



Local Agency Formation Commission  
for the County of Los Angeles

**Voting Members**

Donald Dear  
Chair

Gerald McCallum  
1st Vice-Chair

Margaret Finlay  
2nd Vice-Chair

Kathryn Barger  
John Lee  
Robert Lewis  
John Mirisch  
Holly Mitchell  
Francine Oschin

**Alternate Members**

Anthony Bell  
Michael Davitt  
Mel Matthews  
Hilda Solis  
Vacant  
(City of Los Angeles)  
Vacant  
(Public Member)

**Staff**

Paul Novak  
Executive Officer  
  
Adriana Romo  
Deputy Executive Officer  
  
Amber De La Torre  
Doug Dorado  
Adriana Flores  
Taylor Morris  
Alisha O'Brien

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MINUTES OF THE LOCAL AGENCY FORMATION COMMISSION  
FOR THE COUNTY OF LOS ANGELES

June 14, 2023

Present:

Donald Dear, Chair

Kathryn Barger  
Margaret Finlay  
Robert Lewis  
Gerard McCallum  
John Mirisch  
Holly Mitchell  
Francine Oschin (virtual)

Anthony Bell, Alternate  
Michael Davitt, Alternate (virtual)  
Mel Matthews, Alternate

Paul Novak, Executive Officer  
Carole Suzuki, Legal Counsel

Absent:

John Lee

Hilda Solis, Alternate

Vacant:

City of Los Angeles, Alternate Member  
Alternate General Public Member

## 1 CALL MEETING TO ORDER

The meeting was called to order at 9:03 a.m. as both an in-person and virtual meeting.

The following item was called up for consideration:

- a. Commissioners request to participate remotely pursuant to Government Code § 54953(f)(2): Commissioners Michael Davitt and Francine Oschin request to participate remotely for the May 10, 2023 Meeting (today).

The Commission took the following action:

- Approved Commissioners Davitt and Oschin's request to participate at today's meeting (June 14, 2023), remotely.

MOTION: Mirisch                      SECOND: Bell (Alt. for Oschin)      APPROVED: 7-0-0  
AYES:            Barger, Bell (Alt. for Oschin), Finlay, Lewis, McCallum, Mirisch, Dear  
NOES:            None.  
ABSTAIN:        None.  
ABSENT:        Lee, Mitchell

## 2 PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chair Dear.

## 3 DISCLOSURE OF CAMPAIGN CONTRIBUTION(S)

The EO read an announcement, asking if any Commissioners had received a campaign contribution that would require disclosure or any other issue requiring recusal from any item on today's agenda (None).

## ANNOUNCEMENT

The EO announced that, consistent with State law, the agenda for today's meeting was posted at the Kenneth Hahn Hall of Administration, and on the LAFCO website, on Wednesday, June 7, 2023.

## 4 SWEARING-IN OF SPEAKER(S)

The EO swore in seven (7) members of the audience who planned to testify.

## 5 PUBLIC COMMENT

(None).

[Commissioner Mitchell arrived at 9:15 a.m.]

The Commission moved to Agenda Item No. 9.c.

## 9 OTHER ITEMS

The following item was called up for consideration:

- c. Annexation No. 2021-10 to the City of Bradbury (continued from the April 12, 2023 Commission Meeting).

The EO summarized the staff report on this item.

The Commission received testimony on this item.

Seven (7) members of the public testified before the Commission, as follows:

- Tony Agoncillo (resident of Royal Oaks)
- Lisa Holland (Vice President, Human Good)
- Joanne Waldon (resident of Royal Oaks)
- Jim Lawler (resident of Royal Oaks)
- James Macklin (resident of Royal Oaks)
- Pam Evans (resident of Royal Oaks)
- Jean Malone (resident of Royal Oaks)

All members of the public testified in opposition to the proposed annexation.

The Commission took the following actions:

- Continued, Annexation No. 2021-10 to the City of Bradbury to the February 14, 2024 Commission Meeting; and
- Directed staff to report to the Commission at the February 14, 2024 meeting on the progress of Annexation No. 2023-07 to the City of Duarte.

MOTION: Barger                      SECOND: Finlay                      APPROVED: 8-0-0  
AYES: Barger, Finlay, Lewis, McCallum, Mirisch, Mitchell, Oschin, Dear  
NOES: None.  
ABSTAIN: None.  
ABSENT: Lee

The Commission moved to Agenda Item No. CS-1.

Carole Suzuki, Legal Counsel, announced that the Commission will go to Closed Session, as listed on the Agenda: CS-1, Public Employee Performance Evaluation and Conference with Labor Negotiator.

Pursuant to Government Code § 54957 and § 54957.6, the Commission recessed to Closed Session at 9:36 a.m.

Present: Barger, Bell (Alt.), Dear, Finlay, Lewis, Matthews (Alt.), McCallum, Mirisch, Mitchell, Oschin (virtual), Carole Suzuki (Legal Counsel), Tiffani Shin (Legal Counsel).

Absent: Commissioner Lee.

The Commission reconvened from Closed Session at 10:17 a.m.

Present: Barger, Bell (Alt.), Dear, Finlay, Lewis, Matthews (Alt.), McCallum, Mirisch, Mitchell, Oschin (virtual), Carole Suzuki (Legal Counsel), Tiffani Shin (Legal Counsel).

Absent: Commissioner Lee.

Carole Suzuki, Legal Counsel, stated that there was no reportable action under the Brown Act.

The Commission moved to Agenda Item Nos. 6.a. through 6.g.i. (Consent Items)

## 6 CONSENT ITEM(S)

The Commission took the following actions under Consent Item(s):

- a. Approved Minutes of May 10, 2023.
- b. Approved Operating Account Check Register for the month of May 2023.
- c. Received and filed update on Pending Proposals.
- d. Received and filed the Legislative Update.
- e. Received and filed the Executive Officer Written Update.
- f. Received and filed Information Item(s) – Government Code §§ 56751 & 56857.
  - i. Annexation No. 2023-03 to the Los Angeles County Waterworks District No. 40, Antelope Valley.

- g. Received and filed Miscellaneous Communications.
- i. California Association of Local Agency Formation Commissions (CALAFCO) “Save the Date” Flyer for the 2023 Annual Conference in Monterey (October 18-20, 2023).

MOTION: Finlay                      SECOND: McCallum                      APPROVED: 8-0-0  
AYES: Barger, Finlay, Lewis, McCallum, Mirisch, Mitchell, Oschin, Dear  
NOES: None.  
ABSTAIN: None.  
ABSENT: Lee

The Commission moved to Agenda Item No. 9.a.

## 9 OTHER ITEMS

The following item was called up for consideration:

- a. Interview Finalists for New Alternate Public Member.

Adriana Romo, Deputy Executive Officer (DEO), summarized the staff report for this item.

The DEO interviewed the remaining finalist (Denise Jackman) for the Alternate Public Member vacancy.

No action was taken by the Commission.

## 9 OTHER ITEMS

The following item was called up for consideration:

- b. Appoint Alternate Public Member.

The Commission took the following action:

- Continued the Appointment of Alternate Public Member to the July 12, 2023 meeting.

MOTION: Lewis                      SECOND: Finlay                      APPROVED: 8-0-0  
AYES: Barger, Finlay, Lewis, McCallum, Mirisch, Mitchell, Oschin, Dear  
NOES: None.  
ABSTAIN: None.  
ABSENT: Lee

The Commission moved to Agenda Item No. 7.a.

7 PUBLIC HEARING(S)

The following item was called up for consideration:

- a. Annexation No. 434 to the County Sanitation District No. 14 of Los Angeles County.

The EO summarized the staff report on this item.

The public hearing was opened to receive testimony on this item.

There being no additional testimony and no written opposition, nor e-mails, submitted prior to the close of the public hearing, the public hearing was closed.

The Commission took the following action:

- Adopted the Resolution Making Determinations, including the California Environmental Quality Act determinations, Approving and Ordering Annexation No. 434 to the County Sanitation District No. 14 of Los Angeles County; Resolution No. 2023-06RMD.

MOTION: Finlay                      SECOND: Mitchell                      APPROVED: 8-0-0  
AYES:        Barger, Finlay, Lewis, McCallum, Mirisch, Mitchell, Oschin, Dear  
NOES:        None.  
ABSTAIN:    None.  
ABSENT:     Lee

[Commissioners Barger and Mitchell left at 10:30 a.m.]

7 PUBLIC HEARING(S)

The following item was called up for consideration:

- b. Annexation No. 763 to the County Sanitation District No. 21 of Los Angeles County.

The EO summarized the staff report on this item.

The public hearing was opened to receive testimony on this item.

There being no additional testimony and no written opposition, nor e-mails, submitted prior to the close of the public hearing, the public hearing was closed.

The Commission took the following action:

- Adopted the Resolution Making Determinations, including the California Environmental Quality Act determinations, Approving and Ordering Annexation No. 763 to the County Sanitation District No. 21 of Los Angeles County; Resolution No. 2023-07RMD.

MOTION: Lewis                      SECOND: Finlay                      APPROVED: 6-0-0  
AYES:        Finlay, Lewis, McCallum, Mirisch, Oschin, Dear  
NOES:        None.  
ABSTAIN:    None.  
ABSENT:     Barger, Lee, Mitchell

## 7 PUBLIC HEARING(S)

The following item was called up for consideration:

- c. Annexation No. 1109 to the Santa Clarita Valley Sanitation District of Los Angeles County.

The EO summarized the staff report on this item.

The public hearing was opened to receive testimony on this item.

There being no additional testimony and no written opposition, nor e-mails, submitted prior to the close of the public hearing, the public hearing was closed.

The Commission took the following action:

- Adopted the Resolution Making Determinations, including the California Environmental Quality Act determinations, Approving and Ordering Annexation No. 1109 to the Santa Clarita Valley Sanitation District of Los Angeles County; Resolution No. 2023-08RMD.

MOTION:    Finlay                      SECOND: Lewis                      APPROVED: 6-0-0  
AYES:        Finlay, Lewis, McCallum, Mirisch, Oschin, Dear  
NOES:        None.  
ABSTAIN:    None.  
ABSENT:     Barger, Lee, Mitchell

## 7 PUBLIC HEARING(S)

The following item was called up for consideration:

- d. Annexation No. 102 to the County Sanitation District No. 20 of Los Angeles County (Amendment to the County Sanitation District No. 20 of Los Angeles County Sphere of Influence).

The EO summarized the staff report on this item.

The public hearing was opened to receive testimony on this item.

There being no additional testimony and no written opposition, nor e-mails, submitted prior to the close of the public hearing, the public hearing was closed.

The Commission took the following action:

- Adopted the Resolution Making Determinations, including the California Environmental Quality Act determinations, Approving and Ordering Annexation No. 102 to the County Sanitation District No. 20 of Los Angeles County, and Amendment to the County Sanitation District No. 20 of Los Angeles County Sphere of Influence; Resolution No. 2023-09RMD.

MOTION: Finlay                      SECOND: McCallum                      APPROVED: 6-0-0  
AYES:        Finlay, Lewis, McCallum, Mirisch, Oschin, Dear  
NOES:        None.  
ABSTAIN:   None.  
ABSENT:     Barger, Lee, Mitchell

## 8 PROTEST HEARING(S)

(None).

## 9 OTHER ITEMS

The following item was called up for consideration:

- d. Proposed Payment Policy (Revisions to existing Check-Signing Policy).

The EO summarized the staff report on this item.



The Commission took the following action:

- Adopted the proposed revisions to the Check-Signing Policy, and adopted it as the Commission's Payment Policy.

MOTION: Finlay                      SECOND: McCallum                      APPROVED: 6-0-0  
AYES:        Finlay, Lewis, McCallum, Mirisch, Oschin, Dear  
NOES:        None.  
ABSTAIN:    None.  
ABSENT:     Barger, Lee, Mitchell

## 9 OTHER ITEMS

The following item was called up for consideration:

- e. Proposed Filing Fee to Provide New or Different Classes or Functions of Services or to Divest Existing Classes or Functions or Classes of Services.

The EO summarized the staff report on this item.

The Commission took the following actions:

- Directed staff to establish a filing fee of \$5,700 for an application to provide new or different classes or functions of services or to divest existing classes or functions or classes of services; and
- Directed staff to include this filing fee in the Schedule of Filing fees which will take effect on July 1, 2023.

MOTION: Lewis                      SECOND: McCallum                      APPROVED: 6-0-0  
AYES:        Finlay, Lewis, McCallum, Mirisch, Oschin, Dear  
NOES:        None.  
ABSTAIN:    None.  
ABSENT:     Barger, Lee, Mitchell

The Commission moved to Agenda Item No. 9.g.

## 9 OTHER ITEMS

The following item was called up for consideration:

- g. Appointment of Public Member.

The EO summarized the staff report on this item.

The Commission took the following action:

- Re-appoint Gerard McCallum to the position of Public Member for the term which expires on May 3, 2027.

MOTION: Mirisch                      SECOND: Finlay                      APPROVED: 5-0-0  
AYES:        Finlay, Lewis, Mirisch, Oschin, Dear  
NOES:        None.  
ABSTAIN:    McCallum  
ABSENT:     Barger, Lee, Mitchell

[Commissioners Finlay and Mirisch left at 10:42 a.m.]

Due to a loss of a quorum, Agenda Item Nos. 9.f. and 9.h. are continued to the July 12, 2023 meeting.

#### 14 FUTURE MEETINGS

July 12, 2023  
August 9, 2023  
September 13, 2023

#### 15 ADJOURNMENT

The meeting was adjourned as both an in-person and virtual meeting at 10:43 a.m.

Respectfully submitted,



Paul Novak, AICP  
Executive Officer