



**SPECIAL MEETING**

**LOCAL AGENCY FORMATION COMMISSION  
MEETING AGENDA**

Wednesday, October 16, 2019  
**8:30 a.m.**

**Room 381-B**

Kenneth Hahn Hall of Administration  
500 West Temple Street, Los Angeles 90012

Commission  
Jerry Gladbach  
Chair

Donald Dear  
1st Vice-Chair

Gerard McCallum  
2nd Vice-Chair

Kathryn Barger  
Richard Close  
Margaret Finlay  
Janice Hahn  
John Mirisch  
Greig Smith

Alternate Members  
Lori Brogin-Falley  
Sheila Kuehl  
Judith Mitchell  
Joseph Ruzicka  
David Ryu  
Vacant  
(Public Member)

Staff  
Paul Novak  
Executive Officer

Adriana Romo  
Deputy Executive Officer

Amber De La Torre  
Doug Dorado  
Michael Henderson  
Alisha O'Brien  
Patricia Wood

80 South Lake Avenue  
Suite 870  
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[www.lalafco.org](http://www.lalafco.org)

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- 225 N. Hill Street (first floor of KHHOA)
- 222 N. Grand Avenue (fourth floor of KHHOA)
- Civic Mall/ Grand Park, between KHHOA and the Civil Court Building (second floor of the KHHOA)

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1. **CALL MEETING TO ORDER**
2. **PLEDGE OF ALLEGIANCE WILL BE LED BY CHAIR GLADBACH**
3. **DISCLOSURE OF CAMPAIGN CONTRIBUTION(S)**
4. **SWEARING-IN OF SPEAKER(S)**

5. **INFORMATION ITEM(S) – GOVERNMENT CODE §56857 NOTICE**

None.

6. **CONSENT ITEM(S)**

*All matters are approved by one motion unless held by a Commissioner or member(s) of the public for discussion or separate action.*

- a. Approve Minutes of September 11, 2019.
- b. Approve Operating Account Check Register for the month of September 2019.
- c. Receive and file update on pending proposals.

7. **PUBLIC HEARING(S)**

None.

8. **PROTEST HEARING(S)**

None.

9. **OTHER ITEMS**

- a. Interview Alternate Public Member Finalists and Appoint Alternate Public Member.
- b. Potential Cancellation of December 11<sup>th</sup> Meeting.

10. **LEGISLATION**

- a. Legislative update.

11. **MISCELLANEOUS CORRESPONDENCE**

- a. September 20, 2019 Letter from Jennifer Farr, CPA, of DavisFarr Certified Public Accountants, concerning preparation of the Fiscal Year 2017-2018 Audit.
- b. Letter of September 17, 2019 from Executive Officer Paul Novak to Los Angeles City Council President Herb Wesson.

12. **COMMISSIONERS' REPORT**

Commissioners' questions for staff, announcements of upcoming events and opportunity for Commissioners to briefly report on their LAFCO-related activities since last meeting.

13. **EXECUTIVE OFFICER'S REPORT**

- a. Executive Officer Written Report.
- b. Executive Officer Verbal Report.

14. **PUBLIC COMMENT**

This is the opportunity for members of the public to address the Commission on items not on the posted agenda, provided that the subject matter is within the jurisdiction of the Commission. Speakers are reminded of the three-minute time limitation.

15. **FUTURE MEETINGS**

November 13, 2019

December 11, 2019

January 8, 2020

February 12, 2020

16. **FUTURE AGENDA ITEMS**

Items not on the posted agenda which, if requested, will be referred to staff or placed on a future agenda for discussion and action by the Commission.

17. **ADJOURNMENT**



Local Agency Formation Commission  
for the County of Los Angeles



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Chair

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1st Vice-Chair

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REGULAR MEETING

MINUTES OF THE LOCAL AGENCY FORMATION COMMISSION

FOR THE COUNTY OF LOS ANGELES

September 11, 2019

Present:

Jerry Gladbach, Chair

Richard Close  
Donald Dear  
Margaret Finlay  
Janice Hahn  
Gerard McCallum  
John Mirisch

Lori Brogin-Falley, Alternate  
Judith Mitchell, Alternate  
Joe Ruzicka, Alternate

Paul Novak, Executive Officer  
Lillian Salinger, Legal Counsel

Absent:

Kathryn Barger

Sheila Kuehl, Alternate  
David Ryu, Alternate

Vacant:

City of Los Angeles Member  
Alternate General Public Member

1 CALL MEETING TO ORDER

The meeting was called to order at 9:01 a.m. in Room 381-B of the County Hall of Administration by Chair Jerry Gladbach.

2 PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chair Jerry Gladbach.

3 DISCLOSURE OF CAMPAIGN CONTRIBUTION(S)

The Executive Officer (EO) read an announcement, asking that persons who made a campaign contribution of more than \$250 to any member of the Commission during the past twelve (12) months to rise and state for the record the Commissioner to whom such campaign contributions were made and the item of their involvement (None).

The EO read an announcement, asking if any Commissioner had received a campaign contribution that would require disclosure or any other issue requiring recusal from any item on today's agenda (None).

4 SWEARING-IN OF SPEAKER(S)

The EO swore in member of the audience who planned to testify (None).

5 INFORMATION ITEM(S) – GOVERNMENT CODE §§ 56751 & 56857 NOTICE

None.

6 CONSENT ITEM(S)

The Commission took the following actions under Consent Items:

- a. Approved Minutes of August 14, 2019.
- b. Approved Operating Account Check Register for the month of August 2019.
- c. Received and filed update on pending proposals.

MOTION: Dear                      SECOND: Mirisch                      APPROVED: 5-0-0  
AYES:                      Close, Dear, Mirisch, Mitchell (Alt. for Finlay), Gladbach  
NOES:                      None.  
ABSTAIN:                      None.  
ABSENT:                      Barger, Finlay, Hahn, McCallum

## 7 PUBLIC HEARING(S)

The following item was called for consideration:

- a. Annexation No. 2018-10 to the Los Angeles County Waterworks District No. 40, Antelope Valley (Amendment to the Los Angeles County Waterworks District No. 40, Antelope Valley, Sphere of Influence).

Doug Dorado (Government Analyst) summarized the staff report concerning Annexation No. 2018-10 to the Los Angeles County Waterworks District No. 40, Antelope Valley.

The public hearing was opened to receive testimony on the annexation. There being no testimony and no written opposition submitted prior to the close of the public hearing, the public hearing was closed.

[Commissioner McCallum arrived at 9:05 a.m.]

The Commission took the following action:

- Adopted the Resolution Making Determinations, including the California Environmental Quality Act determinations, Approving and Ordering Annexation No. 2018-10 to the Los Angeles County Waterworks District No. 40, Antelope Valley (Amendment to the Los Angeles County Waterworks District No. 40, Antelope Valley, Sphere of Influence); Resolution No. 2019-19RMD.

MOTION: Mitchell (Alt. for Finlay)      SECOND: Dear      APPROVED: 6-0-0  
AYES: Close, Dear, McCallum, Mirisch, Mitchell (Alt. for Finlay), Gladbach  
NOES: None.  
ABSTAIN: None.  
ABSENT: Barger, Finlay, Hahn

[Commissioner Hahn arrived at 9:06 a.m.]

## 8 PROTEST HEARING(S)

None.

## 9 OTHER ITEMS

The following item was called up for consideration:

- a. Proposed 2020 Commission Meeting Schedule.

The EO summarized the staff report concerning the Proposed 2020 Commission Meeting Schedule.

The Commission took the following action:

- Approved the 2020 Commission Meeting Schedule, with changes as determined by the Commission, and directed the Executive Officer to post the dates to the LAFCO website.

MOTION: Mirisch                      SECOND: Dear                                      APPROVED: 7-0-0  
AYES:        Close, Dear, Hahn, McCallum, Mirisch, Mitchell (Alt. for Finlay), Gladbach  
NOES:        None.  
ABSTAIN:    None.  
ABSENT:     Barger, Finlay

## 9 OTHER ITEMS

The following item was called up for consideration:

- b. Annual Election of Commission Officers.

The EO summarized the staff report concerning the Annual Election of Commission Officers.

The Commission took the following action:

- Nominated and elected Commissioner Gladbach as LAFCO Chair for a term of one year and until the election of a successor.

MOTION:    Dear                      SECOND: Mitchell (Alt. for Finlay)    APPROVED: 7-0-0  
AYES:        Close, Dear, Hahn, McCallum, Mirisch, Mitchell (Alt. for Finlay), Gladbach  
NOES:        None.  
ABSTAIN:    None.  
ABSENT:     Barger, Finlay

The Commission took the following action:

- Nominated and elected Commissioner Dear as LAFCO First Vice-Chair for a term of one year and until the election of a successor.

MOTION:    Mirisch                      SECOND: Mitchell (Alt. for Finlay)    APPROVED: 7-0-0  
AYES:        Close, Dear, Hahn, McCallum, Mirisch, Mitchell (Alt. for Finlay), Gladbach  
NOES:        None.  
ABSTAIN:    None.  
ABSENT:     Barger, Finlay

The Commission took the following action:

- Nominated and elected Commissioner McCallum as LAFCO Second Vice-Chair for a term of one year and until the election of a successor.

MOTION: Mirisch                      SECOND: Hahn                      APPROVED: 7-0-0  
AYES: Close, Dear, Hahn, McCallum, Mirisch, Mitchell (Alt. for Finlay), Gladbach  
NOES: None.  
ABSTAIN: None.  
ABSENT: Barger, Finlay

[Commissioner Finlay arrived at 9:11 a.m.]

## 9 OTHER ITEMS

The following item was called up for consideration:

- c. CALAFCO Annual Conference: Appointment of Voting Representative.

The EO summarized the staff report concerning the CALAFCO Annual Conference: Appointment of Voting Representative.

The Commission took the following action:

- Designated Commissioner Margaret Finlay as the Voting Delegate for the CALAFCO's Board of Directors.

MOTION: Dear                      SECOND: McCallum                      APPROVED: 7-0-0  
AYES: Close, Dear, Finlay, Hahn, McCallum, Mirisch, Gladbach  
NOES: None.  
ABSTAIN: None.  
ABSENT: Barger

The Commission took the following action:

- Designated Executive Officer, Paul Novak, as the Alternate Voting Delegate for the CALAFCO's Board of Directors.

MOTION: Gladbach                      SECOND: McCallum                      APPROVED: 7-0-0  
AYES: Close, Dear, Finlay, Hahn, McCallum, Mirisch, Gladbach  
NOES: None.  
ABSTAIN: None.  
ABSENT: Barger



## 9 OTHER ITEMS

The following item was called up for consideration:

- d. CALAFCO Annual Conference: Proposed New Dues Structure.

The EO summarized the staff report concerning the CALAFCO Annual Conference: Proposed New Dues Structure.

The EO noted that there was a typo on page two under New Proposed Due Structure of the staff report, the new dues will be \$10,662 not \$11,010.

Commissioner Finlay asked why is CALAFCO increasing its dues. The EO indicated that all CALAFCO on-going expenses will be covered by member dues under the new dues structure, and CALAFCO would not continue an unsustainable reliance on “carryover” revenues and Annual Conference profit.

Commissioner Mirisch indicated that increased CALAFCO dues should be in direct proportion to Los Angeles LAFCO’s voting power.

The Commission took the following actions:

- Supported CALAFCO’s proposed new dues structure; and
- Directed the Commission representatives (Commissioner Margaret Finlay as Voting Delegate and Executive Officer, Paul Novak, as Alternate Voting Delegate) to vote accordingly at the CALAFCO Annual Conference in Sacramento on October 31<sup>st</sup>.

MOTION: Close                      SECOND: Dear                      APPROVED: 7-0-0  
AYES: Close, Dear, Finlay, Hahn, McCallum, Mirisch, Gladbach  
NOES: None.  
ABSTAIN: None.  
ABSENT: Barger

## 10 LEGISLATION

The following item was called up for consideration:

- a. Legislative Update.

The Commission took the following action:

- Received and filed the Legislative Report.

MOTION: Finlay                      SECOND: McCallum                      APPROVED: 7-0-0  
AYES: Close, Dear, Finlay, Hahn, McCallum, Mirisch, Gladbach  
NOES: None.  
ABSTAIN: None.  
ABSENT: Barger

#### 11 MISCELLANEOUS CORRESPONDENCE

None.

#### 12 COMMISSIONERS' REPORT

None.

#### 13.a. EXECUTIVE OFFICER'S REPORT

The EO summarized the Executive Officer Report. No motion was made.

#### 13 EXECUTIVE OFFICER'S REPORT

The EO indicated that the Request for Proposals for the Sativa Water System was released to potential bidders today.

The EO noted that Sativa Status Update Report will be agendaized for the November 13<sup>th</sup> meeting.

The EO stated that Assemblyman Gipson's Office will host the Sativa general session at the State Capital building on Wednesday, October 30<sup>th</sup> (Annual CALAFCO Conference in Sacramento).

#### 14 PUBLIC COMMENT

None.

#### 15 FUTURE MEETINGS

October 16, 2019 (Special Meeting at 8:30 a.m.)

November 13, 2019

December 11, 2019

January 8, 2020

#### 16 FUTURE AGENDA ITEMS

None.

17 ADJOURNMENT MOTION

On motion of Chair Gladbach, in memory of the September 11, 2001 attacks, the meeting was adjourned at 9:41 a.m.

Respectfully submitted,

Paul Novak, AICP  
Executive Officer

# LA LAFCO Register Report September 2019

Type	Date	Num	Name	Paid Amount	Balance
<b>Sep 19</b>					
Check	09/05/2019	WIRE	TRPF 80 South Lak...	-8,949.87	-8,949.87
Check	09/06/2019	ADP	ADP	-164.01	-9,113.88
Bill Pmt -Check	09/09/2019	10418	CALAFCO'	-50.00	-9,163.88
Bill Pmt -Check	09/09/2019	10419	LACERA	-13,110.46	-22,274.34
Bill Pmt -Check	09/09/2019	10420	LACERA-OPEB	-1,733.25	-24,007.59
Bill Pmt -Check	09/09/2019	10421	SDRMA	-67.28	-24,074.87
Bill Pmt -Check	09/09/2019	10422	Wells Fargo	-385.89	-24,460.76
Check	09/13/2019	DD	Ambar De La Torre	-2,112.52	-26,573.28
Check	09/13/2019	DD	Douglass S Dorado	-3,048.35	-29,621.63
Check	09/13/2019	DD	Adriana L Flores	-1,141.49	-30,763.12
Check	09/13/2019	DD	Michael E Henderson	-2,368.51	-33,131.63
Check	09/13/2019	DD	Paul A Novak	-5,244.17	-38,375.80
Check	09/13/2019	DD	Alisha O'Brien	-2,428.99	-40,804.79
Check	09/15/2019	DD	Federal Tax Deposit	-4,722.57	-45,527.36
Check	09/15/2019	DD	State Income Tax	-1,406.91	-46,934.27
Check	09/17/2019	10423	CALAFCO'	-1,250.00	-48,184.27
Bill Pmt -Check	09/18/2019	10424	Alonti Cafe	-133.83	-48,318.10
Bill Pmt -Check	09/18/2019	10425	Charter Communica...	-531.29	-48,849.39
Bill Pmt -Check	09/18/2019	10426	CoreLogic	-28.80	-48,878.19
Bill Pmt -Check	09/18/2019	10427	County of Los Angel...	-82.00	-48,960.19
Bill Pmt -Check	09/18/2019	10428	FedEx	-96.73	-49,056.92
Bill Pmt -Check	09/18/2019	10429	Lievano, The Print ...	-107.09	-49,164.01
Bill Pmt -Check	09/18/2019	10430	MetLife*	-579.00	-49,743.01
Bill Pmt -Check	09/18/2019	10431	Platinum Consulting	-1,103.55	-50,846.56
Bill Pmt -Check	09/18/2019	10432	Promac Image Syst...	-89.13	-50,935.69
Bill Pmt -Check	09/18/2019	10433	Tropical Interior Plants	-100.00	-51,035.69
Bill Pmt -Check	09/18/2019	10434	Office Depot*	-470.83	-51,506.52
Check	09/18/2019	DD	Adriana Romo	-3,350.84	-54,857.36
Check	09/20/2019	ADP	ADP	-141.66	-54,999.02
Check	09/20/2019	10435	CALAFCO'	-130.00	-55,129.02
Bill Pmt -Check	09/30/2019	10436	ATT	-286.67	-55,415.69
Bill Pmt -Check	09/30/2019	10437	Bank of America*	-143.69	-55,559.38
Bill Pmt -Check	09/30/2019	10438	LACERA	-13,361.06	-68,920.44
Bill Pmt -Check	09/30/2019	10439	Motor Parks	-630.00	-69,550.44
Bill Pmt -Check	09/30/2019	10440	Neofunds	-250.00	-69,800.44
Bill Pmt -Check	09/30/2019	10441	Office Depot*	-57.48	-69,857.92
Bill Pmt -Check	09/30/2019	10442	RSG, Inc.	-2,850.00	-72,707.92
Bill Pmt -Check	09/30/2019	10443	The Lincoln National	-286.78	-72,994.70
Check	09/30/2019	DD	Federal Tax Deposit	-4,766.52	-77,761.22
Check	09/30/2019	DD	State Income Tax	-1,413.99	-79,175.21
Check	09/30/2019	DD	Federal Tax Deposit	-187.99	-79,363.20
Check	09/30/2019	DD	Ambar De La Torre	-2,197.88	-81,561.08
Check	09/30/2019	DD	Douglass S Dorado	-3,048.34	-84,609.42
Check	09/30/2019	DD	Michael E Henderson	-2,368.51	-86,977.93
Check	09/30/2019	DD	Adriana L Flores	-1,263.79	-88,241.72
Check	09/30/2019	DD	Paul A Novak	-5,256.17	-93,497.89
Check	09/30/2019	DD	Alisha O'Brien	-2,428.98	-95,926.87
Check	09/30/2019	DD	Adriana Romo	-3,357.57	-99,284.44
Check	09/30/2019	59853...	Brogin-Falley Lori	-138.53	-99,422.97
Check	09/30/2019	DD	Richard Close	-138.52	-99,561.49
Check	09/30/2019	DD	Donald Dear	-138.52	-99,700.01
Check	09/30/2019	59853...	Margaret E Finlay	-138.53	-99,838.54
Check	09/30/2019	59853...	Edward G Gladbach	-138.53	-99,977.07
Check	09/30/2019	DD	Janice K Hahn	-135.18	-100,112.25
Check	09/30/2019	DD	Gerard McCallum II	-138.53	-100,250.78
Check	09/30/2019	59853...	John A Mirisch	-138.52	-100,389.30
Check	09/30/2019	59853...	Judith M Mitchell	-138.53	-100,527.83
<b>Sep 19</b>				<b>-100,527.83</b>	<b>-100,527.83</b>



	LAFCO Designation	Applicant	Description	Status	Date Filed	Est. Date of Completion
9	DD City of Palmdale Annexation 2011-19	City of Palmdale	405 acres of uninhabited territory located between Palmdale Blvd and Ave S and 80th and 85th Street East.	Notice of Filing sent 3-22-12 Incomplete filing: property tax transfer resolution, inadequate CEQA, maps of limiting addresses, list of limiting addresses, and approved map and legal. DUC adjacent	3/8/2012	Unknown
10	DD Reorganization No. 2014-03 to the City of Calabasas	City of Calabasas	176± acres immediately north of and adjacent to the 101 freeway between the City of Calabasas and Hidden Hills.	Notice of Filing sent 1-8-15. Incomplete filing: property tax transfer resolution and approved map and legal.	12/10/2014	Unknown
11	DD Annexation No. 2015-11 to the City of Palmdale (Desert View Highlands)	City of Palmdale	284 acres inhabited territory. Generally located north and south of Elizabeth Lake Road between Amargosa Creek and 10th street west, in Los Angeles County unincorporated territory surrounded by the City of Palmdale	Notice of Filing sent 9-22-15 Incomplete filing: property tax resolution, attachment 'A' plan for municipal services, CEQA (NOD), party disclosure, pre-zoning, map of limiting addresses, registered voter info	9/15/2015	Unknown
12	DD Annexation No. 2015-10 to the City of Agoura Hills	City of Agoura Hills	117 acres uninhabited territory. Located northeast and southwest of Chesebro Road directly north of the Highway 101	Notice of Filing sent 11-3-15 Incomplete filing: property tax transfer resolution.	11/2/2015	Unknown
13	DD Reorganization No. 2016-01 to the Las Virgenes Municipal Water District	Las Virgenes Municipal Water District	Detachment from West Basin Municipal Water District, and annexation to the Las Virgenes Municipal Water District. Both districts require SOI amendments. The territory consists of 26 single-family homes, generally located south of Cairnloch Street, west of Summit Mountain Way, all within the City of Calabasas.	Notice of Filing sent 04-19-16 Incomplete filing: property tax transfer resolution, and map and legal not approved.	2/22/2016	Unknown
14	AD Annexation No. 2017-02 to the Newhall County Water District	Newhall County Water District	uninhabited territory, located west of the 5 freeway and north of the intersection of The Old Road and Calgrove Blvd.	Notice of Filing sent 06-21-17 Incomplete filing: property tax transfer resolution, CEQA, approved map and legal.	6/15/2017	Unknown
15	DD Annexation No. 2017-09 to the Wilmington Cemetary District	Wilmington Cemetary District	inhabited territory around Wilmington	Notice of Filing sent 6-10-17 Incomplete filing: property tax transfer resolution	7/10/2017	Unknown
16	DD Reorganization No. 2017-10 to the Las Virgenes Municipal Water District	Robert Douglass	5.26 acres of uninhabited territory. The affected territory is generally located northeast of the intersection of Hovenweep Lane and Schuieren Road, in the unincorporated area north of Malibu	Notice of Filing Sent 11-30-17 Incomplete Filing: property tax transfer resolution, approved map and legal	11/8/2017	Unknown
17	AD Annexation 297 to District No. 15	Sanitation Districts	13.88 acres of uninhabited territory. The affected territory is located on the southwest corner of Loukelton Street and Echelon Avenue, all within the City of Industry.	August 14, 2019 agenda	3/21/2018	Sep-2019

		LAFCO Designation	Applicant	Description	Status	Date Filed	Est. Date of Completion
18	AD	Annexation 756 to District No. 21	Sanitation Districts	5.07± acres of inhabited territory. The affected territory is located on the south side of Baseline Road between Forbes Avenue and Allegany Court, all within the City of Claremont.	August 14, 2019 agenda	9/5/2018	Sep-2019
19	DD	Annexation No 2018-10 to the Los Angeles County Waterworks District No. 40, Antelope Valley	Robert Sarkissian	80.91± acres of uninhabited territory. The affected territory is located southeast of the intersection of Blackbird Street and 8Th Street West, in the City of Palmdale	September 1, 2019 agenda	10/1/2018	Oct-2019
20	DD	Annexation No. 2018-06 to the San Gabriel Valley Mosquito and Vector Control District	San Gabriel Valley Mosquito and Vector Control District	77.55± acres of inhabited territory. The affected territory is located north of the intersection of Mountain Laurel Way and Highwood Court in the City of Azusa.	Notice of Filing Sent 11-1-18 Incomplete filing; property tax transfer resolution, approved map and legal	10/22/2018	Unknown
21	DD	Annexation No. 2018-12 to the City of Agoura Hills	City of Agoura Hills	82.58± acres of inhabited territory to the City of Agoura Hills. Area A of the affected territory is generally located east of the intersection of Liberty Canyon Road and Agoura Road and Area C is generally located west of the intersection of Liberty Canyon Road and Revere Way, in Los Angeles County unincorporated territory adjacent to the City of Agoura Hills	Notice of Filing sent 11-20-18 Incomplete filing; property tax transfer resolution, CEQA, pre-map of limiting addresses, pre-zoning, register voter labels, approved map and geographic description.	11/19/2018	Unknown
22	AD	Annexation 429 to District No. 14	Sanitation Districts	640.07± acres of uninhabited territory. The affected territory is located on the southeast corner of Sierra Highway and Columbia Way, all within the City of Palmdale.	Notice of Filing Sent 11-29-18 Incomplete filing; property tax transfer resolution.	11/28/2018	Unknown
23	AD	Santa Clarita Valley Sanitation District of Los Angeles County Annexation 1093	Sanitation Districts	0.3± acres of uninhabited territory. The affected territory is located on Scherzinger Lane approximately 100 feet southwest of Sierra Cross Avenue, all within the City of Santa Clarita.	Notice of Filing Sent 12-27-18 Incomplete filing; property tax transfer resolution.	12/26/2018	Unknown
24	AD	Santa Clarita Valley Sanitation District of Los Angeles County Annexation 1097	Sanitation Districts	230± acres of uninhabited territory. The affected territory is located south of Pico Canyon Road at the westerly terminus of Verandah Court, all within the unincorporated area of Los Angeles County.	Notice of Filing Sent 12-27-18 Incomplete filing; property tax transfer resolution.	12/26/2018	Unknown
25	DD	Annexation No. 2018-11 to the Los Angeles County Waterworks District No. 40, Antelope Valley	Lester Knox	20± acres of uninhabited territory. located southeast of the intersection of Mountain Springs Road and Hawk Free Court, in the unincorporated area known as Actor,	Notice of Filing Sent 1-17-18 Incomplete filing; property tax transfer resolution, CEQA, approved map and legal	10-Jan	Unknown
26	AD	Annexation 760 to District No. 21	Sanitation Districts	0.48± acres of uninhabited territory. The affected territory is located north of the Pomona freeway approximately 300 feet west of Hacienda Boulevard, all within the unincorporated area of Los Angeles County.	Notice of Filing Sent 1-30-19 Incomplete filing; property tax transfer resolution.	1/30/2019	Unknown
27	AD	Annexation 430 to District No. 14	Sanitation Districts	227.677± acres of uninhabited territory. The affected territory is located north of Avenue D, south of Avenue B, east of the Southern Pacific Railroad, and west of Edwards Air Force Base, all within the unincorporated area of Los Angeles County.	Notice of Filing Sent 2-20-19 Incomplete filing; property tax transfer resolution.	2/12/2019	Unknown
28	AD	Santa Clarita Valley Sanitation District of Los Angeles County Annexation 1091	Sanitation Districts	4.158± acres of inhabited territory. The affected territory is located on Placeritos Boulevard approximately 200 feet west of Aden Avenue, all within the City of Santa Clarita.	Notice of Filing Sent 2-20-19 Incomplete filing; property tax transfer resolution.	2/12/2019	Unknown





## **Staff Report**

**October 16, 2019**

### **Agenda Item No. 9.a.**

#### **Interview Alternate Public Member Finalists and Appoint Alternate Public Member**

Government Code § 56326(f) of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (the “Act”) requires LAFCO to have a public member appointed by the Commission and permits the Commission to appoint an alternate public member. The Alternate Public Member may serve and vote in place of the regular Public Member when that member is absent or disqualifies himself/herself from participating in a Commission meeting.

The Alternate Public Member position on the Commission became vacant in January of 2019. Since that time, the Commission conducted an exhaustive outreach and public awareness program; as a result, twenty-eight (28) individuals filed applications for this position. An Ad Hoc Committee (composed of Chair Jerry Gladbach, Commissioner Kathryn Barger, and Commissioner Judy Mitchell) convened to review all applications, and the Committee identified six (6) finalists.

After consultation with the Commission, staff scheduled today’s interviews, and confirmed that all finalists are available.

On Monday, September 16<sup>th</sup>, Los Angeles County Supervisor Kathryn Barger appointed one of the finalists (Jeff Ford) to serve on the Board of Directors of the Santa Clarita Valley Water Agency (SCVWA). Pursuant to Government Code § 56331, “[n]o person appointed as a public member or alternate public member pursuant to this chapter shall be an officer or employee of the county or any city or district with territory in the county . . .” Upon assuming office to the SCVWA Board of Directors, Mr. Ford will become ineligible to serve as the Alternate Public Member on the Commission. Mr. Ford has withdrawn his application to serve as the Alternate Public Member on the Commission.

#### **Recommended Action:**

Staff recommends that the Commission:

1. Interview the five (5) finalists for the Alternate Public Member vacancy; and
2. Deliberate and vote to appoint a new Alternate Public Member.

**Staff Report**

**October 16, 2019**

**Agenda Item No. 9.b.**

**Potential Cancellation of the  
December 11, 2019 Meeting**

For seven of the past eight years, the Commission has canceled its regular meeting in December due to the winter holidays. The Commission retained the December 2018 meeting due to a busy schedule associated with two proposals (Dissolution No. 2018-09 of the Santa Clara County Water District and Annexation No. 2014-04 to the City of Calabasas).

Staff has reviewed its workload, and it has determined that existing proposals can be considered in a timely manner at either the November 13, 2019 meeting or the January 8, 2020 meeting. Staff therefore recommends canceling the December 11, 2019 meeting.

**Recommended Action:**

1. Cancel the December 11, 2019 Commission Meeting; and
2. Direct the Executive Officer to send notice via the LAFCO e-mail alert notification system and post notice on the LAFCO website.

## Staff Report

October 16, 2019

### Agenda Item No. 10.a.

#### Legislative Update

Given that the 2019 Legislature concluded its 2019 session on Friday, September 13, 2019, this version of the Legislative Update addresses all bills staff tracked this calendar year. These bills include:

#### **Bills Signed into Law:**

- **AB 1822 (Omnibus Bill):** Signed by Governor Newsom on June 26, 2019, and takes effect on January 1, 2020.

#### **Commission Position: SUPPORT (April 10<sup>th</sup> Meeting)**

- **SB 99 (Nielsen):** Changes to the Williamson Act (there is no land in Los Angeles County under a Williamson Act contract. Signed by Governor Newsom on August 30, 2019, and takes effect on January 1, 2020.
- **SB 646 (Morrell):** All provisions involving LAFCOs were removed from the bill. Signed by Governor Newsom on July 10, 2019, and takes effect on January 1, 2020.

#### **Bills Approved by the Legislature and Awaiting Action by the Governor:**

- **AB 600 (Chu):** This bill makes several clarifications to existing law concerning Disadvantaged Unincorporated Communities (“DUCs”). After consideration of objections from CALAFCO and several LAFCOs, this bill was amended to remove all specific policy concerns from CALAFCO and several LAFCOs. Concerns remains about the lack of a holistic approach to address service delivery issues to DUCs. The final legislative approval was in the Senate on September 12, 2019.

#### **Commission Position: OPPOSE (May 8<sup>th</sup> Meeting)**

#### **Bills Which Became Two-Year Bills:**

- **AB 1253 (Rivas, Robert):** The “CALAFCO funding bill” did not make it through the Assembly Appropriations Committee.

#### **Commission Position: SUPPORT (March 25<sup>th</sup> Meeting)**

- **AB 1389 (Eggman):** This bill; which would require that a special district mitigate any loss of property taxes, franchise fees, and other revenues to any other affected local agency in the course of a proposed annexation; did not make it through the Assembly Local Government Committee.

**Bills Which Became Two-Year Bills (continued):**

- **AB 818 (Cooley):** This bill, which would restore the Vehicle License Fee (“VLF”) increase for the first five years of a newly-incorporated city, did not make it through the Assembly Local Government Committee.

**Commission Position: SUPPORT (March 25<sup>th</sup> Meeting)**

- **AB 213 (Reyes):** This bill, which would reinstate the Vehicle License Fee (“VLF”) for city annexations of inhabited territory, did not make it through the Senate Appropriations Committee.

**Commission Position: SUPPORT (March 13<sup>th</sup> Meeting)**

- **SB 414 (Caballero):** This bill, sponsored by the Eastern Municipal Water District and the California Municipal Utilities Association, would allow the State Water Resources Control Board (SWRCB) to require the dissolution of water systems (public, mutual, and private). Due to concerns from CALAFCO and several LAFCOs, the bill was amended to require the SWRCB to apply to LAFCO to consider the proposed dissolution. The bill did not make it through the Assembly Appropriations Committee.

**Staff Recommendation:**

1. Receive and file the Legislative Update.

September 20, 2019

Los Angeles Local Agency Formation Commission  
Pasadena, California

We are in the process of performing the audit of the Los Angeles Local Agency Formation Commission (LAFCO) for the year ending June 30, 2019.

Professional Auditing standards recommend that, as a part of our audit, we inquire with those in governance to ascertain whether or not anyone on the Commission has knowledge of matters that might have a bearing on the auditor's risk assessment for the LAFCO's annual audit.

Example of these matters are:

- Known or suspected instances of employee fraud
- Areas in which the internal controls of the LAFCO are thought by the Commission to be weak
- Known or suspected misstatements in the accounting records of the LAFCO
- Known or suspected use of improper accounting practices by the LAFCO
- Any awareness of pressure upon the LAFCO or LAFCO management with respect to achieving certain financial results
- Matters that warrant particular attention during the audit
- Information about unusual transactions or other matters relevant to the audit

Generally, the scope of the audit is limited to matters involving amounts that would be significant to the financial statements of the LAFCO taken as a whole. If additional time is required to respond to the concerns of the Commissioners, we will estimate for the LAFCO the costs involved.

Please respond within 45 days from the date of this letter if the Commissioners has any matters to report that meet the above criteria.

Auditing Standards require the auditors to communicate the planned scope and timing of the audit. Additionally, at the conclusion of the audit, we plan to communicate the auditor's responsibilities under generally accepted auditing standards and significant findings from the audit.

### Timing of Audit

We begin the audit examination of the LAFCO on September 23, 2019. We plan to be completed with fieldwork by the end of September, and we plan to present the audit report and results of the audit to the Commissioners at the completion of the audit.

### Planned Scope of Audit

In addition to our standard audit approach, we perform a risk assessment each year to develop our audit plan. For the fiscal year ended June 30, 2019, we have identified the audit risk areas noted below for testing:

- Risk of errors recording LAFCO's Net Pension Liability. We plan to obtain the actuarial valuation calculating LAFCO's Net Pension Liability and related balances. We will review the actuary's assumptions for reasonableness and adherence to the accounting standards. We will review LAFCO's accounting and we will ensure that the footnotes contain accurate and complete disclosures in accordance with the accounting standards.
- Risk of errors recording LAFCO's OPEB Liability: We plan to obtain the actuarial valuation calculating LAFCO's OPEB Liability and related balances. We will review the actuary's assumptions for reasonableness and adherence to the accounting standards. We will review LAFCO's accounting and we will ensure that the footnotes contain accurate and complete disclosures in accordance with the accounting standards.
- Each year we are required to incorporate an element of unpredictability into our audit approach. This year, we plan to test a sample of changes in individual compensated absences amounts from the prior year to make sure the increases and decreases are properly supported.

If any member of the Commissioners has information relevant to our audit (matters involving amounts that would be significant to the financial statements of the LAFCO taken as a whole) please contact the undersigned at (949) 7873-1740 or [jfarr@davisfarr.com](mailto:jfarr@davisfarr.com).

Sincerely,



Jennifer Farr, CPA  
Partner

Commission

Jerry Gladbach  
Chair

Donald Dear  
1st Vice-Chair

Gerard McCallum  
2nd Vice-Chair

Kathryn Barger  
Richard Close  
Mitchell Englander  
Margaret Finlay  
Janice Hahn  
John Mirisch

Alternate Members

Lori Brogin-Falley  
Sheila Kuehl  
Judith Mitchell  
Joseph Ruzicka  
Greig Smith  
Vacant  
(City of Los Angeles)

Staff

Paul Novak  
Executive Officer

Adriana Romo  
Deputy Executive Officer

Amber De La Torre  
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Michael Henderson  
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[www.lalafco.org](http://www.lalafco.org)

September 17, 2019

The Honorable Herb Wesson  
City Council President  
City of Los Angeles  
Room 430, City Hall  
200 North Spring Street  
Los Angeles, CA 90012

Dear Council President Wesson:

In August of this year, Greig Smith left his position as the Interim 12<sup>th</sup> District Council-Member. Concurrent to that departure, Councilman Smith is no longer eligible to serve as your appointed as the Voting Member representing the City of Los Angeles on the Commission (LAFCO).

Pursuant to Government Code Section 56326(d), an as the presiding officer of the legislative body of the City of Los Angeles, you are empowered to appoint the City's Voting Member and Alternate Member on the Commission.

Separately, Councilman David Ryu remains in place as your appointee as the Alternate Member on the Commission representing the City of Los Angeles on the Commission.

I am writing to request that you appoint a commissioner (Voting Member) to LAFCO at your earliest convenience.

Should you or your staff have any questions, please do not hesitate to contact me.

Thank you.

Sincerely,



Paul A. Novak, AICP  
Executive Officer

Copy to: The Honorable David Ryu, Councilman, 4<sup>th</sup> District  
LAFCO Commissioners  
Mr. Deron Williams, Chief of Staff to Council President Wesson

## **Executive Officer Report**

**October 16, 2019**

### **Agenda Item No. 13.a.**

The Executive Officer hereby reports the following:

- **Commissioner Lori Brogin-Falley:** At its September 17, 2019 Meeting, and pursuant to a motion by Supervisor Kathryn Barger, the Los Angeles County Board of Supervisors re-appointed Lori Brogin-Falley as the Alternate Member for the San Fernando Valley.
- **Municipal Service Review (MSR)/Sphere of Influence (SOI) Updates:** Contracts have been executed with the three separate consultants preparing Draft MSR/SOI Updates (for the Santa Clarita Valley Water Agency; the Cities of La Mirada and Whittier; and the Cities of Agoura Hills, Calabasas, Hidden Hills, and Westlake Village), and work has commenced. As of the writing of this report, staff anticipates issuing the Request for Proposals (RFP) for the MSR/SOI Update for the Consolidated Fire Protection District (CFPD) in early to mid- October.
- **Meeting with State Water Resources Control Board (SWRCB) Staff:** On September 19, 2019, staff met with counterparts in the SWRCB's Southern California Office to discuss issues of mutual concern, with a particular focus on smaller private and mutual water agencies.
- **Protest Provisions Rewrite Working Group:** Executive Officer Paul Novak attended the second in-person meeting of the Protest Provisions Rewrite Working Group in Sacramento on Monday, October 7, 2019. Composed of appointees of the California Association of Local Agency Formation Commissions (CALAFCO), the California Special District Association (CSDA), the League of California Cities, and the County Supervisors Association of California (CSAC), this group is working to revise the protest provisions in the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000.

### **Staff Recommendation:**

1. Receive and file the Executive Officer Report.