bill Pmt -Check	09/27/2023	11674	FedEx		-54.82	-56,392.68
Bill Pmt -Check	09/27/2023	11675	LACERA		-21,268.51	-77,661.19
Bill Pmt -Check	09/27/2023	11676	Lagerlof, LLP		-66.78	-77,727.97
Bill Pmt -Check	09/27/2023	11677	Los Angeles County...		-20.00	-77,747.97
Bill Pmt -Check	09/27/2023	11678	ODP Business Solut...		-73.51	-77,821.48
Bill Pmt -Check	09/27/2023	11679	SDRMA		-281.77	-78,103.25
Bill Pmt -Check	09/27/2023	11680	SP Plus Corporation		-630.00	-78,733.25
Bill Pmt -Check	09/27/2023	11681	The Lincoln National		-345.44	-79,078.69
Check	09/29/2023	DD	Ambar De La Torre		-2,612.83	-81,691.52
Check	09/29/2023	DD	Douglass S Dorado		-3,792.80	-85,484.32
Check	09/29/2023	DD	Adriana L Flores		-1,311.76	-86,796.08
Check	09/29/2023	DD	Taylor J Morris		-2,496.03	-89,292.11
Check	09/29/2023	DD	Paul A Novak		-6,329.34	-95,621.45
Check	09/29/2023	DD	Alisha O'Brien		-2,794.80	-98,416.25
Check	09/29/2023	DD	Adriana Romo		-4,419.23	-102,835.48
Check	09/29/2023	DD	Anthony E Bell		-138.53	-102,974.01
Check	09/29/2023	DD	Michael T Davitt		-138.52	-103,112.53
Check	09/29/2023	DD	Donald Dear		-138.53	-103,251.06
Check	09/29/2023	DD	John S Lee		-138.53	-103,389.59
Check	09/29/2023	DD	Robert W Lewis		-138.52	-103,528.11
Check	09/29/2023	DD	Gerard McCallum II		-138.52	-103,666.63
Check	09/29/2023	DD	John A Mirisch		-138.53	-103,805.16
Check	09/29/2023	DD	Holly J Mitchell		-133.96	-103,939.12
Check	09/29/2023	DD	Federal Tax Deposit		-6,831.00	-110,770.12
Check	09/29/2023	DD	State Income Tax		-1,855.23	-112,625.35
Sep 23					-112,625.35	-112,625.35

AGENDA ITEM NO. 6.c. October 11th, 2023							
PENDING PROPOSALS As of October 3, 2023							
		LAFCO Designation Number	Applicant	Description	Status	Date Filed	Est. Date of Completion
1	DD	Annexation 2006-12 to Los Angeles County Waterworks District No. 40, Antelope Valley	Land Resource Investors	Annex 20 acres of vacant land located at the northeast corner of Avenue J and 37th Street East, City of Lancaster. Will be developed into 80 single family homes.	Incomplete application. Email dated 1-30-13 waterworks stopped working on TTR, no water commitment. Emailed applicant 2-6-22	5/16/2006	Unknown
2	DD	Annexation No. 2006-46 to Los Angeles County Waterworks District No. 40, Antelope Valley	Los Angeles County Waterworks District No. 40, Antelope Valley	Annex 1,567 acres of vacant land located near Lake Elizabeth Road and Avenue S in the city of Palmdale. Will be developed into 313 single family home.	Incomplete application. Email dated 1-30-13 waterworks stopped working on TTR, no water commitment. Emailed applicant 2-6-23	10/5/2006	Unknown
3	DD	Annexation No. 2011-17 (2006-50) to Los Angeles County Waterworks District No. 40, Antelope Valley	Behrooz Haverim/Kamyar Lashgari	Annex 20.62 acres of vacant land located south of Avenue H between 42nd Street West and 45th Street West in the City of Lancaster. To be developed into single family homes	Incomplete application. Email dated 1-30-13 waterworks stopped working on TTR, no water commitment. Emailed applicant 2-6-24	12/1/2006	Unknown
4	DD	Annexation 2008-13 to Los Angeles County Waterworks District No. 40	Lancaster School Dist.	Annex 20.47 acres of vacant land located 2 miles west of the Antelope Valley frw. And the nearest paved major streets are ave. H. And Ave. I, in the City of Lancaster. For future construction of a school.	Application complete, missing BOE fees to place on agenda for approval. Emailed district for fees on 4-18-17	9/22/2008	Unknown
5	DD	Reorganization 2010-04 Los Angeles County Waterworks District No. 29	Malitex Partners, LLC	Detach 88 acres of vacant land from the Las Virgenes Municipal Water District and annex same said territory to Los Angeles County Waterworks District No 29 and West Basin Municipal Water District. The project includes future construction of three homes and dedicates open space. The project site is located north of Pacific Coast Highway at the end of Murphy Way, in the unincorporated area adjacent to Malibu.	Notice of Filing sent 07-15-10. Incomplete filing: CEQA. EIR on hold 4-14-15. Applicant requested to keep this file open, pending details how to proceed with the project 04/29/15.	6/9/2010	Unknown
6	DD	City of Palmdale Annexation 2010-05	City of Palmdale	49.6 acres located adjacent to residential properties to the southwest, southeast, and separated by the Amargosa Creek to the north.	Notice of Filing sent 1-3-11 Incomplete filing: property tax transfer resolution, insufficient CEQA, unclear pre-zoning ordinance, approved map and legal. Need to include DUC .	10/25/2010	Unknown
7	DD	Reorganization No. 2014-03 to the City of Calabasas	City of Calabasas	176± acres immediately north of and adjacent to the 101 freeway between the City of Calabasas and Hidden Hills.	Notice of Filing sent 1-8-15, Incomplete filing: property tax transfer resolution and approved map and legal.	12/10/2014	Unknown
8	DD	Annexation No. 2015-10 to the City of Agoura Hills	City of Agoura Hills	117 acres uninhabited territory. Located northeast and southwest of Chesebro Road directly north of the Highway 101	Notice of Filing sent 11-3-15 Incomplete filing: property tax transfer resolution.	11/2/2015	Unknown
9	DD	Reorganization No. 2016-01 to the Las Virgenes Municipal Water District	Las Virgenes Municipal Water District	Detachment from West Basin Municipal Water District, and annexation to the Las Virgenes Municipal Water District. Both districts require SOI amendments. The territory consists of 26 single-family homes, generally located south of Cairnloch Street, west of Summit Mountain Way. all within the City of Calabasas.	Notice of Filing send 04-19-16 Incomplete filing: property tax transfer resolution, and map and legal not approved.	2/22/2016	Unknown
10	DD	Annexation No. 2017-09 to the Wilmington Cemetery District	Wilmington Cemetery District	inhabited territory around Wilmington	Notice of Filing sent 6-10-17 Incomplete filing: property tax transfer resolution	7/10/2017	Unknown

		LAFCO Designation Number	Applicant	Description	Status	Date Filed	Est. Date of Completion
11	DD	Annexation No. 2018-12 to the City of Agoura Hills	City of Agoura Hills	82.58± acres of inhabited territory to the City of Agoura Hills. Area A of the affected territory is generally located east of the intersection of Liberty Canyon Road and Agoura Road and Area C is generally located west of the intersection of Liberty Canyon Road and Revere Way, in Los Angeles County unincorporated territory adjacent to the City of Agoura Hills	Notice of Filing sent 11-20-18 Incomplete filing: property tax transfer resolution, CEQA, map of limiting addresses, pre-zoning, register voter labels, approved map and geographic description.	11/19/2018	Unknown
12	DD	Reorganization No. 2019-01 to the City of Rancho Palos Verdes	Rajendra Makan	1.17± acres of uninhabited territory located along Re Le Chardlene, east of the intersection of Chandeleur and Rue Le Charlene, in the City of Los Angeles.	Notice of Filing Sent 5-14-19 Incomplete filing: property tax transfer resolution and approved map and legal.	5/14/2019	Unknown
13	DD	Formation No. 2019-06 of the Lower Los Angeles River Recreation and Park District	City of South Gate	inhabited territory, along the Los Angeles River between Vernon and Long Beach	TTR/Auditors determination, plan for services, and approved map and geographic description.	10/2/2019	Unknown
14	DD	Formation No. 2019-04 of the Acton/Agua Dulce Garbage Disposal District	County of Los Angeles	150,982 acres of inhabited territory. The affected territory is located in the unincorporated county area of Acton and Agua Dulce	Notice of Filing sent 9-29-21 financial info, CEQA, and approved map and geographic description.	9/14/2021	Unknown
15	DD	Formation No. 2019-05 East Antelope Valley Garbage Disposal District	County of Los Angeles	459,925 acres of inhabited territory. The affected territory is located in the unincorporated county area of the Antelope Valley, east of state route 14.	Notice of Filing sent 9-29-21 financial info, CEQA, and approved map and geographic description.	9/14/2021	Unknown
16	DD	Formation No. 2019-06 of the West Antelope Valley Garbage Disposal District	County of Los Angeles	293,394 acres of inhabited territory. The affected territory is located in the unincorporated county area of the Antelope Valley, west of state route 14.	Notice of Filing sent 9-29-21 financial info, CEQA, and approved map and geographic description.	9/14/2021	Unknown
17	DD	Formation No. 2021-07 of the Quartz Hill Garbage Disposal District	County of Los Angeles	6,575 acres of inhabited territory. The affected territory is located in the unincorporated county area of Quartz Hill	Notice of Filing sent 9-29-21 financial info, CEQA, and approved map and geographic description.	9/14/2021	Unknown
18	AOB	Reorganization No. 2021-03 for the Artesia Cemetery District, the Downey Cemetery District, and the Little Lake Cemetery District	Artesia Cemetery District, and behalf of Downey Cemetery District and Little Lake Cemetery District	Reorganization of territories located within Cities of Bellflower, Bell Gardens, Cerritos, Downey, La Mirada, Lakewood, Norwalk, Paramount, Santa Fe Springs, South Gate; and Los Angeles County unincorporated territory (South Whittier).	Notice of Filing Sent 12-22-21 Incomplete filing: property tax transfer resolution.	12/20/2021	Unknown
19	DD	Annexation No. 2021-10 to the City of Bradbury	City of Bradbury	.66± acres of uninhabited territory. The affected territory is located along Royal Oaks Drive North between Braewood Drive and Woodlyn Lane, adjacent to the City of Bradbury.	continued to June 2023	11/29/2021	Unknown
20	DD	Annexation No. 2021-09 to the City of Whittier	City of Whittier	58± acres of inhabited territory. The affected territory is located along Whittier Blvd. between interstate 605 and Sorensen Ave, adjacent to the City of Whittier.	Notice of Filing sent 12-22-21 Incomplete Filing: property tax transfer resolution, limiting addresses map and list, approved map and geographic description, and BOE fees	12/13/2021	Unknown

		LAFCO Designation Number	Applicant	Description	Status	Date Filed	Est. Date of Completion
21	DD	Reorganization No. 2019-04 to the City of La Verne	Saint George Properties, LLC	19.44± acres of uninhabited territory. The affected territory is located north of Baseline Road and Japonica Avenue, adjacent to the City of La Verne.	Notice of Filing sent 12-22-21 Incomplete Filing: property tax transfer resolution, BOE fees and 2nd application submittal	12/21/2021	Unknown
22	DD	Reorganization No. 2021-11 to the City of Los Angeles	Television City Studios, LLC	.64± acres of uninhabited territory. The affected territory is located south of the intersection of Beverly Blvd and Genesee Ave, surrounded by the City of Los Angeles.	Notice of Filing sent 3-9-22: property tax transfer resolution, limiting address map & list, pre-zoning ordinance, and BOE fees	12/29/2021	Unknown
23	AD	Annexation 58 to District no. 2	Los Angeles County Sanitation Districts	7.37 acres of uninhabited territory. The affected territory is located on the northwest corner of Marianna Avenue and Worth Street, all within the City of Los Angeles.	Notice of Filing Sent 09-29-22 Incomplete filing: property tax transfer resolution.	9/27/2022	Unknown
24	DD	Annexation No. 2022-06 to the Los Angeles County Waterworks District No. 40, Antelope Valley	New Anaverde, LLC	1,553 acres of uninhabited territory. The affected territory is generally located southeast of the intersection of Elizabeth Lake Road and Ranch Center Drive.	Notice of Filing sent not sent. Need better map and geographic description to start. Incomplete filing: property tax transfer resolution, NOD, LLC documentation, approved map and geographic description.	9/29/2022	Unknown
25	AD	Annexation 767 to District no. 21	Los Angeles County Sanitation Districts	0.32 acres of uninhabited territory. The affected territory is located on the east side of Garey Avenue approximately 100 feet south of White Oak Drive, all within unincorporated Los Angeles County.	Notice of Filing Sent 10-19-22 Incomplete filing: property tax transfer resolution.	10/13/2022	Unknown
26	AD	Annexation 440 to District no. 22	Los Angeles County Sanitation Districts	1.1 acres of uninhabited territory. The affected territory is located on the south side of Holt Avenue approximately 350 feet east of Grand Avenue, all within the City of West Covina.	Notice of Filing Sent 10-19-22 Incomplete filing: property tax transfer resolution.	10/13/2022	Unknown
27	AD	Santa Clarita Valley Sanitation District of Los Angeles County Annexation 1107	Los Angeles County Sanitation Districts	9.68 acres of uninhabited territory. The affected territory is located on the west side of Sierra Highway at Soledad Canyon Road, all within the City of Santa Clarita.	Notice of Filing Sent 10-19-22 Incomplete filing: property tax transfer resolution.	10/13/2022	Unknown
28	AD	Santa Clarita Valley Sanitation District of Los Angeles County Annexation 1108	Los Angeles County Sanitation Districts	4.41 acres of uninhabited territory. The affected territory is located on the east side of Alderbrook Drive approximately 100 feet north of Oak Orchard Road, all within the city of Santa Clarita.	Notice of Filing Sent 10-19-22 Incomplete filing: property tax transfer resolution.	10/13/2022	Unknown
29	AD	Annexation 769 to District no. 21	Los Angeles County Sanitation Districts	2.36 acres of uninhabited territory. The affected territory is located on the east side of Fruit Street approximately 600 feet north of Foothill Boulevard, all within the City of La Verne.	Notice of Filing Sent 10-25-22 Incomplete filing: property tax transfer resolution.	10/13/2022	Unknown
30	AD	Annexation 439 to District no. 22	Los Angeles County Sanitation Districts	4.29 acres of uninhabited territory. The affected territory is located on Winston Avenue approximately 200 feet south of Lemon Avenue, all within the City of Bradbury.	Notice of Filing Sent 10-25-22 Incomplete filing: property tax transfer resolution.	10/13/2022	Unknown
31	AD	Annexation 765 to District no. 21	Los Angeles County Sanitation Districts	0.75 acres of uninhabited territory. The affected territory is located on the south side of Annellen Street approximately 300 feet east of Hacienda Boulevard, all within unincorporated Los Angeles County.	Notice of Filing Sent 11-22-22 Incomplete filing: property tax transfer resolution.	11/21/2022	Unknown
32	AD	Annexation 438 to District no. 22	Los Angeles County Sanitation Districts	0.98 acres of uninhabited territory. The affected territory is located on Cameron Avenue approximately 160 feet south of Navaro Lane, all within the City of West Covina.	Notice of Filing Sent 11-22-22 Incomplete filing: property tax transfer resolution.	11/21/2022	Unknown
33	DD	Detachment No. 2022-08 from Los Angeles County Waterworks District No. 36, Val Verde	Claremont Homes, Inc.	73 acres of uninhabited territory. The affected territory is located southwest corner of Mandolin Canyon Road and Sloan Canyon Road, all within unincorporated Los Angeles County (Castaic)	Received application packet 3-15-23 Notice of Filing sent 4-3-23 Incomplete filling: property tax transfer resolution	12/13/2022	Unknown
34	AD	Annexation 437 to District no. 14	Los Angeles County Sanitation Districts	1.257 acres of uninhabited territory. The affected territory is located on the southeast corner of Market Street and Enterprise Parkway, all within the City of Lancaster.	Notice of Filing Sent 03-08-23 Incomplete filing: property tax transfer resolution.	1/23/2023	Unknown
35	AD	Annexation 441 to District no. 22	Los Angeles County Sanitation Districts	1.185 acres of uninhabited territory. The affected territory is located on Rancho Del Monico Road approximately 200 feet east of Banna Avenue, all within the City of Covina.	Notice of Filing Sent 03-14-23 Incomplete filing: property tax transfer resolution.	3/14/2023	Unknown

		LAFCO Designation Number	Applicant	Description	Status	Date Filed	Est. Date of Completion
36	AD	Annexation 770 to District no. 21	Los Angeles County Sanitation Districts	1.226 acres of uninhabited territory. The affected territory is located on the southeast corner of Padua Avenue and Lamondette Street, all within the City of Claremont.	Notice of Filing Sent 03-14-23 Incomplete filing: property tax transfer resolution.	3/14/2023	Unknown
37		Annexation No. 2023-01 to the Los Angeles County Waterworks District No. 40, Antelope Valley	Robert Sarkissian	The application proposes to annex approximately 78.97± acres of uninhabited territory to the Los Angeles County Waterworks District No. 40, Antelope Valley. The affected territory is located southwest of the intersection of Blackbird Way and Lockheed Way, in the City of Palmdale.	Notice of Filing sent 2-15-23 Incomplete filing: property tax transfer resolution, map and geographic description	2/15/2023	Unknown
38	AD	Santa Clarita Valley Sanitation District of Los Angeles County Annexation 1115	Los Angeles County Sanitation Districts	62.093 acres of uninhabited territory. The affected territory is located on the south side of Bouquet Canyon Road north of Nickie Lane, all within the City of Santa Clarita.	Notice of Filing Sent 04-11-23 Incomplete filing: property tax transfer resolution is missing.	4/4/2023	Unknown
39	AD	Annexation 442 to District no. 22	Los Angeles County Sanitation Districts	0.42 acres of uninhabited territory. The affected territory is located on the north side of Covina Hills Road approximately 200 feet west of San Joaquin Road, all within the City of Covina.	Notice of Filing Sent 04-18-23 Incomplete filing: property tax transfer resolution is missing.	4/5/2023	Unknown
40	AD	Annexation 443 to District no. 22	Los Angeles County Sanitation Districts	39.61 acres of uninhabited territory. The affected territory is located at the northern terminus of Hilltop Drive approximately 120 feet east of Ridge View Drive, all within Unincorporated Los Angeles County.	Notice of Filing Sent 04-11-23 Incomplete filing: property tax transfer resolution is missing.	4/6/2023	Unknown
41	AOB	Reorganization No. 2023-02 to the City of Monrovia (Detachment from the City Arcadia, Annexation to the City of Monrovia)	Elizabeth and Jimmy Kho	0.46 acres of uninhabited territory. The affected territory is generally located at the terminus of El Norte Avenue and 10th Avenue, all within the City of Arcadia. SOI amendments for both the City of Monrovia and the City of Arcadia.	Notice of Filing Sent 05-01-23 Incomplete filing: property tax transfer resolution, approved map and geographic description	4/24/2023	Unknown
42	AOB	Annexation No. 2023-03 to the Los Angeles County Waterworks District No. 40, Antelope Valley	San Yu Enterprises (NorthPoint Development)	121 acres of uninhabited territory. The affected territory is generally located at the intersection of 20th Street West and Avenue F, all within the unincorporated County territory.	Notice of Filing Sent 05-09-23 Incomplete filing: property tax transfer resolution, CEQA	5/4/2023	Unknown
43	AOB	Annexation No. 2023-05 to the Los Angeles County Waterworks District No. 40, Antelope Valley	Real Holdings, LLC (NorthPoint Development)	38 acres of uninhabited territory. The affected territory is located at the corner of West Avenue G and 45th Street West, all within the City of Lancaster	Notice of Filing Sent 06-08-23 Incomplete filing: property tax transfer resolution, CEQA, approved map and geographic description.	5/31/2023	Unknown
44	DD	Annexation No. 2023-07 to the City of Duarte	HumanGood	19 acres of uninhabited territory. The affected territory is located north of Royal Oaks Drive between Braewood Drive and Woodlyn Lane, in Los Angeles County unincorporated territory adjacent to the City of Duarte.	Notice of Filing sent 6-7-23 Incomplete filing: TTR, pre-zoning, party disclosure, limiting addresses, radius map, mailing labels, approved map and legal	5/31/2023	Unknown
45	AD	Santa Clarita Valley Sanitation District of Los Angeles County Annexation 1112	Los Angeles County Sanitation Districts	1.15 acres of uninhabited territory. The affected territory is located on the northeast corner of Church Street and Cherry Drive, all within Unincorporated Los Angeles County.	Notice of Filing sent 6/6/23 Incomplete filing: property tax transfer resolution is missing.	5/30/2023	Unknown
46	AD	Annexation 438 to District no. 14	Los Angeles County Sanitation Districts	121.46 acres of uninhabited territory. The affected territory is located on the southeast corner of 10th Street West and Avenue M/Columbia Way, all within the City of Palmdale.	Notice of Filing sent 6/6/23 Incomplete filing: property tax transfer resolution is missing.	5/30/2023	Unknown
47	AD	Annexation 101 to District no. 20	Los Angeles County Sanitation Districts	39.29 acres of uninhabited territory. The affected territory is located on the north side of Pear Blossom Highway, southeast of Fort Tejon Road, all within the City of Palmdale.	Notice of Filing sent 6/6/23 Incomplete filing: property tax transfer resolution is missing.	5/30/2023	Unknown
48	AD	Annexation 439 to District no. 14	Los Angeles County Sanitation Districts	17.52 acres of uninhabited territory. The affected territory is located on the north side of Avenue J-12 and the west side of 60th Street West, all within the City of Lancaster.	Notice of Filing sent 6/8/23 Incomplete filing: property tax transfer resolution is missing.	5/30/2023	Unknown
49	AD	Annexation 440 to District no. 14	Los Angeles County Sanitation Districts	1.26 acres of uninhabited territory. The affected territory is located on the north side of Avenue L approximately 500 feet west of 50th Street West, all within unincorporated Los Angeles County.	Notice of Filing sent 6/8/23 Incomplete filing: property tax transfer resolution is missing.	5/30/2023	Unknown

		LAFCO Designation Number	Applicant	Description	Status	Date Filed	Est. Date of Completion
50	AD	Santa Clarita Valley Sanitation District of Los Angeles County Annexation 1128	Los Angeles County Sanitation Districts	1.11 acres of uninhabited territory. The affected territory is located on Trail Ridge Road south of Live Oak Springs Canyon Road, all within the City of Santa Clarita.	Notice of Filing sent 6/8/23 Incomplete filing: property tax transfer resolution is missing.	5/30/2023	Unknown
51	AD	Santa Clarita Valley Sanitation District of Los Angeles County Annexation 1110	Los Angeles County Sanitation Districts	4.41 acres of uninhabited territory. The affected territory is located on the south side of Lost Canyon Road approximately 900 feet east of Sand Canyon Road, all within the City of Santa Clarita.	Notice of Filing sent 6/8/23 Incomplete filing: property tax transfer resolution is missing.	6/1/2023	Unknown
52	AD	Santa Clarita Valley Sanitation District of Los Angeles County Annexation 1111	Los Angeles County Sanitation Districts	0.95 acres of uninhabited territory. The affected territory is located on the southeast corner of Clearlake Drive and Live Oak Springs Canyon Road, all within the City of Santa Clarita.	Notice of Filing sent 6/8/23 Incomplete filing: property tax transfer resolution is missing.	6/1/2023	Unknown
53	AD	Santa Clarita Valley Sanitation District of Los Angeles County Annexation 1117	Los Angeles County Sanitation Districts	0.65 acres of uninhabited territory. The affected territory is located on the north side of Beneda Lane approximately 120 feet east of Stonehill Way, all within the City of Santa Clarita.	Notice of Filing sent 06/14/23. Incomplete filing: property tax transfer resolution is missing.	6/1/2023	Unknown
54	AD	Santa Clarita Valley Sanitation District of Los Angeles County Annexation 1118	Los Angeles County Sanitation Districts	0.69 acres of uninhabited territory. The affected territory is located on the northeast east corner of Scherzinger Lane and Sierra Highway, all within the City of Santa Clarita.	Notice of Filing sent 6/8/23 Incomplete filing: property tax transfer resolution is missing.	6/1/2023	Unknown
55	AD	Santa Clarita Valley Sanitation District of Los Angeles County Annexation 1119	Los Angeles County Sanitation Districts	0.9 acres of uninhabited territory. The affected territory is located on the southwest corner of Sierra Highway and Sierra Cross Avenue, all within the City of Santa Clarita.	Notice of Filing sent 6/8/23 Incomplete filing: property tax transfer resolution is missing.	6/1/2023	Unknown
56	AD	Santa Clarita Valley Sanitation District of Los Angeles County Annexation 1123	Los Angeles County Sanitation Districts	2.12 acres of uninhabited territory. The affected territory is located southwest of Stonehill Wy and North of Beneda Ln, all within the City of Santa Clarita.	Notice of Filing sent 06/14/23. Incomplete filing: property tax transfer resolution is missing.	6/1/2023	Unknown
57	AD	Santa Clarita Valley Sanitation District of Los Angeles County Annexation 1125	Los Angeles County Sanitation Districts	0.54 acres of uninhabited territory. The affected territory is located between Alderbrook Dr, and Hacienda Ln, all within the City of Santa Clarita.	Notice of Filing sent 06/14/23. Incomplete filing: property tax transfer resolution is missing.	6/1/2023	Unknown
58	AD	Santa Clarita Valley Sanitation District of Los Angeles County Annexation 1126	Los Angeles County Sanitation Districts	1.4 acres of uninhabited territory. The affected territory is located south of Oak Orchard Rd, and north of Placeritos Blvd, all within the City of Santa Clarita.	Notice of Filing sent 06/14/23. Incomplete filing: property tax transfer resolution is missing.	6/1/2023	Unknown
59	AD	Santa Clarita Valley Sanitation District of Los Angeles County Annexation 1127	Los Angeles County Sanitation Districts	0.35 acres of uninhabited territory. The affected territory is located to the west of Scherzinger Ln and north of Sierra Cross Avenue, all within the City of Santa Clarita.	Notice of Filing sent 06/14/23. Incomplete filing: property tax transfer resolution is missing.	6/1/2023	Unknown
60	AD	Annexation 771 to District no. 21	Los Angeles County Sanitation Districts	5.73 acres of uninhabited territory. The affected territory is located on the south side of Amherst Street approximately 200 feet west of Williams Avenue, all within the City of La Verne.	Notice of Filing sent 07-18-23 Incomplete filing: property tax transfer resolution is missing.	6/21/2023	Unknown
61	AD	Annexation 444 to District no. 22	Los Angeles County Sanitation Districts	0.3 acres of uninhabited territory. The affected territory is located north of Covina Hills Rd and approximately 350 feet west of San Joaquin Rd, all within the City of Covina.	Notice of Filing sent 07-18-23 Incomplete filing: property tax transfer resolution is missing.	6/21/2023	Unknown
62	AD	Annexation 445 to District no. 22	Los Angeles County Sanitation Districts	1.02 acres of uninhabited territory. The affected territory is located on the north side of Holt Avenue approximately 300 feet east of grand avenue, all within the City of West Covina.	Notice of Filing sent 07-18-23 Incomplete filing: property tax transfer resolution is missing.	6/21/2023	Unknown
63	AOB	Out-Of-Agency Service Agreement No. 2023-12 (Paradise Ranch Mobile Home Park)	Paradise Ranch, LLC	24 acres of inhabited territory. The affected territory is located east of Interstate 5 Freeway at Templin Highway Exit, in the unincorporated territory of Castaic.	Incomplete filing: CEQA, map of the affected territory, statement from SCVWA indicating its willingness to continue to provide hauled water, and SCVWA to provide documentation of a threat to the health and safety of the affected residents	6/26/2023	Sept/Oct 2023
64	AOB	Annexation No. 2023-09 to the Los Angeles County Waterworks District No. 40, Antelope Valley	AV Lands, LLC and Reitzell Jeanie MLR Trust (NorthPoint Development)	39 acres of uninhabited territory. The affected territory is located west of State Route 14, north of Avenue G, and 30th Street West, all within the City of Lancaster.	Notice of Filing Sent 7-13-23 Incomplete filing: property tax transfer resolution, CEQA, approved map and geographic description.	6/26/2023	Unknown

		LAFCO Designation Number	Applicant	Description	Status	Date Filed	Est. Date of Completion
65	AD	Annexation 442 to District no. 14	Los Angeles County Sanitation Districts	9.76 acres of uninhabited territory. The affected territory is located on the east side of 65th street West approximately 1,300 feet north of Avenue J West, all within the City of Lancaster.	Notice of Filing sent 09-07-23 Incomplete filing: property tax transfer resolution is missing.	6/28/2023	Unknown
66	AD	Annexation 443 to District no. 14	Los Angeles County Sanitation Districts	12.26 acres of uninhabited territory. The affected territory is located on the northwest corner of Avenue J and 60th Street West, all within the City of Lancaster.	Notice of Filing sent 09-07-23 Incomplete filing: property tax transfer resolution is missing.	6/28/2023	Unknown
67	AD	Annexation 444 to District no. 14	Los Angeles County Sanitation Districts	40.24 acres of uninhabited territory. The affected territory is located on the southeast corner of 60th Street West and Avenue K-4, all within the City of Lancaster.	Notice of Filing sent 09-07-23 Incomplete filing: property tax transfer resolution is missing.	6/28/2023	Unknown
68	AD	Annexation 103 to District no. 20	Los Angeles County Sanitation Districts	238 acres of uninhabited territory. The affected territory is located on the south side of Elizabeth Lake Road at Ranch Center Drive and north of Avenue S at Westland Drive, all within the City of Palmdale.	Notice of Filing sent 7-18-23 Incomplete filing: property tax transfer resolution is missing. Fees are missing	6/28/2023	Unknown
69	AD	Santa Clarita Valley Sanitation District of Los Angeles County Annexation 1113	Los Angeles County Sanitation Districts	4.32 acres of uninhabited territory. The affected territory is located on the west side of Sierra Highway, approximately 600 feet south of Newhall Avenue, all within the City of Santa Clarita.	Notice of Filing sent 7-18-23 Incomplete filing: property tax transfer resolution is missing. Fees are missing	6/28/2023	Unknown
70	AD	Santa Clarita Valley Sanitation District of Los Angeles County Annexation 1121	Los Angeles County Sanitation Districts	39.42 acres of inhabited territory. The affected territory is located on the north and south sides of Placerita Canyon Road west of Golden Oak Lane, all within the City of Santa Clarita.	Notice of Filing sent 7-18-23 Incomplete filing: property tax transfer resolution is missing. Fees are missing	6/28/2023	Unknown
71	AD	Santa Clarita Valley Sanitation District of Los Angeles County Annexation 1122	Los Angeles County Sanitation Districts	186.44 acres of uninhabited territory. The affected territory is located at the southern terminus of Mandolin Canyon Road, north and south of Canyon Hill Road/Sloan Canyon Road, and east of Valley Creek Road, all within Unincorporated Los Angeles County.	Notice of Filing sent 7-18-23 Incomplete filing: property tax transfer resolution is missing. Fees are missing	6/28/2023	Unknown
72	AD	Santa Clarita Valley Sanitation District of Los Angeles County Annexation 1129	Los Angeles County Sanitation Districts	0.81 acres of uninhabited territory. The affected territory is located on the south side of Violin Canyon Road approximately 650 southeast of Lake Hughes Road, all within unincorporated Los Angeles County.	Notice of Filing sent 7-18-23 Incomplete filing: property tax transfer resolution is missing. Fees are missing	6/28/2023	Unknown
73	AOB	Annexation No. 2023-08 to the Resource Conservation District of the Santa Monica Mountains	Resource Conservation District of the Santa Monica Mountains	Acreage TBD. Inhabited territory. The affected territory to include the entire San Fernando Valley and the eastern Santa Monica Mountains (including Hollywood Hills and Griffith Park), the Verdugo Mountains and lower San Gabriel Foothills as far east as the Arroyo Seco, south through Northeast City of Los Angeles (including Elysian Park) to Downtown Los Angeles.	Notice of Filing TBD. Incomplete filing: property tax transfer resolution, CEQA, approved map and description.	6/29/2023	Unknown
74	AOB	Annexation No. 2023-06 to the Los Angeles County Waterworks District No. 40, Antelope Valley	TDC Palmdale LLC	158 acres of uninhabited territory. The affected territory is located at the northeast corner of 30th Street East and East Avenue M, all within the City of Palmdale.	Notice of Filing 8-15-23. Incomplete filing: property tax transfer resolution, CEQA, approved map and description.	8/7/2023	Unknown
75	DD	Formation No. 2023-11 of the Lower San Gabriel River Recreation and Park District	City of Pico Rivera	32,000 acres of inhabited territory. The affected territory is located along the San Gabriel River.	Notice of Filing 8-28-23 Incomplete filing: map, geographic description, auditors determination, plan for service	6/28/2023	Unknown
76	AD	Annexation 772 to District no. 21	Los Angeles County Sanitation Districts	11.55 acres of uninhabited territory. The affected territory is generally located on the northeast corner of Brea Canyon Cutoff Rd approximately 200 feet South of Colima Rd, all within the unincorporated Los Angeles County.	Notice of Filing sent 09-07-23 Incomplete filing: property tax transfer resolution is missing. Fees are missing	9/5/2023	Unknown

Staff Report

October 11, 2023

Agenda Item No. 6.d.

Legislative Update

This update reflects the status of legislation as of posting of the agenda. Staff will update the Commission at today's meeting concerning developments since the drafting of this update.

Legislation:

There are two bills awaiting action by Governor Newsom, who has until October 14, 2023 to sign or veto the bills:

- **AB 399 (Boerner):** AB 399 would undermine San Diego LAFCO's ability to apply and follow existing law in reviewing the Fallbrook/Rainbow detachment proposals, and would significantly change an existing law (the County Water Authority Act) which has been established law since its adoption in 1944, to change the voting requirements for the proposed detachments. The bill is opposed by CALAFCO and San Diego LAFCO. On August 14th, the bill was amended to require a fiscal analysis by the San Diego County Water Authority, documenting impacts to SDCWA ratepayers—this amendment makes AB 399 more (not less) objectionable. In addition to earlier opponents (CALAFCO, LA LAFCO, and Riverside LAFCO), opponents now include the San Luis Rey Indian Water Authority, the California Avocado Commission, the San Diego Union-Tribune, Butte LAFCO, and Contra Costa LAFCO. **AB 399 was enrolled on September 14, 2023, and it is awaiting action by Governor Newsom.**

Commission Position: OPPOSE (Meeting of July 12, 2023)

- **AB 557 (Hart):** Sponsored by the California Special Districts Association (CSDA), AB 557 seeks to return certain teleconferencing provisions to the Brown Act. The Assembly approved the bill on May 15, 2023. **AB 557 was enrolled on September 12, 2023, and it is awaiting action by Governor Newsom.**

Recommended Action:

Staff recommends that the Commission:

1. Receive and file the Legislative Update.

Staff Report

October 11, 2023

Agenda Item No. 6.e.

Executive Officer's Written Report

The Executive Officer reports the following:

- Proposals: The current Pending Proposal Update (Agenda Item No. 6.c.) reflects a total of seventy-six (76) active proposals (applications) as of October 2, 2023. This is a relatively high number; the average for the prior three calendar years (the month of October in 2019, 2021, and 2022) is thirty-seven (37) proposals. This reflects increasing filing activity in early 2023, in advance of new LAFCO filing fees taking effect on July 1, 2023. Staff is working diligently with applicants, County staff, and public agency staff to process all proposals as efficiently and as expeditiously as possible.
- Fiscal Year 2022-2023 Audit. Staff is working closely with Davis Farr (LAFCO's auditor) to complete all work required for the preparation of the Fiscal Year 2022-2023 Audit. Depending on the date of the completion of the document, the audit will be agendaized for the November 8, 2023 or the January 10, 2024 Commission Meeting.

Staff Recommendation:

1. Receive and file the Executive Officer's Report.

Staff Report

October 11, 2023

Agenda Item No. 9.a.

Potential Cancellation of the December 13, 2023 Meeting

For the last decade, the Commission has canceled its regular meeting in December due to the winter holidays. The one exception was in 2018, when, due to busy schedule associated with two pending proposals, the Commission met in December.

Staff has reviewed its workload, and it has determined that existing proposals can be considered in a timely manner at either the November 8, 2023 meeting, and/or the January 10, 2024 meeting. Staff therefore recommends canceling the December 13, 2023 meeting (Option 1, below).

In the alternative, the Commission could choose to hold the December 13, 2023 Meeting, given the vacancy for the Alternate Public Member. The Commission will interview finalists at its November 8, 2023 Meeting. Traditionally, the Commission votes to appoint a new Alternate Public Member at the next meeting; if the December meeting is canceled, the Commission would not vote until the January Meeting. Given this scenario, staff asks that the Commission consider the following options:

- Option 1: Cancel the December 13, 2023 Meeting**
(Postpone voting to appoint a new Alternate Public Member until the January 10, 2024 Meeting; the new Alternate Public Member would be seated at the February 14, 2024 Meeting).
- Option 2: Cancel the December 13, 2023 Meeting**
(At the November 8, 2023 Meeting, and after conducting finalist interviews, vote to appoint a new Alternate Public Member; the new Alternate Public Member would be seated at the January 10, 2024 Meeting).
- Option 3: Hold the December 13, 2023 meeting**
(Vote to appoint a new Alternate Public Member; the new Alternate Public Member would be seated at the January 10, 2024 Meeting).

Recommended Action:

1. Cancel the December 13, 2023 Commission Meeting (Option 1, above), and direct the Executive Officer to send notice via the LAFCO e-mail alert notification system and post the associated notice on the LAFCO website; or
2. Provide alternate direction to staff.

Staff Report

October 11, 2022

Agenda Item No. 9.b.

Proposed Commission Meeting Schedule for 2024

Staff is proposing a Commission Meeting schedule for Calendar Year 2024 (see attached). The proposed schedule is consistent with the Rules of the Commission, which dictate that the Commission hold its regular meetings on the second Wednesday of the month at 9:00 a.m.

The proposed Commission Meeting dates do not conflict with Federal and State Holidays, nor with established religious holidays.

Staff recommends that the Commission discuss and consider the proposed Commission Meeting Schedule for Calendar Year 2024, direct staff to make any changes, as appropriate, and post the adopted schedule to the LAFCO website.

Recommended Action:

Staff recommends that the Commission:

1. Adopt a Commission Meeting Schedule for Calendar Year 2024; and
2. Direct staff to post the adopted Commission Meeting Schedule for Calendar Year 2024 to the LAFCO website.

LOCAL AGENCY FORMATION COMMISSION

SCHEDULE OF MEETINGS

2024

The Commission will meet at 9:00 a.m., in the Board of Supervisors Hearing Room (Room 381, Kenneth Hahn Hall of Administration), 500 West Temple Street, Los Angeles, on the following Wednesdays:

2 nd Wednesday of the Month	
January 10	July 10
February 14	August 14
March 13	September 11
April 10	October 9
*May 8	November 13
June 12	December 11
January 8, 2025	

***The Board of Supervisors are scheduled to hold Budget Hearings in the month of May. Therefore, the May 8th LAFCO meeting may be relocated to room 374A.**

Staff Report

October 11, 2023

Agenda Item No. 9.c.

FY 2022-23 Davis Farr Audit Planning Letter to the Commission

Davis Farr has begun its annual audit of this Commission's financial statements in accordance with its contract. As part of the annual audit, Davis Farr has provided the required audit planning letter to the Commission dated, September 27, 2023, as enclosed. The letter informs the Commission of the audit review process, the auditor's risk assessment measures, and invites the Commissioners to direct information that would bear on the auditor's risk assessment to the firm's partner, Shannon Ayala.

Recommended Action:

Staff recommends that the Commission:

1. Receive and file the enclosed Davis Farr Audit Planning Letter to the Commission dated August September 27, 2023.



Davis Farr LLP
18201 Von Karman Avenue | Suite 1100 | Irvine, CA 92612
Main: 949.474.2020 | Fax: 949.263.5520

September 27, 2023

Los Angeles Local Agency Formation Commission
Pasadena, California

This letter is provided in connection with our engagement to audit the financial statements of the Los Angeles Local Agency Formation Commission ("LAFCO") as of and for the year ending June 30, 2023. Professional standards require that we communicate with you certain items including our responsibilities with regard to the financial statement audit and the planned scope and timing of our audit, including significant risks we have identified.

Our Responsibilities

As stated in our engagement letter dated September 10, 2023, we are responsible for conducting our audit in accordance with auditing standards generally accepted in the United States of America and in accordance with Government Auditing Standards for the purpose of forming and expressing an opinion about whether the financial statements that have been prepared by management, with your oversight, are prepared, in all material respects, in accordance with accounting principles generally accepted in the United States of America. Our audit does not relieve you or the management of your respective responsibilities.

Our responsibility relating to other information, whether financial or nonfinancial information (other than financial statements and the auditor's report thereon), included in LAFCO's Annual Report includes only the information identified in our report. We require that we receive the final version of the Annual Report in a timely manner prior to the date of the auditor's report, or if that is not possible, as soon as practicable and, in any case, prior to LAFCO's issuance of such information.

Planned Scope of the Audit

Our audit will include examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. Our audit is designed to provide reasonable, but not absolute, assurance about whether the financial statements as a whole are free of material misstatement, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws or governmental regulations. Because of this concept of reasonable assurance and because we will not examine all transactions, there is a risk that material misstatements may exist and not be detected by us.

Our audit will include obtaining an understanding of LAFCO and its environment, including its internal control, sufficient to assess the risks of material misstatement of the financial statements and as a basis for designing the nature, timing, and extent of further audit procedures, but not for the purpose of expressing an opinion on the effectiveness of LAFCO's internal control over financial reporting.

However, we will communicate to you at the conclusion of our audit any material weaknesses or significant deficiencies identified. We will also communicate to you:

- Any violation of laws or regulations that come to our attention;
- Our views relating to qualitative aspects of LAFCO's significant accounting practices, including accounting policies, accounting estimates, and financial statement disclosures;
- Significant difficulties, if any, encountered during the audit;
- Disagreements with management, if any, encountered during the audit;
- Significant unusual transactions, if any;
- The potential effects of uncorrected misstatements on future-period financial statements; and
- Other significant matters that are relevant to your responsibilities in overseeing the financial reporting process.

Timing of Audit

We plan to begin the audit examination of LAFCO in September 2023. We plan to plan to meet with you at the completion of the audit to present the results.

Audit Risk Areas

In addition to our standard audit approach, we have identified significant audit risk areas for LAFCO and plan to modify our audit approach as follows:

- Risk of errors implementing new Subscription Based IT Arrangements accounting standard: We will review LAFCO's inventory of subscription agreements, review a sample of the agreements and test the calculations of the accounting transactions. We will ensure LAFCO's financial statement footnotes are accurate and complete in accordance with the new standard.
- Each year we are required to incorporate an element of unpredictability into our audit approach. This year, we will review a selection of contracts LAFCO has with vendors. We will review the contracts and related payments to ensure they are in compliance with the purchasing and disbursements policies and procedures.

Fraud Inquiries

Additionally, as a part of our audit, we inquire with those whose duties include oversight of the financial reporting process (review and acceptance of audit reports, etc.) to ascertain whether or not anyone on the Commission (the "Commission") has knowledge of matters that might have a bearing on the auditor's risk assessment for LAFCO's annual audit.

Example of these matters are:

- Known or suspected instances of employee fraud
- Areas in which the internal controls of LAFCO are thought by the Commission to be weak
- Known or suspected misstatements in the accounting records of LAFCO

- Known or suspected use of improper accounting practices by LAFCO
- Any awareness of pressure upon LAFCO or LAFCO management with respect to achieving certain financial results
- Matters that warrant particular attention during the audit
- Information about unusual transactions or other matters relevant to the audit

Generally, the scope of the audit is limited to matters involving amounts that would be significant to the financial statements of LAFCO taken as a whole. If additional time is required to respond to the concerns of the Commission, we will estimate for LAFCO the costs involved.

If any member of the Commission has information relevant to our audit (matters involving amounts that would be significant to the financial statements of LAFCO taken as a whole), please contact the undersigned at 760.298.5872 or sayala@davisfarr.com.

This information is intended solely for the information and use of management of LAFCO and the Commission and is not intended to be and should not be used by anyone other than these specified parties.

Sincerely,



Shannon Ayala, CPA
Partner