

MINUTES OF THE LOCAL AGENCY FORMATION COMMISSION  
FOR THE COUNTY OF LOS ANGELES

February 12, 2020

Present:

Jerry Gladbach, Chair

Richard Close  
Donald Dear  
Margaret Finlay  
Gerard McCallum  
David Ryu  
Hilda Solis

Lori Brogin-Falley, Alternate  
David Lesser, Alternate  
Judith Mitchell, Alternate

Paul Novak, Executive Officer  
Tiffani Shin, Legal Counsel

Absent:

Kathryn Barger  
John Mirisch

Sheila Kuehl, Alternate

Vacant:

City of Los Angeles, Alternate Member  
Special District, Alternate Member

1 CALL MEETING TO ORDER

The meeting was called to order at 9:00 a.m. in Room 381-B of the County Hall of Administration by Chair Jerry Gladbach.

2 PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chair Jerry Gladbach.

3 DISCLOSURE OF CAMPAIGN CONTRIBUTION(S)

The Executive Officer (EO) read an announcement, asking that persons who made a campaign contribution of more than \$250 to any member of the Commission during the past twelve (12) months to rise and state for the record the Commissioner to whom such campaign contributions were made and the item of their involvement (None).

The EO read an announcement, asking if any Commissioner had received a campaign contribution that would require disclosure or any other issue requiring recusal from any item on today's agenda (None).

4 SWEARING-IN OF SPEAKER(S)

The EO swore in two (2) members of the audience who planned to testify.

5 INFORMATION ITEM(S) – GOVERNMENT CODE §§ 56751 & 56857 NOTICE

None.

6 CONSENT ITEM(S)

The Commission took the following actions under Consent Items:

- a. Approved Minutes of January 8, 2020.
- b. Approved Operating Account Check Register for the months of December 2019 and January 2020.
- c. Received and filed update on Pending Proposal.

MOTION: Finlay                      SECOND: Dear                      APPROVED: 7-0-0  
AYES: Close, Dear, Finlay, McCallum, Mitchell (Alt. for Mirisch), Solis, Gladbach  
NOES: None.  
ABSTAIN: None.  
ABSENT: Barger, Mirisch, Ryu

## 7 PUBLIC HEARING(S)

None.

## 8 PROTEST HEARING(S)

None.

## 9 OTHER ITEMS

The following item was called up for consideration:

- a. Sativa Water System Status Report.

The EO summarized the staff report concerning the status of the Sativa Water System.

The EO indicated that Russ Bryden (Principal Engineer, Los Angeles County Department of Public Works) and Sami Kabar (Civil Engineer, Los Angeles County Department of Public Works) were available to answer questions the Commission may have.

Mr. Bryden came before the Commission. He stated that he has been Sativa's on-site administrator for over one year. The Los Angeles County Department of Public Works (LACDPW) transitioned Mr. Kabar as the new on-site manager for the Sativa Water System.

Commissioner Solis asked if there had been disruption in water service due to repairs, how has it impacted the residents, and whether the residents are aware of the repairs. Mr. Kabar came before the Commission. He indicated that he is the new Operations Manager for the Sativa Water System. Mr. Kabar stated that whenever there are repairs or disruptions in service, residents are notified in English and Spanish through robocalls, mailed flyers, and door-to-door.

[Commissioner Ryu arrived at 9:11 a.m.]

Commission Close asked where is the funding coming from to make the necessary repairs to the rehabilitate the Sativa Water System. Mr. Bryden indicated that funding has been provided by the County of Los Angeles and through grant funding provided by the State Water Resources Control Board.

Commissioner Finlay asked what the next process is in transferring the water system to another service provider. Mr. Bryden stated that the Request for Proposals (RFP) is completed. The Sativa Evaluation Committee gave Suburban Water Systems the highest RFP scoring. In March, a recommendation will go before the Los Angeles County Board of Supervisors to enter into negotiations with Suburban Water Systems. A contract will be presented to the BOS at a later date.

Commissioner Mitchell asked if water rates will increase for the Sativa residents. Mr. Bryden indicated that the California Public Utilities Commission will review the contract and confirm that the water rates are fair for the Sativa residents.

Commissioner Mitchell asked if LACDPW will provide oversight to the new water purveyor. Mr. Bryden indicated that question would have to be deferred to LACDPW Counsel.

Mr. Bryden thanked Commissioner Finlay for her work on the Sativa Evaluation Committee and thanked the Commission for its leadership in the dissolution of the Sativa County Water District.

Chair Gladbach thanked Mr. Bryden and the LACDPW for their leadership and expertise in getting the Sativa Water System in good standing.

The Commission took the following action:

- Received and filed the Sativa Water System Status Report.

MOTION: Solis                      SECOND: Finlay                      APPROVED: 8-0-0  
AYES: Close, Dear, Finlay, McCallum, Mitchell (Alt. for Mirisch), Ryu, Solis, Gladbach  
NOES: None.  
ABSTAIN: None.  
ABSENT: Barger, Mirisch

## 9 OTHER ITEMS

The following item was called up for consideration:

- b. Proposed Memorandum of Understanding with Ventura LAFCO.

The EO requested that the Commission refer Item 9.b. back to staff. On Monday, Ventura LAFCO forwarded revisions to the proposed Memorandum of Understanding (MOU). Staff and legal counsel would like to review the proposed MOU revisions. Staff will agendaize for a future Commission meeting, most likely on March 11<sup>th</sup>.

The Commission took the following action:

- Referred Item 9.b. back to staff and legal counsel to review the revisions of the Memorandum of Understanding from Ventura LAFCO.

MOTION: Dear                      SECOND: Finlay                      APPROVED: 8-0-0  
AYES: Close, Dear, Finlay, McCallum, Mitchell (Alt. for Mirisch), Ryu, Solis, Gladbach  
NOES: None.  
ABSTAIN: None.  
ABSENT: Barger, Mirisch

## 9 OTHER ITEMS

The following item was called up for consideration:

- c. Proposed Exercise of Option with Davis Farr LLP to Prepare Fiscal Year 2019-20 Audit.

The EO summarized the staff report concerning the Proposed Exercise of Option with Davis Farr LLP to Prepare Fiscal Year 2019-20 Audit.

The Commission took the following action:

- Authorized the Executive Officer to exercise the option for a one-year contract extension with Davis Farr to prepare the audit for FY 2019-20.

MOTION: Finlay                      SECOND: Dear                      APPROVED: 8-0-0  
AYES: Close, Dear, Finlay, McCallum, Mitchell (Alt. for Mirisch), Ryu, Solis, Gladbach  
NOES: None.  
ABSTAIN: None.  
ABSENT: Barger, Mirisch

## 9 OTHER ITEMS

The following item was called up for consideration:

- d. Proposed Joint Request for Proposal with Southern Region LAFCOs for Auditing Services.

The EO summarized the staff report concerning the Proposed Joint Request for Proposal with Southern Region LAFCO's for Auditing Services.

The Commission took the following actions:

- Authorized the Executive Officer to work with his counterparts at Imperial, Orange, Riverside, and San Bernardino LAFCOs to issue a Joint Request for Proposal for auditing services for Fiscal Years 2020-21 through FY 2024-25; and
- Upon conclusion of the Request for Proposal solicitation and evaluation process, to return to the Commission with a recommendation to award a contract to the selected auditing firm.

MOTION: Solis                      SECOND: Finlay                      APPROVED: 8-0-0  
AYES: Close, Dear, Finlay, McCallum, Mitchell (Alt. for Mirisch), Ryu, Solis, Gladbach  
NOES: None.  
ABSTAIN: None.  
ABSENT: Barger, Mirisch

## 10 LEGISLATION

The following item was called up for consideration:

- a. Legislative Update.

The EO summarized the staff report concerning the Legislative Update.

The Commission took the following action:

- Received and filed the Legislative Update.

MOTION: Solis                      SECOND: Dear                      APPROVED: 8-0-0  
AYES: Close, Dear, Finlay, McCallum, Mitchell (Alt. for Mirisch), Ryu, Solis, Gladbach  
NOES: None.  
ABSTAIN: None.  
ABSENT: Barger, Mirisch

## 11 MISCELLANEOUS CORRESPONDENCE

None.

## 12 COMMISSIONERS' REPORT

Commissioner McCallum stated that he attended the Southern Region of California Association of Local Agency Formation Commissions (CALAFCO) meeting on January 27<sup>th</sup>. Commissioner McCallum indicated that proposed changes to CALAFCO's fee structure have not yet been resolved.

## 13 EXECUTIVE OFFICER'S REPORT

None.

## 14 PUBLIC COMMENT

None.

15 FUTURE MEETINGS

March 11, 2020

April 8, 2020

May 13, 2020

16 FUTURE AGENDA ITEMS

None.

17 ADJOURNMENT MOTION

On motion of Chair Gladbach, the meeting was adjourned at 9:36 a.m.

Respectfully submitted,

Paul Novak, AICP  
Executive Officer