



Local Agency Formation Commission  
for the County of Los Angeles

Commission

Jerry Gladbach  
Chair

Donald Dear  
1st Vice-Chair

Gerard McCallum  
2nd Vice-Chair

Kathryn Barger  
Richard Close  
Margaret Finlay  
John Mirisch  
David Ryu  
Hilda Solis

Alternate Members

Lori Brogin-Falley  
Sheila Kuehl  
David Lesser  
Judith Mitchell  
Joseph Ruzicka  
Vacant  
(City of Los Angeles)

Staff

Paul Novak  
Executive Officer

Adriana Romo  
Deputy Executive Officer

Amber De La Torre  
Doug Dorado  
Adriana Flores  
Michael Henderson  
Alisha O'Brien

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MINUTES OF THE LOCAL AGENCY FORMATION COMMISSION

FOR THE COUNTY OF LOS ANGELES

January 8, 2020

Present:

Jerry Gladbach, Chair

Kathryn Barger  
Richard Close  
Donald Dear  
Margaret Finlay  
Gerard McCallum  
John Mirisch  
David Ryu  
Hilda Solis

David Lesser, Alternate  
Judith Mitchell, Alternate

Paul Novak, Executive Officer  
Carole Suzuki, Legal Counsel

Absent:

Lori Brogin-Falley, Alternate  
Sheila Kuehl, Alternate

Vacant:

City of Los Angeles, Alternate Member  
Special District, Alternate Member

1 CALL MEETING TO ORDER

The meeting was called to order at 9:02 a.m. in Room 381-B of the County Hall of Administration by Chair Jerry Gladbach.

2 PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chair Jerry Gladbach.

WECOMING OF NEW COMMISSIONERS

Chair Gladbach welcomed Supervisor Hilda Solis as a Voting Member; and David Lesser as an Alternate Public Member.

3 DISCLOSURE OF CAMPAIGN CONTRIBUTION(S)

The Executive Officer (EO) read an announcement, asking that persons who made a campaign contribution of more than \$250 to any member of the Commission during the past twelve (12) months to rise and state for the record the Commissioner to whom such campaign contributions were made and the item of their involvement (None).

The EO read an announcement, asking if any Commissioner had received a campaign contribution that would require disclosure or any other issue requiring recusal from any item on today's agenda (None).

4 SWEARING-IN OF SPEAKER(S)

The EO swore in two (2) members of the audience who planned to testify.

5 INFORMATION ITEM(S) – GOVERNMENT CODE §§ 56751 & 56857 NOTICE

None.

6 CONSENT ITEM(S)

The Commission took the following actions under Consent Items:

- a. Approved Minutes of November 13, 2019.
- b. Approved Operating Account Check Register for the month of November 2019.
- c. Received and Filed Pending Proposal Update.

MOTION: Finlay                      SECOND: McCallum                      APPROVED: 7-0-0  
AYES:        Barger, Close, Dear, Finlay, McCallum, Mirisch, Gladbach  
NOES:        None.  
ABSTAIN:    Solis  
ABSENT:     Ryu

[Commissioner Ryu arrived at 9:10 a.m.]

## 7 PUBLIC HEARING(S)

The following item was called for consideration:

- a. MSR No. 2019-10 – Municipal Service Review and Sphere of Influence Update for the Wrightwood Community Services District.

Doug Dorado (Government Analyst) summarized the staff report concerning MSR No. 2019-10 – Municipal Service Review.

The public hearing was opened to receive testimony on the annexation. There being no testimony and no written opposition submitted prior to the close of the public hearing, the public hearing was closed.

The Commission took the following actions:

- Adopted and approved the MSR (LAFCO 36234: Service Review for the Wrightwood Community Services District) adopted by San Bernardino LAFCO on October 16, 2019;
- Adopted the Resolution Making Determinations, including the California Environmental Quality Act determinations, Approving MSR No. 2019-10 – Municipal Service Review and Sphere of Influence update for the Wrightwood Community Services District (Los Angeles County portion) which reconfirms the existing Coterminous Sphere of Influence for that portion of Wrightwood CSD within Los Angeles County, originally adopted by the Commission on August 8, 2018; Resolution No. 2020-01RMD; and
- Directed the Executive Officer to add the words “Reconfirmed (Los Angeles County portion) January 8, 2020” to the official Los Angeles LAFCO SOI map for the Wrightwood Community Services District.

MOTION:    Finlay                      SECOND: Dear                      APPROVED: 9-0-0  
AYES:        Barger, Close, Dear, Finlay, McCallum, Mirisch, Ryu, Solis, Gladbach  
NOES:        None.  
ABSTAIN:    None.  
ABSENT:     None.

## 8 PROTEST HEARING(S)

None.

## 9 OTHER ITEMS

The following item was called up for consideration:

- a. Independent Auditor's Report for Fiscal Year 2018-2019.

Jennifer Farr of Davis Farr presented audit finding to the Commission. Ms. Farr concluded that it was a clean audit which identified no errors or deficiencies. Ms. Farr stated that LAFCO's pension obligations are 84% funded, and Other Post-Employment Benefits (OPEB) liability is currently 25% funded.

Commissioner Mirisch requested that the Executive Officer agendize a report back to the Commission regarding OPEB liability.

The Commission took the following action:

- Received and filed the Independent Auditor's Report, audited financial statements, and associated documents for Fiscal Year 2018-19 ending June 30, 2019.

MOTION: Dear                      SECOND: Finlay                      APPROVED: 9-0-0  
AYES:        Barger, Close, Dear, Finlay, McCallum, Mirisch, Ryu, Solis, Gladbach  
NOES:        None.  
ABSTAIN:    None.  
ABSENT:     None.

## 9 OTHER ITEMS

The following item was called up for consideration:

- b. Fiscal Year 2019-20 Mid-Year Budget Report.

Adriana Romo (Deputy Executive Officer) summarized the staff report concerning the Fiscal Year 2019-20 Mid-Year Budget Report.

The Commission took the following action:

- Received and filed the Mid-Year Budget Report for FY 2019-20.

MOTION: Finlay                      SECOND: Barger                      APPROVED: 9-0-0  
AYES:        Barger, Close, Dear, Finlay, McCallum, Mirisch, Ryu, Solis, Gladbach  
NOES:        None.  
ABSTAIN:    None.  
ABSENT:     None.

## 9 OTHER ITEMS

The following item was called up for consideration:

- c. Fiscal Year 2019-20 Mid-Year Investment Report.

Ms. Romo summarized the staff report concerning Fiscal Year 2019-20 Mid-Year Investment Report.

The Commission took the following action:

- Received and filed the Fiscal Year 2019-20 Mid-Year Investment Report.

MOTION: Dear                      SECOND: Solis                      APPROVED: 9-0-0  
AYES:        Barger, Close, Dear, Finlay, McCallum, Mirisch, Ryu, Solis, Gladbach  
NOES:        None.  
ABSTAIN:    None.  
ABSENT:     None.

## 9 OTHER ITEMS

The following item was called up for consideration:

- d. Procurement and Reporting Policy Annual Report for 2020.

The EO summarized the staff report concerning Procurement and Reporting Policy Annual Report for 2020.

The Commission took the following action:

- Received and filed the Procurement and Reporting Policy Annual Report for 2020.

MOTION: Solis                      SECOND: Dear                      APPROVED: 9-0-0  
AYES:        Barger, Close, Dear, Finlay, McCallum, Mirisch, Ryu, Solis, Gladbach  
NOES:        None.  
ABSTAIN:    None.  
ABSENT:     None.

## 9 OTHER ITEMS

The following item was called up for consideration:

- e. Proposed Changes to the Rules of the Commission.

The EO summarized the staff report concerning Proposed Changes to the Rules of the Commission.

The Commission took the following actions:

- Adopted the revised “Rules of the Commission” with the changes noted within the staff report; and
- Directed staff to post the revised “Rules of the Commission” to the LAFCO website.

MOTION: Finlay                      SECOND: Solis                      APPROVED: 9-0-0  
AYES: Barger, Close, Dear, Finlay, McCallum, Mirisch, Ryu, Solis, Gladbach  
NOES: None.  
ABSTAIN: None.  
ABSENT: None.

## 10 LEGISLATION

The following item was called up for consideration:

- a. Legislative Update.

The EO summarized the staff report concerning the Legislative Update.

The Commission took the following action:

- Received and filed the Legislative Update.

MOTION: Barger                      SECOND: Mirisch                      APPROVED: 9-0-0  
AYES: Barger, Close, Dear, Finlay, McCallum, Mirisch, Ryu, Solis, Gladbach  
NOES: None.  
ABSTAIN: None.  
ABSENT: None.

## 11 MISCELLANEOUS CORRESPONDENCE

The EO noted that the following correspondences:

- a. Letter of December 2, 2019 to the Commission from CALAFCO Executive Director Pamela Miller concerning the CALAFCO Annual Conference.
- b. Letter of December 17, 2019 to Los Angeles City Council President Nury Martinez concerning Alternate Member vacancy.

## 12 COMMISSIONERS' REPORT

Commissioners Dear indicated that he was disappointed that there was no advance notification regarding Commissioner Ruzicka's funeral service, which was held on December 27, 2019.

The Commission indicated that Joe Ruzicka will be missed.

Commissioner Finlay indicated that she was on the Sativa Evaluation Committee. She stated that it was a lengthy and arduous process to review the applications submitted by the bidders. Chair Gladbach thanked Commissioner Finlay for her hard work in narrowing down the bidders.

The EO indicated that the Sativa Evaluation Committee has completed their bid solicitation process to select a water purveyor to take over the Sativa System. At a future date, LACDPW will go before the Los Angeles County Board of Supervisors with its recommendation.

Chair Gladbach asked how many agencies submitted bids. The EO indicated that there were four investor-owned utilities and one public agency.

## 13 EXECUTIVE OFFICER'S REPORT

The EO welcomed Tiffani Shin (County Counsel). The EO indicated that Ms. Shin has been assigned to LAFCO from the Office of County Counsel. Ms. Shin replaced Lillian Salinger.

Ms. Shin stated that she has been practicing law for 20 years and has been with the Office of County Counsel for three years.

The EO indicated that the passing of Commissioner Ruzicka creates a vacancy for the Alternate Special District Member seat. There is currently a process to fill the Special District Voting Member seat which is currently held by Commissioner Dear. Once this process is complete for the Special District Voting Member, the Commission will start the process to fill the Alternate Special District Member seat.

## 14 PUBLIC COMMENT

None.

15 FUTURE MEETINGS

February 12, 2020  
March 11, 2020  
April 8, 2020

16 FUTURE AGENDA ITEMS

None.

17 ADJOURNMENT MOTION

Chair Gladbach indicated that he was notified that Commissioner Ruzicka passed away on December 13, 2019 but was not notified, in advance, when the funeral service was going to be held. He and other Commissioners might have been able to attend if the date were known.

Chair Gladbach stated that Commissioner Ruzicka was first elected to Three Valleys Municipal Water District in 2003. Commissioner Ruzicka was appointed as a LAFCO Alternate Special District Member in 2014.

The Commission observed a moment of silence in memory of Commissioner Ruzicka.

In honor of Commissioner Ruzicka, on motion of Chair Gladbach, seconded by Commissioner Barger, the meeting was adjourned at 9:44 a.m.

Respectfully submitted,



Paul Novak, AICP  
Executive Officer



**RESOLUTION NO. 2020-01RMD  
RESOLUTION OF THE LOCAL AGENCY FORMATION  
COMMISSION FOR THE COUNTY OF LOS ANGELES  
MAKING DETERMINATIONS APPROVING  
"MSR NO. 2019-10  
MUNICIPAL SERVICE REVIEW AND SPHERE OF INFLUENCE UPDATE FOR THE  
WRIGHTWOOD COMMUNITY SERVICES DISTRICT"**

WHEREAS, Division 3, Title 5, of the California Government Code (commencing with section 56000, the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000), provides that a Local Agency Formation (LAFCO) shall develop and determine a Sphere of Influence (SOI) for each special district (Government Code Section 56425(a)) and that every five years thereafter, the Commission shall, as necessary, review and update each SOI (Government Code Section 56425(g)); and

WHEREAS, the SOI is the primary planning tool for LAFCO and defines the probable physical boundaries and service area of a local agency as determined by LAFCO; and

WHEREAS, Section 56430 requires that in order to prepare and to update Spheres of Influence, the Commission shall conduct a Municipal Service Review (MSR) prior to or in conjunction with an action to update or adopt a Sphere of Influence; and

WHEREAS, this proposed SOI update consists of inhabited territory and is assigned the following distinctive short-form designation: "MSR No. 2019-10—Municipal Service Review and Sphere of Influence Update for the Wrightwood Community Services District"; and

WHEREAS, a map of the proposal is set forth in Exhibit "A", attached hereto and by this reference incorporated herein; and

WHEREAS, the Local Agency Formation Commission for San Bernardino County, as principal county, has prepared and approved and MSR for the Wrightwood Community Services District on October 9, 2019 (LAFCO 36234: Service Review for the Wrightwood Community Services District); and

WHEREAS, the Local Agency Formation Commission for the County of Los Angeles supports the determinations within MSR (LAFCO 36234: Service Review for the Wrightwood Community Services District) as approved by the San Bernardino LAFCO; and

WHEREAS, the Executive Officer has submitted to the Commission the MSR for the Wrightwood Community Services District (LAFCO 36234: Service Review) and recommendations relative to the MSR and SOI Update, including the recommendation to reconfirm the existing SOI for the Wrightwood Community Services District; and

WHEREAS, the MSR (LAFCO 36234: Service Review for the Wrightwood Community Services District) contains determinations required by Section 56430 for the municipal services provided the Wrightwood Community Services District; and

WHEREAS, the Executive Officer set January 8, 2020, as the hearing date on this SOI update, and gave notice of public hearing pursuant to Government Code Section 56427, wherein the public hearing notice was published in a newspaper of general circulation in the County of Los Angeles on December 6, 2019 and in the County of San Bernardino on December 12, 2019, and mailed to all required recipients by first-class mail at least 21 days prior to the public hearing; and

WHEREAS, on January 8, 2020, after being duly and properly noticed, this proposal came on for hearing, at which time this Commission heard and received all oral and written testimony, objections, and evidence which were made, presented or filed, and all persons present were given an opportunity to hear and be heard with respect to this proposal and the report of the Executive Officer; and

WHEREAS, based upon staff review and the feasibility of governmental reorganization identified in Section 56425(h), staff has determined that any such reorganization of the agency will not further the goals of orderly development and affordable service delivery, and therefore will not recommend reorganization of the Wrightwood Community Services District; and

WHEREAS, the proposed action consists of adoption of the MSR (LAFCO 36234: Service Review for the Wrightwood Community Services District) and SOI update of the Wrightwood Community Services District.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Commission, finds that MSR No. 2019-10—Municipal Service Review and Sphere of Influence Update for the Wrightwood Community Services District, is exempt from the provisions of the California Environmental Quality Act ("CEQA") because it can be seen with certainty that there is no possibility that the update of the Sphere of Influence of the Wrightwood Community Service District will have a significant effect on the environment pursuant to State CEQA Guidelines Section 15061(b)(3). In the alternative, this recommendation is not a project for the purposes of CEQA because it is an organizational activity of government with no direct or indirect effects on the physical environment and

therefore is excluded from the definition of a project, pursuant to Section 15378(b) of the State CEQA Guidelines.

2. The Commission adopts the MSR for the Wrightwood Community Service District (LAFCO 36234: Service Review for the Wrightwood Community Services District), as prepared by San Bernardino LAFCO.
3. The Commission hereby reconfirms the existing coterminous Sphere of Influence for the Wrightwood Community Services District (Los Angeles portion) and makes the following determinations in accordance with Government Code Section 56425(e):

- a. Present and Planned Land Uses in the Area

The present land use is residential, commercial, and vacant land. There are no proposed/future land use changes due to this proposed SOI establishment.

- b. Present and Probable Need for Public Facilities and Services in the Area

The affected territory is located within the County of Los Angeles unincorporated community of Wrightwood. The Wrightwood Community Services District currently provides street lighting, solid waste and recycling, parks and recreation, and wastewater planning and engineering services.

The affected territory includes residential, commercial, and vacant land which requires organized governmental services. The affected territory will require governmental facilities and services indefinitely.

- c. Present Capacity of Public Facilities and Adequacy of Public Services that the Agency Provides or is Authorized to Provide

The Wrightwood Community Services District is expected to continue providing

those services it has been authorized to provide at formation. No expansion of services will result from this proposed establishment of the Sphere of Influence.

d. Existence of Any Social or Economic Communities of Interest

The proposal will have no adverse effect with respect to the fair treatment of people of all races and incomes, or the location of public facilities or services.

e. Disadvantaged Unincorporated Communities

There are no Disadvantaged Unincorporated Communities (DUCs) within or adjacent to the affected territory.

4. The Commission has on file a written statement of the functions and classes of service of the Wrightwood Community Services District and is required to establish the nature, location and extent of any functions or classes of service and that it provides accordance with Government Code Sections 56425(i). The Wrightwood Community Services District provides the following functions and classes of services pursuant to Government Code Section 61100:

Street lighting – Acquire, construct, improve, maintain, and operate streetlighting and landscaping on public property, public right-of-way, and public easements;

Solid Waste and Recycling – Collect, transfer, and dispose of solid waste and refuse and provide solid waste handling services, including, but not limited to, source reduction, recycling, composting activities, pursuant to Division 30 (commencing with Section 40000), and consistent with Section 41821.2 of the Public Resources Code;

Parks and Recreation – Acquire, construct, improve, maintain, and operate recreation facilities, including, by not limited to, parks and open space, in the same manner as the recreation and park district forms pursuant to the Recreation and Park District Law (commencing with Section 5780) of the Public Resources Code; and

Wastewater – Planning and engineering for the potential development of a regional wastewater treatment system should such be required by Lahontan Regional Water Quality Control Board in the same manner as a sanitary district, formed pursuant to Sanitary District Act of 1923 Division 6 (commencing with Section 6400) of the Health and Safety Code.

5. The Commission has on file a written statement from the District pursuant to Section 56425(j) of the Government Code specifying the functions and classes of service of the Wrightwood Community Services District. The Commission is required to establish the nature, location and extent of the District's functions or classes of service in accordance with Government Code Sections 56425(i). The Wrightwood Community Services District provides the following functions and classes of services pursuant to Government Code Section 61100:

Street lighting – Acquire, construct, improve, maintain, and operate streetlighting and landscaping on public property, public right-of-way, and public easements;

Solid Waste and Recycling – Collect, transfer, and dispose of solid waste and refuse and provide solid waste handling services, including, but not limited to, source reduction, recycling, composting activities, pursuant to Division 30 (commencing

with Section 40000), and consistent with Section 41821.2 of the Public Resources Code;

Parks and Recreation – Acquire, construct, improve, maintain, and operate recreation facilities, including, by not limited to, parks and open space, in the same manner as the recreation and park district formed pursuant to the Recreation and Park District Law (commencing with Section 5780) of the Public Resources Code; and

Wastewater – (Collect, treat, or dispose of sewage, wastewater, recycled water, and storm water, in the same manner as sanitary district, is a latent power). Planning and engineering for the potential development of a regional wastewater treatment system should such be required by Lahontan Regional Water Quality Control Board in the same manner as a sanitary district, formed pursuant to Sanitary District Act of 1923 Division 6 (commencing with Section 6400) of the Health and Safety Code.

6. The affected territory is inhabited and is assigned the following short form designation: “MSR No. 2019-10—Municipal Service Review and Sphere of Influence Update for the Wrightwood Community Services District”.
7. A map of the Sphere of Influence Update for the Wrightwood County Services District, as approved by this Commission, are set forth in Exhibit “A”, attached hereto and incorporated by reference herein.
8. The Executive Officer is hereby directed to add the words “Reconfirmed (Los Angeles

County portion) January 8, 2020" to the official LAFCO SOI map for the Wrightwood Community Services District.

9. The Executive Officer is hereby authorized and directed to mail copies of this resolution to the Wrightwood Community Services District and the Local Agency Formation Commission for San Bernardino County.

MOTION: Finlay                      SECOND: Dear                      APPROVED: 9-0-0  
AYES: Barger, Close, Dear, Finlay, McCallum, Mirisch, Ryu, Solis, Gladbach  
NOES: None.  
ABSTAIN: None.  
ABSENT: None.

**LOCAL AGENCY FORMATION COMMISSION  
FOR THE COUNTY OF LOS ANGELES**



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**Paul A. Novak, AICP  
Executive Officer**