

Commission  
Jerry Gladbach  
Chair

Donald Dear  
1st Vice-Chair

Gerard McCallum  
2nd Vice-Chair

Kathryn Barger  
Richard Close  
Margaret Finlay  
John Mirisch  
David Ryu  
Hilda Solis

Alternate Members  
Lori Brogin-Falley  
Sheila Kuehl  
David Lesser  
Judith Mitchell  
Joseph Ruzicka  
Vacant  
(City of Los Angeles)

Staff  
Paul Novak  
Executive Officer

Adriana Romo  
Deputy Executive Officer

Amber De La Torre  
Doug Dorado  
Adriana Flores  
Michael Henderson  
Alisha O'Brien

80 South Lake Avenue  
Suite 870  
Pasadena, CA 91101  
Phone: 626/204-6500  
Fax: 626/204-6507

[www.lalafco.org](http://www.lalafco.org)

**SPECIAL MEETING**

**MINUTES OF THE LOCAL AGENCY FORMATION COMMISSION  
FOR THE COUNTY OF LOS ANGELES  
LIVE VIRTUAL MEETING**

November 18, 2020

**Present:**

Jerry Gladbach, Chair

Kathryn Barger  
Richard Close  
Margaret Finlay  
Gerard McCallum  
John Mirisch  
David Ryu

David Lesser, Alternate  
Mel Matthews, Alternate  
Judith Mitchell, Alternate

Paul Novak, Executive Officer  
Carole Suzuki, Legal Counsel

**Absent:**

Donald Dear  
Hilda Solis

Lori Brogin-Falley, Alternate  
Sheila Kuehl, Alternate

**Vacant:**

City of Los Angeles, Alternate Member

1 CALL MEETING TO ORDER

The meeting was called to order at 9:02 a.m. as a live virtual Commission meeting, with public comment accepted via email or phone through the conclusion of public testimony.

2 PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chair Gladbach.

3 DISCLOSURE OF CAMPAIGN CONTRIBUTION(S)

The Executive Officer (EO) read an announcement, asking if any Commissioners had received a campaign contribution that would require disclosure or any other issue requiring recusal from any item on today's agenda (None).

ANNOUNCEMENT

The EO noted that today's meeting was conducted pursuant to the provisions of the Governor's Executive Orders No-25-20 and N-29-20, under the modified laws of the Ralph M. Brown Act for the COVID-19 emergency, as well as the County of Los Angeles "Safer at Home Order for Control of COVID-19." LAFCO's legal counsel reviewed the notifications and agenda and has confirmed that the conduct of the meeting is consistent with State law as modified by the Governor and County orders.

The EO noted that all public hearing notices, and the agenda, clearly stated that interested persons were afforded the opportunity to submit written opposition or comments by email, or via United States mail. For any communications received after the agenda was posted, staff has forwarded copies via e-mail to the Commission (None). LAFCO staff continued to monitor e-mail and comments received during the meeting and prior to the conclusion of each hearing item were read to the Commission (None).

4 PUBLIC COMMENT / SWEARING-IN OF SPEAKER(S)

The EO swore in members of the audience who planned to testify (None).  
The EO called on members of the public to provide comment (None).

5 INFORMATION ITEM(S) – GOVERNMENT CODE §§ 56751 & 56857 NOTICE

None.

6 CONSENT ITEM(S)

The Commission took the following actions under Consent Items:

- a. Approved Minutes of October 14, 2020.

- b. Approved Operating Account Check Register for the month of October 2020.
- c. Received and filed update on Pending Proposals.

MOTION: Finlay                      SECOND: McCallum                      APPROVED: 6-0-0  
AYES: Close, Finlay, Matthews (Alt. for Dear), McCallum, Mirisch, Gladbach  
NOES: None.  
ABSTAIN: None.  
ABSENT: Barger, Dear, Ryu, Solis

#### 7 PUBLIC HEARING(S)

None.

#### 8 PROTEST HEARING(S)

None.

#### 9 OTHER ITEMS

The following item was called up for consideration:

- a. Presentation by Pamela Miler, Executive Director, California Association of Local Agency Formation Commissions (CALAFCO).

The EO summarized the staff report and introduced Pamela Miller (California Association of Local Agency Formation Commissions (CALAFCO), Executive Director), who made a presentation concerning CALAFCO benefits, activities and plans.

[Commissioner Ryu arrived at 9:19 a.m.]

Commissioner Mirisch indicated that Los Angeles LAFCO represents one-fourth of the population of the State of California, but it does not have one-fourth of the membership on the CALAFCO Board of Directors. Ms. Miller responded that representation has been a long-standing issue within CALAFCO, and that the membership voted several years ago to change from a board of directors whose members were elected “at large” (in which LA was very under-represented) to a board of directors whose members are appointed by each of the four CALAFCO geographical regions. The Board now includes four members from each of these four regions (Central, Coastal, Northern, and Southern Regions).

The Commission thanked Ms. Miller for her leadership and teamwork within CALAFCO.

The Commission took the following action:

- Received and filed the presentation from Pamela Miller (CALAFCO, Executive Director).

MOTION: Finlay                      SECOND: Mirisch                      APPROVED: 7-0-0  
AYES: Close, Finlay, Matthews (Alt. for Dear), McCallum, Mirisch, Ryu, Gladbach  
NOES: None.  
ABSTAIN: None.  
ABSENT: Barger, Dear, Solis

## 9 OTHER ITEMS

The following item was called up for consideration:

- b. Request to form an Ad Hoc Committee to Consider a Lease Extension.

The EO summarized the staff report concerning this item.

[Commissioner Barger arrived at 9:41 a.m.]

The Commission took the following action:

- Appointed Commissioner Dear (1<sup>st</sup> Vice-Chair), Commissioner McCallum (2<sup>nd</sup> Vice-Chair), and Chair Gladbach as members to serve on an ad hoc committee to advise the Executive Officer concerning a potential lease extension.

MOTION: Mirisch                      SECOND: Finlay                      APPROVED: 8-0-0  
AYES: Barger, Close, Finlay, Matthews (Alt. for Dear), McCallum, Mirisch, Ryu, Gladbach  
NOES: None.  
ABSTAIN: None.  
ABSENT: Dear, Solis

## 10 LEGISLATION

None.

## 11 MISCELLANEOUS CORRESPONDENCE

None.

## 12 COMMISSIONERS' REPORT

None.

### 13 EXECUTIVE OFFICER'S REPORT

The EO and Chair Gladbach wished Commissioners, legal counsel, and staff happy holidays and a healthy, safe New Year's.

### CHAIR ANNOUNCEMENTS

Chair Gladbach indicated that this was Commissioner Judy Mitchell's last LAFCO meeting, as she chose not to run for re-election to the Rolling Hills Estates City Council. Chair Gladbach indicated Commissioner Mitchell had served with LAFCO since 2005; and the Commission congratulated her retirement and wished her well in future endeavors. Commissioner Mitchell indicated that it was an honor and privilege to serve as a Commissioner and thanked the Commission and the Executive Officer their leadership.

Chair Gladbach stated that this was Commission Ryu's last LAFCO meeting. Commissioner Ryu served on LAFCO since 2016 as an Alternate voting member. Chair Gladbach and the Commission thanked Commissioner Ryu for his service and wished him well in future endeavors. Commission Ryu thanked the Commission for their leadership and for building friendships within the organization.

### 14 FUTURE MEETINGS

January 13, 2021  
February 10, 2021  
March 10, 2021


### 15 FUTURE AGENDA ITEMS

None.

### 16 ADJOURNMENT MOTION

On motion by Chair Gladbach, the live virtual meeting was adjourned at 10:02 a.m.

Respectfully submitted,



Paul Novak, AICP  
Executive Officer