



Commission

Voting Members

Jerry Gladbach
Donald Dear
Gerard McCallum
Kathryn Barger
Richard Close
Margaret Finlay
Janice Hahn
David Ryu
David Spence

Alternate Members

Lori Brogin-Falley
Marqueece
Harris-Dawson
Sheila Kuehl
Judith Mitchell
Joseph Ruzicka
Greig Smith

Staff

Paul A. Novak, AICP
Executive Officer

Amber De La Torre
Doug Dorado
Michael Henderson
Alisha O'Brien
Patricia Wood

80 South Lake Avenue
Suite 870
Pasadena, CA 91101
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Fax: 626-204-6507

www.lalafco.org

**LOCAL AGENCY FORMATION COMMISSION
MEETING AGENDA**

Wednesday, February 8, 2017
9:00 a.m.

Room 381B
Kenneth Hahn Hall of Administration
500 West Temple Street, Los Angeles 90012

A person with a disability may contact the LAFCO office at (626) 204-6500 at least 72 hours before the scheduled meeting to request receipt of an agenda in an alternative format or to request disability-related accommodations, including auxiliary aids or services, in order to participate in the public meeting. Later requests will be accommodated to the extent feasible.

The entire agenda package and any meeting related writings or documents provided to a majority of the Commissioners after distribution of the agenda package, unless exempt from disclosure pursuant to California Law, are available at the LAFCO office and at www.lalafco.org.

1. **CALL MEETING TO ORDER**
2. **PLEDGE OF ALLEGIANCE WILL BE LED BY CHAIRMAN GLADBACH**
3. **DISCLOSURE OF CAMPAIGN CONTRIBUTION(S)**
4. **SWEARING-IN OF SPEAKER(S)**
5. **INFORMATION ITEM(S) – GOVERNMENT CODE §§ 56751 & 56857
NOTICE**

None.

6. CONSENT ITEM(S)

All matters are approved by one motion unless held by a Commissioner or member(s) of the public for discussion or separate action.

- a. Approve Minutes of January 11, 2017.
- b. Operating Account Check Register for the month of December 2016 and January 2017.
- c. Receive and file update on pending proposals.
- d. Annexation No. 420 to the Los Angeles County Sanitation District No. 14, and Mitigated Negative Declaration.
- e. Annexation No. 423 to the Los Angeles County Sanitation District No. 14, and Mitigated Negative Declaration.
- f. Annexation No. 750 to the Los Angeles County Sanitation District No. 21, and California Environment Quality Act (CEQA) exemption.

7. PUBLIC HEARING(S)

None.

8. PROTEST HEARING(S)

None.

9. OTHER ITEMS

- a. Deputy Executive Officer (DEO); Executive Officer Duties: Position Descriptions and Salary Ranges
- b. Legislative Update

10. COMMISSIONERS' REPORT

Commissioners' questions for staff, announcements of upcoming events and opportunity for Commissioners to briefly report on their LAFCO-related activities since last meeting.

11. EXECUTIVE OFFICER'S REPORT

Executive Officer's announcement of upcoming events and brief report on activities of the Executive Officer since the last meeting.

12. PUBLIC COMMENT

This is the opportunity for members of the public to address the Commission on items not on the posted agenda, provided that the subject matter is within the jurisdiction of the Commission. Speakers are reminded of the three-minute time limitation.

13. FUTURE MEETINGS

March 8, 2017

April 12, 2017

May 10, 2017

June 14, 2017

14. FUTURE AGENDA ITEMS

Items not on the posted agenda which, if requested, will be referred to staff or placed on a future agenda for discussion and action by the Commission.

15. ADJOURNMENT MOTION

 **DRAFT**

Commission

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www.lalafco.org

REGULAR MEETING

MINUTES OF THE LOCAL AGENCY FORMATION COMMISSION

FOR THE COUNTY OF LOS ANGELES

January 11, 2017

Present:

Donald Dear, First Vice-Chair

Kathryn Barger
Richard Close
Margaret Finlay
Janice Hahn
David Ryu
David Spence

Lori Brogin-Falley, Alternate
Joe Ruzicka, Alternate
Greig Smith, Alternate

Paul Novak, AICP; Executive Officer
Erik Conard, Legal Counsel

Absent:

Jerry Gladbach, Chair
Gerard McCallum

Marqueece Harris-Dawson, Alternate
Sheila Kuehl, Alternate
Judith Mitchell, Alternate

1 CALL MEETING TO ORDER

The meeting was called to order at 9:03 a.m. in Room 381-B of the County Hall of Administration by First Vice-Chair Donald Dear.

2 PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by First Vice-Chair Donald Dear.

3 DISCLOSURE OF CAMPAIGN CONTRIBUTION(S)

The Executive Officer (E.O.) read an announcement, asking that persons who made a campaign contribution of more than \$250 to any member of the Commission during the past twelve (12) months rise and state for the record the Commissioner to whom such campaign contributions were made and the item of their involvement (None).

The E.O. read an announcement, asking if any Commissioner had received a campaign contribution that would require disclosure and recusal from any item on today's agenda.

Commissioner Barger disclosed the following campaign contributions and recused herself from Agenda Items 6.d., 6.e., and 9.c.:

- 6.d. – \$1,500 from the Conservation Station (which may be related to this item), received on September 18, 2016.
- 6.e. – Two contributions from Lance Williams, \$1,500 on September 18, 2016, and \$1,500 on May 2, 2016.
- 9.c. – Two \$1,500 contributions from Forestar (USA) Real Estate Group, Inc. on October 24, 2016.

4 SWEARING-IN OF SPEAKER(S)

The Executive Officer swore in members of the audience who planned to testify (None).

5 INFORMATION ITEM(S) – GOVERNMENT CODE §§ 56751 & 56857 NOTICE

None.

6 CONSENT ITEM(S) – OTHER

The E.O. stated that Item 6.b. reflects the Operating Account Check Register only for the month of November 2016. The Operating Account Check Register for the months of December 2016 and January 2017 will be on next month's Agenda.

The Commission took the following actions under Consent Items:

- a. Approved Minutes of November 9, 2016.
- b. Approved Operating Account Check Register for the month of November 2016.
- c. Received and filed update on pending proposals.
- d. Adopted the Resolution Making Determinations, including the California Environmental Quality Act determinations, Approving and Ordering Annexation No. 1082 to the Santa Clarita Valley Sanitation District of Los Angeles County; Resolution No. 2017-01RMD.
- e. Adopted the Resolution Making Determinations, including the California Environmental Quality Act determinations, Approving and Ordering Annexation No. 295 to the Los Angeles County Sanitation District No. 15; Resolution No. 2017-02RMD.

MOTION:	FINLAY
SECOND:	RUZICKA (ALT. FOR GLADBACH)
AYES:	BARGER*, CLOSE, FINLAY, HAHN, RUZICKA (ALT. FOR GLADBACH), SMITH (ALT. FOR McCALLUM), SPENCE, DEAR (FIRST VICE-CHAIR)
NOES:	NONE
ABSTAIN:	BARGER*
ABSENT:	McCALLUM, RYU, GLADBACH
MOTION PASSES:	8/0/0 (Items 6.a., 6.b., and 6.c.) 7/0/1 (Items 6.d. and 6.e.)

*Commissioner Barger recused herself from voting in Items 6.d. and 6.e.

WELCOMING OF TWO (2) NEW COMMISSIONERS

First Vice-Chair Donald L. Dear introduced and congratulated Supervisors Barger and Hahn as newly elected Supervisors and as new LAFCO Commissioners.

7 PUBLIC HEARING(S)

The following item was called for consideration:

- a. Annexation No. 1080 to the Santa Clarita Valley Sanitation District of Los Angeles County.

The E.O. summarized the staff report on Annexation No. 1080 to the Santa Clarita Valley

Sanitation District of Los Angeles County.

The public hearing was opened to receive testimony. There being no testimony, the public hearing was closed.

The Commission took the following action:

- Adopted the Resolution Making Determinations, including the California Environmental Quality Act determinations, Approving Annexation No. 1080 to the Santa Clarita Valley Sanitation District of Los Angeles County; Resolution No. 2017-03RMD.
- Pursuant to Government Code Section 57002, set March 8, 2017 at 9:00 a.m., as the date and time for Commission protest proceedings.

MOTION:	RUZICKA (ALT. FOR GLADBACH)
SECOND:	SPENCE
AYES:	BARGER, CLOSE, FINLAY, HAHN, RUZICKA (ALT. FOR GLADBACH), SMITH (ALT. FOR McCALLUM), SPENCE, DEAR (FIRST VICE-CHAIR)
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	McCALLUM, RYU, GLADBACH
MOTION PASSES:	8/0/0

7 PUBLIC HEARING(S)

The following item was called for consideration:

- b. Annexation No. 421 to the Los Angeles County Sanitation District No. 14, Amendment to the Los Angeles County Sanitation District No. 14 Sphere of Influence.

The E.O. summarized the staff report on Annexation No. 421 to the Los Angeles County Sanitation District No. 14, Amendment to the Los Angeles County Sanitation District No. 14 Sphere of Influence.

The public hearing was opened to receive testimony. There being no testimony, the public hearing was closed.

The Commission took the following action:

- Adopted the Resolution Making Determinations, including the California Environmental Quality Act determinations, Approving and Ordering Annexation No. 421 to the Los

Angeles County Sanitation District No. 14, Amendment to the Los Angeles County Sanitation District No. 14; Resolution No. 2017-04RMD. .

MOTION: RUZICKA (ALT. FOR GLADBACH)
SECOND: FINLAY
AYES: BARGER, CLOSE, FINLAY, HAHN, RUZICKA (ALT. FOR GLADBACH), SMITH (ALT. FOR McCALLUM), SPENCE, DEAR (FIRST VICE-CHAIR)
NOES: NONE
ABSTAIN: NONE
ABSENT: McCALLUM, RYU, GLADBACH
MOTION PASSES: 8/0/0

7 PUBLIC HEARING(S)

The following item was called for consideration:

- c. Annexation No. 100 to the Los Angeles County Sanitation District No. 20, Amendment to the Los Angeles County Sanitation District No. 20 Sphere of Influence.

The E.O. summarized the staff report on Annexation No. 100 to the Los Angeles County Sanitation District No. 20, Amendment to the Los Angeles County Sanitation District No. 20 Sphere of Influence.

The public hearing was opened to receive testimony. There being no testimony, the public hearing was closed.

The Commission took the following action:

- Adopted the Resolution Making Determinations, including the California Environmental Quality Act determinations, Approving and Ordering Annexation No. 100 to the Los Angeles County Sanitation District No. 20, Amendment to the Los Angeles County Sanitation District No. 20 Sphere of Influence; Resolution No. 2017-05RMD.

MOTION: RUZICKA (ALT. FOR GLADBACH)
SECOND: FINLAY
AYES: BARGER, CLOSE, FINLAY, HAHN, RUZICKA (ALT. FOR GLADBACH), SMITH (ALT. FOR McCALLUM), SPENCE, DEAR (FIRST VICE-CHAIR)
NOES: NONE
ABSTAIN: NONE
ABSENT: McCALLUM, RYU, GLADBACH

MOTION PASSES: 8/0/0

8 PROTEST HEARING(S)

None.

9 OTHER ITEMS

The following item was called up for consideration:

a. Fiscal Year 2015-2016 Audit.

The E.O. summarized the staff report on Fiscal Year 2015-2016 Audit.

Jennifer Farr, Principal with Davis Farr LLP Certified Public Accountants (Davis Farr), gave a brief presentation about the audit findings. Ms. Farr stated that Davis Farr, on November 23, 2016, issued an Unmodified Audit Opinion, which is the highest level of opinion an entity can receive. Ms. Farr referenced a letter that was addressed to the Commissioners that identified the auditor's findings. This letter stated that there were no significant deficiencies or material weaknesses, no issues of non-compliance with laws and regulations, and no material errors in the accounting records were detected.

Ms. Farr stated that during the audit process, different audit areas were reviewed, such as internal controls, cash receipts, cash disbursements, payroll, and investments transactions. More time was spent to review the net pension liability and Other Post-Employment Benefits (OPEB) liabilities. The net pension liability with LACERA increased over \$700,000 for Fiscal Year 2015-2016 from the prior Fiscal Year 2014-2015. Ms. Farr noted that a random sample of forty (40) transactions were utilized for the audit. Ms. Farr indicated that she had no issues to report, as expenditures were approved in accordance with policies, and documentation existed for the valid business purposes of LAFCO.

Ms. Farr stated that this is the first year that Government Accounting Standards Board (GASB) Statement No. 72 requires that new disclosures of fair value measurements be shown on the financial statements. A footnote will now appear which was not shown on previous statements. Ms. Farr stated that comparable financial statements now appear on the financial statements to compare the current fiscal year and prior fiscal year.

Ms. Farr stated LAFCO staff was well-prepared for the audit and it was a pleasure working with them. In conclusion, Ms. Farr stated it was a clean audit and the accounting records were in excellent condition. Ms. Farr said she was available to answer any questions regarding the audit process or financial statements.

Commissioner Close asked if there is a strategy to address pension liabilities, as \$700,000 represents more than 50% of the gross revenue of the total budget. The E.O. stated that pension liabilities are the responsibility of Los Angeles County Employees Retirement Association (LACERA). The E.O. stated he is more concerned about OPEB liabilities, as this type of liability requires a pre-funding plan, and is a LAFCO responsibility. Ms. Farr stated that LAFCO is 86% funded for net pension liabilities which is a very large percentage for local government, and is largely due to LACERA's funding policies.

[Commissioner Ryu arrived at 9:25 a.m.]

Commissioner Close asked the E.O. to clarify what OPEB is. The E.O. stated OPEB is a change in the Federal standards relative to accounting. It requires that agencies document the cost of non-pension liabilities in retirement. Every three years there is an analysis of current retirees, current employees, life expectancies, and obligations to pre-fund those pensions. The E.O. stated that OPEB liabilities will be on the Agenda within the next couple of months with a recommendation from an outside agency that allows LAFCO to withdraw money from the reserve account to be set aside to pay for OPEB obligations only. Of the outstanding obligation of \$700,000, \$200,000 is already allocated to that obligation. The last several budgets approved by the Commission included increased assessments charged to member agencies (County, cities, and special districts) to defray the increased costs of insurance, pension liability, and OPEB liabilities.

Commissioner Barger asked the EO about the status of Workers Compensation insurance and disability insurance. The E.O. replied that he would report back on those issues at the Commission's February meeting.

Commissioner Barger asked if LAFCO is under new OPEB requirements mirrored by the County. The E.O. said "yes". Commissioner Barger stated the manner the County was funding retirement and health benefits was not sustainable. Newly hired employees will no longer have a "rich" retirement benefit when retired which will help "zero-down" liability costs. The E.O. stated that contributions in Plan "G" (for newer employees) are higher and the benefit retirement package is lower than in Plans "D" and "E" (for longer-serving employees).

Commissioner Smith asked Commissioner Barger when will those liabilities "catch up" and be sustainable. Commissioner Barger said it is projected to sustainable by 2030 or later. Commissioner Smith asked the E.O. if LAFCO is on the same track of the projected sustainability as the County. The E.O. stated LAFCO is on the same track as the County, and works closely with the County Chief Executive Officer and LACERA.

The Commission took the following action:

- Received and filed the Independent Auditor's Report, audited financial statements, and

associated documents for Fiscal Year 2015-2016 ending June 30, 2016.

MOTION:	FINLAY
SECOND:	SPENCE
AYES:	BARGER, CLOSE, FINLAY, HAHN, RUZICKA (ALT. FOR GLADBACH), RYU, SMITH (ALT. FOR McCALLUM), SPENCE, DEAR (FIRST VICE-CHAIR)
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	McCALLUM, GLADBACH
MOTION PASSES:	9/0/0

9 OTHER ITEMS

The following item was called up for consideration:

- b. Draft Municipal Service Review and Sphere of Influence Update for the City of Commerce.

This item was continued from the meeting of the November 9, 2016.

The E.O. summarized the staff report on the Draft Municipal Service Review and Sphere of Influence Update for the City of Commerce.

Commissioner Close asked the E.O. to briefly discuss what a Municipal Service Review is. The E.O. stated that a Municipal Service Review (MSR) is a "status report" on how a city or special district is providing service, financial status, cooperation with other agencies, and accountability. The byproduct of a MSR is a Sphere of Influence (SOI) Update. A city or special district cannot annex new territory unless it's within the city or special district SOI.

Commissioner Hahn asked if LAFCO is the only agency that performs Municipal Service Reviews. The E.O. answered "yes".

Commissioner Hahn asked if the City of Commerce has sunset provisions regarding sales tax. The E.O. stated that he does not know if the City of Commerce has a sales tax sunset provision.

The public hearing was opened to receive testimony. There being no testimony, the public hearing was closed.

Minutes

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The Commission took the following action:

- Found that the adoption of the Municipal Service Review and Sphere of Influence Update for the City of Commerce is exempt from the provisions of the California Environmental Quality Act (CEQA) because it can be seen with certainty that there is no possibility that the recommended studies, periodic update, and recommended confirmation of the current Coterminous Sphere of Influence will have a significant effect on the environment pursuant to State CEQA Guidelines Section 15061(b)(3). In the alternative, this recommendation is not a project for purposes of CEQA because it is an organizational activity of government with no direct nor indirect effects on the physical environment and therefore is excluded from the definition of a project, pursuant to Section 15378(b) of the State CEQA Guidelines;
- Adopted the January 11, 2017 City of Commerce Municipal Service Review;
- Adopted the Resolution Making Determination, Approving the Municipal Service Review and Sphere of Influence Update for the City of Commerce; Resolution No. 2017-06RMD;
- Adopted the recommended determinations required for a Municipal Service Review as contained in both the staff report and the MSR pursuant to Government Code Section 56430;
- Adopted the recommended determinations required for the Update of the Sphere of Influence as contained in both the staff report and the MSR pursuant to Government Code Section 56425;
- Directed the Executive Officer to add the words "SOI Reconfirmed on January 11, 2017," to the official LAFCO maps for the City of Commerce; and
- Directed the Executive Officer to mail copies of this resolution as provide in Section 56882 of the Government Code.

MOTION:	RUZIKA (ALT. FOR GLADBACH)
SECOND:	FINLAY
AYES:	CLOSE, FINLAY, HAHN, RUZICKA (ALT. FOR GLADBACH), RYU, SMITH (ALT. FOR McCALLUM), SPENCE, DEAR (FIRST VICE-CHAIR)
NOES:	NONE
ABSTAIN:	BARGER
ABSENT:	McCALLUM, GLADBACH
MOTION PASSES:	9/0/0

9 OTHER ITEMS

The following item was called up for consideration:

- c. Hidden Creeks Estates – Status Report.

The E.O. summarized the staff report on Hidden Creeks Estates.

[Commissioner Finlay left at 9:42 a.m.]

The Commission took the following action:

- Received and Filed.

MOTION:	RUZICKA (ALT. FOR GLADBACH)
SECOND:	SMITH (ALT. FOR McCALLUM)
AYES:	CLOSE, HAHN, RYU, SMITH (ALT. FOR McCALLUM), SPENCE, DEAR (FIRST VICE-CHAIR)
NOES:	NONE
ABSTAIN:	BARGER*
ABSENT:	McCALLUM, FINLAY, GLADBACH
MOTION PASSES:	7/0/1

*Commissioner Barger recused herself from voting on Item 9.c.

10 COMMISSIONERS' REPORT

None.

11 EXECUTIVE OFFICER'S REPORT

The E.O. stated that all Commissioners received a copy of the CALAFCO Quarterly Report.

12 PUBLIC COMMENT

None.

13 FUTURE MEETINGS

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March 8, 2017
April 12, 2017

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May 10, 2017

14 FUTURE AGENDA ITEMS

None.

15 ADJOURNMENT MOTION

On motion of First Vice-Chair Donald Dear, the meeting was adjourned at 9:44 a.m.

Respectfully submitted,

Paul Novak, AICP, Executive Officer

8:21 AM

02/01/17

Accrual Basis

LAFCO 03 Register Report December 2016

Type	Date	Num	Name	Memo	Amount	Balance
10000 Cash Unrestricted						
10003 Operating Account						
Bill Pmt -Check	12/01/2016	8238	80 South Lake LLC	NO000758-1	-7,544.24	-7,544.24
Bill Pmt -Check	12/01/2016	8239	Daily Journal		-41.75	-7,585.99
Bill Pmt -Check	12/01/2016	8240	Gina Duche	Bookkeeping: 5.0 Hrs	-125.00	-7,710.99
Bill Pmt -Check	12/01/2016	8241	LACERA	Employee/Employer c...	-10,964.65	-18,675.64
Bill Pmt -Check	12/01/2016	8242	Motor Parks	Cust#025-001, Unreser...	-540.00	-19,215.64
Bill Pmt -Check	12/01/2016	8243	Neofunds	Acct#7900 0445 2259 ...	-199.01	-19,414.65
Bill Pmt -Check	12/01/2016	8244	Office Depot*		-171.66	-19,586.31
Check	12/02/2016	48400...	ADP	Processing charges for ...	-154.87	-19,741.18
Bill Pmt -Check	12/08/2016	8245	Charter Communications	Acct # 8245100171576...	-499.40	-20,240.58
Bill Pmt -Check	12/08/2016	8246	CoreLogic	Acct#200-694038-RR6...	-28.80	-20,269.38
Bill Pmt -Check	12/08/2016	8247	County Counsel	Legal services: October...	-2,714.10	-22,983.48
Bill Pmt -Check	12/08/2016	8248	County of Los Angeles*	Jan-Jun 2017: Anthem...	-36,123.78	-59,107.28
Bill Pmt -Check	12/08/2016	8249	CTS Glendale	LAFCO - Monthly Servi...	-550.00	-59,657.26
Bill Pmt -Check	12/08/2016	8250	Daily Journal		-52.00	-59,709.26
Bill Pmt -Check	12/08/2016	8251	Deita Dental*	January-June 2017	-3,444.18	-63,153.44
Bill Pmt -Check	12/08/2016	8252	Gina Duche	Bookkeeping: 5.0 Hrs	-125.00	-63,278.44
Bill Pmt -Check	12/08/2016	8255	Promac Imaging Systems Co	Acct#LA07	-120.70	-63,399.14
Bill Pmt -Check	12/08/2016	8256	Wells Fargo	Bill ID 90136655707, 1...	-381.50	-63,780.64
Bill Pmt -Check	12/08/2016	8257	Printing and Copy Store	Classic Crest Letterhead	-208.01	-63,988.65
Bill Pmt -Check	12/08/2016	8254	LACERA	LAFCO OPEB: Nov 20...	-1,906.49	-65,895.14
Bill Pmt -Check	12/08/2016	8253	Kaiser*	VOID: Jan/July2017	0.00	-65,895.14
Bill Pmt -Check	12/15/2016	8258	Certified Records Managment	Storage period 12/01/1...	-281.73	-66,176.87
Bill Pmt -Check	12/15/2016	8259	FedEx*	Acct#1244-7035-8	-363.98	-66,540.85
Bill Pmt -Check	12/15/2016	8260	Gina Duche	Bookkeeping: 5.0 Hrs	-125.00	-66,665.85
Bill Pmt -Check	12/15/2016	8261	Los Angeles County Assessor*	Annexation No: 2016-01	-640.00	-67,305.85
Bill Pmt -Check	12/15/2016	8262	MetLife*	Cert#32429435, P. Nov...	-480.00	-67,785.85
Bill Pmt -Check	12/15/2016	8263	Office Depot*	Acct#32368442	-414.89	-68,198.74
Check	12/15/2016	DD	Ambar De La Torre	Salary, December 15, 2...	-1,713.59	-69,912.33
Check	12/15/2016	DD	Douglass Dorado	Salary, December 15, 2...	-2,594.43	-72,506.76
Check	12/15/2016	DD	Michael E. Henderson	Salary, December 15, 2...	-1,896.68	-74,403.44
Check	12/15/2016	DD	Patricia Knoebi-Wood	Salary, December 15, 2...	-1,252.27	-75,655.71
Check	12/15/2016	DD	Paul Novak	Salary, December 15, 2...	-4,258.68	-79,914.39
Check	12/15/2016	DD	Alisha O'Brien	Salary, December 15, 2...	-1,990.74	-81,905.13
Check	12/15/2016	DM	Federal Tax Deposit	Payroll Taxes, Decemb...	-3,676.68	-85,581.81
Check	12/15/2016	DM	State Income Tax	Payroll Taxes, Decemb...	-824.22	-86,406.03
Check	12/15/2016	DM	Bank of America*	Account Analysis Fee: ...	-38.79	-86,444.82
Check	12/16/2016	48443...	ADP	Processing charges for ...	-133.11	-86,577.93
Bill Pmt -Check	12/19/2016	8264	Kaiser*	January-June 2017	-14,564.10	-101,142.03
Bill Pmt -Check	12/22/2016	8265	80 South Lake LLC	NO000758-1	-7,830.41	-108,972.44
Bill Pmt -Check	12/22/2016	8266	ATT	Acct#990586760, 11/1...	-208.11	-109,178.55
Bill Pmt -Check	12/22/2016	8267	Gina Duche	Bookkeeping: 4.0 Hrs	-100.00	-109,278.55
Bill Pmt -Check	12/22/2016	8268	Motor Parks	Cust#025-001, 1 Hr Val...	-405.00	-109,683.55
Bill Pmt -Check	12/22/2016	8269	The Lincoln National	LALAFCO-BL-1565902	-258.06	-109,941.61
Bill Pmt -Check	12/22/2016	8270	Tropical Interior Plants	Service: November 2016	-100.00	-110,041.61
Check	12/23/2016	48528...	ADP	EZLaborManager: Dec...	-52.50	-110,094.11
Bill Pmt -Check	12/28/2016	8271	Bank of America*	BofA 4024 4210 0091 5...	-229.97	-110,324.08
Bill Pmt -Check	12/28/2016	8272	Gina Duche	Bookkeeping: 4.5 Hrs	-112.50	-110,436.58
Bill Pmt -Check	12/28/2016	8273	LACERA	Employee/Employer c...	-7,782.26	-118,218.84
Bill Pmt -Check	12/28/2016	8274	Motor Parks	Cust#025-001, Unreser...	-540.00	-118,758.84
Bill Pmt -Check	12/28/2016	8275	Office Depot*		-164.45	-118,923.29
Bill Pmt -Check	12/28/2016	8276	Platinum Consulting	LA LAFCO	-375.00	-119,298.29
Bill Pmt -Check	12/28/2016	8277	Western Graphix	PO#Wood	-33.70	-119,331.99
Deposit	12/29/2016			VOID: Deposit	0.00	-119,331.99
Check	12/30/2016	DD	Ambar De La Torre	Salary, December 30, 2...	-1,713.59	-121,045.58
Check	12/30/2016	DD	Douglass Dorado	Salary, December 30, 2...	-2,594.42	-123,640.00
Check	12/30/2016	DD	Michael E. Henderson	Salary, December 30, 2...	-1,896.69	-125,536.69
Check	12/30/2016	DD	Patricia Knoebi-Wood	Salary, December 30, 2...	-1,252.27	-126,788.96
Check	12/30/2016	DD	Paul Novak	Salary, December 30, 2...	-4,258.68	-131,047.64
Check	12/30/2016	DD	Alisha O'Brien	Salary, December 30, 2...	-1,990.74	-133,038.38
Check	12/30/2016	DM	Federal Tax Deposit	Payroll Taxes, Decemb...	-3,676.68	-136,715.06
Check	12/30/2016	DM	State Income Tax	Payroll Taxes, Decemb...	-824.22	-137,539.28
Check	12/30/2016	48537...	ADP	Processing charges for ...	-133.11	-137,672.39
Total 10003 Operating Account					-137,672.39	-137,672.39
Total 10000 Cash Unrestricted					-137,672.39	-137,672.39
TOTAL					-137,672.39	-137,672.39

8:20 AM

02/01/17

Accrual Basis

LAFCO 03 Register Report January 2017

Type	Date	Num	Name	Memo	Amount	Balance
10000 Cash Unrestricted						
10003 Operating Account						
Bill Pmt -Check	01/05/2017	8278	Charter Communications	Acct # 8245100171576...	-498.05	-498.05
Bill Pmt -Check	01/05/2017	8279	Gina Duche	Bookkeeping: 4.0 Hrs	-100.00	-598.05
Bill Pmt -Check	01/05/2017	8280	Patricia Knoebl-Wood*	Reimbursement: Com...	-459.28	-1,057.33
Bill Pmt -Check	01/05/2017	8281	Wells Fargo	Bill ID 90136655707, 1...	-381.50	-1,438.83
Bill Pmt -Check	01/12/2017	8282	Certified Records Managment	Storage period 01/01/1...	-281.73	-1,720.56
Bill Pmt -Check	01/12/2017	8283	CoreLogic	Acct#200-694038-RR6...	-28.80	-1,749.36
Bill Pmt -Check	01/12/2017	8284	County Counsel	Legal services: Novem...	-1,347.24	-3,096.60
Bill Pmt -Check	01/12/2017	8285	Gina Duche	Bookkeeping: 4.0 Hrs	-100.00	-3,196.60
Bill Pmt -Check	01/12/2017	8286	Huntington Park Rubber Stamp	00-0568730	-38.84	-3,235.44
Bill Pmt -Check	01/12/2017	8287	LACERA	LAFCO OPEB: Dec 20...	-1,906.49	-5,141.93
Bill Pmt -Check	01/12/2017	8288	Los Angeles County Assessor*	Annexation No: 2016-08	-80.00	-5,221.93
Bill Pmt -Check	01/12/2017	8289	Office Depot*	Acct#32368442	-91.07	-5,313.00
Bill Pmt -Check	01/12/2017	8290	Promac Imaging Systems Co	Acct#LA07, 11/28/16-1...	-196.48	-5,509.48
Check	01/13/2017	DM	Ambar De La Torre	Salary, January 13, 2017	-1,715.25	-7,224.73
Check	01/13/2017	DM	Douglass Dorado	Salary, January 13, 2017	-2,599.19	-9,823.92
Check	01/13/2017	DM	Michael E. Henderson	Salary, January 13, 2017	-1,898.63	-11,722.55
Check	01/13/2017	DM	Patricia Knoebl-Wood	Salary, January 13, 2017	-1,253.42	-12,975.97
Check	01/13/2017	DM	Paul Novak	Salary, January 13, 2017	-4,267.65	-17,243.62
Check	01/13/2017	DM	Alisha O'Brien	Salary, January 13, 2017	-1,995.60	-19,239.22
Check	01/13/2017	DM	Federal Tax Deposit	Payroll Taxes, January ...	-3,666.68	-22,905.90
Check	01/13/2017	DM	State Income Tax	Payroll Taxes, January ...	-810.87	-23,716.77
Check	01/13/2017	48610...	ADP	Processing charges for ...	-133.11	-23,849.88
Check	01/18/2017	48663...	ADP	Processing charges for ...	-170.50	-24,020.38
Bill Pmt -Check	01/19/2017	8291	FedEx*	Acct#1244-7035-8	-176.14	-24,196.52
Bill Pmt -Check	01/19/2017	8292	Gina Duche	Bookkeeping: 4.0 Hrs	-100.00	-24,296.52
Bill Pmt -Check	01/19/2017	8293	Office Depot*	Acct#32368442	-61.97	-24,358.49
Bill Pmt -Check	01/19/2017	8294	Platinum Consulting	LA LAFCO	-172.50	-24,530.99
Bill Pmt -Check	01/19/2017	8295	The Lincoln National	LALAFCO-BL-1565902	-90.66	-24,621.65
Check	01/20/2017	48716...	ADP	EZLaborManager: Janu...	-51.50	-24,673.15
Bill Pmt -Check	01/26/2017	8296	8C South Lake LLC	NO000758-1	-7,952.10	-32,625.25
Bill Pmt -Check	01/26/2017	8297	ATT	Acct#990566760, 12/1...	-249.41	-32,874.66
Bill Pmt -Check	01/26/2017	8298	Bank of America*	BoFA 4024 4210 0091 5...	-327.38	-33,202.04
Bill Pmt -Check	01/26/2017	8299	Gina Duche	Bookkeeping: 5.0 Hrs	-125.00	-33,327.04
Bill Pmt -Check	01/26/2017	8300	LACERA	Employee/Employer c...	-9,126.46	-42,453.50
Bill Pmt -Check	01/26/2017	8301	Motor Parks	Cust#025-001, Unreser...	-540.00	-42,993.50
Bill Pmt -Check	01/26/2017	8302	Tropical Interior Plants	Service: January 2017	-100.00	-43,093.50
Check	01/30/2017	31202...	Kathryn Barger	Stipend, January 30, 2...	-134.89	-43,228.39
Check	01/30/2017	31202...	Lori W. Brogin	Stipend, January 30, 2...	-147.82	-43,376.21
Check	01/30/2017	31202...	Richard Close	Stipend, January 30, 2...	-147.82	-43,524.03
Check	01/30/2017	DM	Donald L. Dear	Stipend, January 30, 2...	-147.82	-43,671.85
Check	01/30/2017	31202...	Margaret E. Finlay	Stipend, January 30, 2...	-147.82	-43,819.67
Check	01/30/2017	DM	Janice Hahn	Stipend, January 30, 2...	-136.45	-43,956.12
Check	01/30/2017	DM	David E Ryu	Stipend, January 30, 2...	-147.82	-44,103.94
Check	01/30/2017	31022...	Greig L. Smith	Stipend, January 30, 2...	-147.82	-44,251.76
Check	01/30/2017	DM	David Spence	Stipend, January 30, 2...	-147.82	-44,399.58
Check	01/30/2017	DM	Federal Tax Deposit	Payroll Taxes, January ...	-39.24	-44,438.82
Check	01/30/2017	DD	Ambar De La Torre	Salary, January 30, 2017	-1,715.25	-46,154.07
Check	01/30/2017	DD	Douglass Dorado	Salary, January 30, 2017	-2,599.19	-48,753.26
Check	01/30/2017	DD	Michael E. Henderson	Salary, January 30, 2017	-1,898.62	-50,651.88
Check	01/30/2017	DD	Patricia Knoebl-Wood	Salary, January 30, 2017	-1,253.41	-51,905.29
Check	01/30/2017	DD	Paul Novak	Salary, January 30, 2017	-4,267.65	-56,172.94
Check	01/30/2017	DD	Alisha O'Brien	Salary, January 30, 2017	-1,995.60	-58,168.54
Check	01/30/2017	DM	Federal Tax Deposit	Payroll Taxes, January ...	-3,666.70	-61,835.24
Check	01/30/2017	DM	State Income Tax	Payroll Taxes, January ...	-810.87	-62,646.11
Total 10003 Operating Account					-62,646.11	-62,646.11
Total 10000 Cash Unrestricted					-62,646.11	-62,646.11
TOTAL					-62,646.11	-62,646.11

AGENDA ITEM NO. 6c - February 8, 2017

PENDING PROPOSALS AS OF February 1, 2017

			LAFCO Designation	Applicant	Description	Status	Date Filed	Est. Date of Completion
1	DD	Annexation 2006-12 to Los Angeles County Waterworks District No. 40	Land Resource Investors	Annex 20 acres of vacant land located at the northeast corner of Avenue J and 37th Street East, City of Lancaster. Will be developed into 80 single family homes.	Incomplete filing: property tax transfer resolution, registered voter and landowner labels.	5/16/2006	Unknown	
2	DD	Annexation No. 2006-46 to Los Angeles County Waterworks District No. 40	New Anaverde, LLC	Annex 1,567 acres of vacant land located near Lake Elizabeth Road and Avenue S in the city of Palmdale. Will be developed into 313 single family home.	Incomplete filing: CEQA, registered voter labels, landowner labels, and approved map and legal.	10/5/2006	Unknown	
3	DD	Annexation No. 2011-17 (2006-50) to Los Angeles County Waterworks District No. 40	Behrooz Haverim/Kamyar Lashgari	Annex 20.62 acres of vacant land located south of Avenue H between 42nd Street West and 45th Street West in the City of Lancaster. To be developed into single family homes	Incomplete filing: property tax transfer resolution, registered voter and landowner labels.	12/1/2006	Unknown	
4	DD	Annexation 2008-13 to Los Angeles County Waterworks District No. 40	Lancaster School Dist.	Annex 20.47 acres of vacant land located 2 miles west of the Antelope Valley fw. And the nearest paved major streets are ave. H. And Ave. I, in the City of Lancaster. For future construction of a school.	Need BOE fees to place on agenda for approval	9/22/2008	Unknown	
5	DD	Annexation No. 2008-09 to Los Angeles County Waterworks District No. 37	Watt Enterprises LTD	Annex 272 Acres vacant land located on Escondido Canyon Road (area B) and Hubbard Road (area A) Angeles Forest Highway and Vincent Road	Need BOE fees to place on agenda for approval. LAFCO is the lead agency for CEQA.	12/5/2008	Unknown	
6	DD	Reorganization 2010-04 Los Angeles County Waterworks District No. 29	Malitex Partners, LLC	Detach 88 acres of vacant land from the Las Virgenes Municipal Water District and annex same said territory to Los Angeles County Waterworks District No 29 and West Basin Municipal Water District. The project includes future construction of three homes and dedicates open space. The project site is located north of Pacific Coast Highway at the end of Murphy Way, in the unincorporated area adjacent to Malibu.	Notice of Filing sent 07-15-10. Incomplete filing: CEQA. EIR on hold 4-14-15. Applicant requested to keep this file open, pending details how to proceed with the project 04/29/15.	6/9/2010	Unknown	
7	DD	City of Palmdale Annexation 2010-05	City of Palmdale	49.6 acres located adjacent to residential properties to the southwest, southeast, and separated by the Amargosa Creek to the north.	Notice of Filing sent 1-3-11. Incomplete filing: property tax transfer resolution, insufficient CEQA, unclear pre-zoning ordinance, approved map and legal. Need to include DUC .	10/25/2010	Unknown	
8	DD	Reorganization 2011-16 (Tesoro del Valle)	Montalvo Properties LLC	Annexation to NCWD and CLWA SOI Amendments for both ddistricts. 801.53 acres regional access is provided via Interstate 5 (1-5) for north/south travelers from the east, and State Route 126 (SR-126) for travelers from the west. The existing local thoroughfare that provides access to the proposed area is Copper Hill Drive, which can be accessed directly from Tesoro del Valle Drive or Avenida Rancho Tesoro.	Notice of Filing sent 05-31-11. Incomplete filing: property tax transfer resolution. Project has changed ownership. Need new application	5/5/2011	Unknown	

		LAFCO Designation	Applicant	Description	Status	Date Filed	Est. Date of Completion
9	DD	City of Los Angeles Annexation 2011-27	Forestar Group	685 acres of uninhabited territory located east of Browns Canyon Road and northwest of Mason Ave, in the unincorporated area just north of the City of Los Angeles.	Notice of Filing sent 2-15-12 Incomplete filing: property tax transfer resolution, CEQA, pre-zoning ordinance, map of limiting addresses, list of limiting addresses, and approved map and legal.	12/8/2011	Unknown
10	DD	City of Palmdale Annexation 2011-19	City of Palmdale	405 acres of uninhabited territory located between Palmdale Blvd and Ave S and 80th and 85th Street East.	Notice of Filing sent 3-22-12 Incomplete filing: property tax transfer resolution, inadequate CEQA, maps of limiting addresses, list of limiting addresses, and approved map and legal. DUC adjacent	3/8/2012	Unknown
11	DD	Annexation 2014-04 to the City of Calabasas	City of Calabasas	annex approximately 43.31± acres of uninhabited territory to the City of Calabasas. The affected territory is generally located along Agoura Road between Liberty Canyon Road and Malibu Hills Road, in Los Angeles County unincorporated territory adjacent to the City of Agoura Hills and Calabasas.	Notice of Filing sent 3-20-14 Incomplete filing: property tax transfer resolution, CEQA, pre-zoning ordinance, radius map, landowner and registered voter labels, landowner consent letter, approved map and legal	3/18/2014	Unknown
12	DD	Annexation No. 2014-09 to Los Angeles County Waterworks District No. 36, Val Verde (Los Valles Development)	SFI Los Valles LLC	SOI Amendment and Annexation of 10± acres located north of Halsey Canyon Road and Los Valles Drive, all within unincorporated territory of Castaic	Notice of Filing sent 10-02-14. Incomplete filing: property tax transfer resolution, CEQA, and approved map and legal. TTR is in the review process, est BOS Feb 2017	7/15/2014	Unknown
13	DD	Reorganization No. 2014-03 to the City of Calabasas	City of Calabasas	176± acres immediately north of and adjacent to the 101 freeway between the City of Calabasas and Hidden Hills.	Notice of Filing sent 1-8-15, Incomplete filing: property tax transfer resolution, CEQA, pre-zoning ordinance, radius map, mailing labels of landowners and registered voters, approved map and legal.	12/10/2014	Unknown
14	DD	Annexation No. 2015-11 to the City of Palmdale (Desert View Highlands)	City of Palmdale	284 acres inhabited territory. Generally located north and south of Elizabeth Lake Road between Amargosa Creek and 10th street west, in Los Angeles County unincorporated territory surrounded by the City of Palmdale	Notice of Filing sent 9-22-15 Incomplete filing: property tax resolution, attachment 'A' plan for municipal services, CEQA (NOD), party disclosure, pre-zoning, map of limiting addresses, registered voter info	9/15/2015	Unknown

		LAFCO Designation	Applicant	Description	Status	Date Filed	Est. Date of Completion
15	DD	Annexation No. 2015-09 to the City of Pomona	City of Pomona	5.76 acres uninhabited territory. Located south of Valley Blvd approximately 2500' east of Grand Ave, adjacent to the City of Industry and Pomona.	Notice of Filing sent 9-23-15 Incomplete filing: property tax transfer resolution, attachment "A" plan for municipal services, CEQA, party disclosure, pre-zoning, limiting addresses, map of limiting addresses, radius map, registered voter labels within affected territory, registered voters within 300' radius, landowners within affected territory, landowners within 300' radius, map and legal not approved	9/22/2015	Unknown
16	DD	Annexation No. 2015-06 to the Newhall County Water District	Newhall County Water District	0.10 acres uninhabited territory. Located south of Newhall Ranch Road, west of Copper Hill Drive, in the City of Santa Clarita. Existing booster station facility.	Notice of Filing sent 10-14-15. Incomplete filing: property tax transfer resolution, map and legal not approved.	9/24/2015	Unknown
17	DD	Annexation No. 2015-07 to the Newhall County Water District	Newhall County Water District	2.43 acres uninhabited territory. Located south of the Antelope Valley Freeway (SR-14), east of Sand Canyon Road, in the City of Santa Clarita. Construction of a water well.	Notice of Filing sent 10-14-15. Incomplete filing: property tax transfer resolution, map and legal not approved.	9/24/2015	Unknown
18	DD	Annexation No. 2015-10 to the City of Agoura Hills	City of Agoura Hills	1.17 acres uninhabited territory. Located northeast and southwest of Chesebro Road directly north of the Highway 101	Notice of Filing sent 11-3-15 Incomplete filing: property tax transfer resolution.	11/2/2015	Unknown
19	DD	Reorganization No. 2015-14 to the City of Pomona	City of Pomona	5.1 acres uninhabited territory. Located south of Valley Blvd approximately 2500' east of Grand Ave, adjacent to the City of Industry and Pomona.	Notice of Filing sent 2-2-15 Incomplete filing: property tax transfer resolution, attachment "A" plan for municipal services, party disclosure, map of limiting addresses, registered voter labels within affected territory, registered voters within 300' radius, landowners within affected territory, landowners within 300' radius, map and legal not approved	1/28/2016	Unknown
20	DD	Reorganization No. 2016-01 to the Las Virgenes Municipal Water District	Las Virgenes Municipal Water District	Detachment from: West Basin Municipal Water District, and annexation to the Las Virgenes Municipal Water District. Both districts require SOI amendments. The territory consists of 26 single-family homes, generally located south of Calmloch Street, west of Summit Mountain Way, all within the City of Calabasas.	Notice of Filing sent 04-19-16 Incomplete filing: property tax transfer resolution, and map and legal not approved.	2/22/2016	Unknown

		LAFCO Designation	Applicant	Description	Status	Date Filed	Est. Date of Completion
21	AD	Santa Clarita Valley Sanitation District of Los Angeles County Annexation 1080	Sanitation Districts	2,559 Acres of uninhabited territory. Located on Lost Canyon Road approximately 300 feet east of Sand Canyon Road, all within the City of Santa Clarita.	Protest, March 8, 2017 agenda	3/8/2016	Mar-2017
22	AD	Annexation 420 to District No. 14	Sanitation Districts	1.76 Acres of uninhabited territory. Located on Avenue M-2 approximately 200 feet west of 50th Street West, all within unincorporated Los Angeles County.	February 8, 2017 agenda	4/6/2016	Mar-2017
23	AD	Annexation 750 to District No. 21	Sanitation Districts	4.36 acres of uninhabited territory. Located on Mountain Avenue approximately 300 feet south of Valparaiso Drive, all within unincorporated Los Angeles County.	February 8, 2017 agenda	6/8/2016	Mar-2017
24	DD	Annexation No. 2016-31 to the San Gabriel Valley Mosquito and Vector Control District	San Gabriel Valley Mosquito and Vector Control District	Annex 2,221 acres of inhabited territory to the San Gabriel Valley Mosquito and Vector Control District. The affected territory includes the entire City of South Pasadena. Amendments to the SGVMVCD Sphere of Influence to include the entire cities of South Pasadena and Baldwin Park.	Notice of Filing sent 09-08-16 Incomplete filing: property tax transfer resolution, and map and legal not approved.	8/30/2016	Unknown
25	AD	Annexation No. 2016-32 to the San Gabriel Valley Mosquito and Vector Control District	San Gabriel Valley Mosquito and Vector Control District	Annex 4,333 acres of inhabited territory to the San Gabriel Valley Mosquito and Vector Control District. The affected territory includes the entire City of Baldwin Park.	Notice of Filing sent 09-08-16 Incomplete filing: property tax transfer resolution, and map and legal not approved.	8/30/2016	Unknown
26	AD	Annexation 423 to District No. 14	Sanitation Districts	6.23 acres of uninhabited territory. Located at the northwest corner of Avenue L-6 and 7th Street west, all within the City of Lancaster.	February 8, 2017 agenda	10/6/2016	Mar-2017
27	AD	Annexation 424 to District No. 14	Sanitation Districts	20.24 acres of uninhabited territory. Located on 30th Street West approximately 600 feet north of Avenue I, all within the City of Lancaster.	Notice of Filing sent 10-12-16 Incomplete filing: property tax transfer resolution.	10/6/2016	Unknown
28	AD	Annexation 425 to District No. 14	Sanitation Districts	20.26 acres of uninhabited territory. Located on the northwest corner of Avenue H and Division Street, all within the City of Lancaster.	Notice of Filing sent 10-12-16 Incomplete filing: property tax transfer resolution.	10/6/2016	Unknown
29	AD	Annexation 422 to District No. 14	Sanitation Districts	40.149 acres of uninhabited territory. Located on the northwest corner of Avenue L and 60th Street West, all within the City of Lancaster.	Notice of Filing sent 11-3-16 Incomplete filing: property tax transfer resolution.	11/2/2016	Unknown
30	DD	Reorganization No. 2016-08 to the City of Bradbury	City of Bradbury	2.96 acres of uninhabited territory located east of the intersection of Wild Rose Ave and Deodar Lan, in the City of Monrovia	Notice of Filing Sent 11-1-16 Incomplete filing: property tax transfer resolution, additional LAFCO fees, pre-zoning, registered voter info, approved map and legal.	10/25/2016	Unknown
31	AD	Santa Clarita Valley Sanitation District of Los Angeles County Annexation 1081	Sanitation Districts	72.46 acres of uninhabited territory. Located on Henry Mayo Drive approximately 400 feet southwest of Commerce Center Drive, all within Unincorporated Los Angeles County.	Notice of Filing sent 12-6-16 Incomplete filing: property tax transfer resolution.	11/23/2016	Unknown
32	DD	Annexation No. 2016-34 to the San Gabriel Valley Mosquito and Vector Control District (entire City of Pasadena)	San Gabriel Valley Mosquito and Vector Control District	14,800 acres of inhabited territory. The entire City of Pasadena is bordered by the City of La Canada Flintridge and the unincorporated communities of La Crescenta-Monrovia, Altadena, and Kinneloa Mesa to the north, the cities of Sierra Madre and Arcadia to the east, the cities of San Marino and South Pasadena to the south, and the cities of Los Angeles and Glendale to the west.	Notice of Filing sent 01-30-16 Incomplete filing: property tax transfer resolution, approved map and legal	1/25/2017	Unknown

Staff Report

February 8, 2017

Agenda Item No. 6.d.

Annexation No. 420 to the Los Angeles County Sanitation District No. 14

PROPOSAL SUMMARY:

Size of Affected Territory:	1.76± acres
Inhabited/Uninhabited:	Uninhabited
Applicant:	Los Angeles County Sanitation District No. 14
Resolution or Petition:	March 17, 2016
Application Filed with LAFCO:	April 6, 2016
Location:	The affected territory is located on Avenue M-2 approximately 200 feet west of 50 th Street West, all within unincorporated Los Angeles County.
City/County:	Los Angeles County unincorporated territory (Quartz Hill).
Affected Territory:	The affected territory consists of vacant land. The territory is being developed to include one public library building. The topography is flat.
Surrounding Territory:	Surrounding territory is commercial.
Landowner(s):	Griffin Structures, Inc. and Swinerton Builders Corp.
Registered Voters:	0 registered voters as of March 30, 20116
Purpose/Background:	For the District to provide off-site sewage disposal service.
Related Jurisdictional Changes:	There are no related jurisdictional changes.
Within SOI:	Yes
Waiver of Notice/Hearing/Protest:	Yes

CEQA Clearance:	The California Environmental Quality Act (CEQA) clearance is a Mitigated Negative Declaration adopted by the County of Los Angeles, Board of Supervisors, as lead agency, on May 26, 2015.
Additional Information:	None

FACTORS TO BE CONSIDERED PURSUANT TO GOVERNMENT CODE 56668:

a. Population:

The existing population is 0 residents as of March 30, 2016.

The population density issue does not apply because the affected territory is unpopulated.

The estimated future population is 0 residents (no anticipated change).

The affected territory is 1.76+/- acres. The existing land use is vacant. The proposed/future land use is a public library building.

The assessed valuation is \$147,897 as of March 30, 2016.

The per capita assessed valuation issue does not apply because the affected territory is unpopulated.

On August 2, 2016, the County adopted a negotiated tax exchange resolution; all other involved public agencies have adopted a property tax transfer resolution.

The topography of the affected territory is flat.

There are no natural boundaries.

There are no drainage basins on or near the affected territory.

The nearest populated area is immediately south west of the affected territory. The affected territory is likely to experience significant growth in the next ten years. The adjacent areas are likely to experience modest growth in the next ten years.

b. Governmental Services and Controls:

The affected territory will be developed to include one public library building which requires organized governmental services. The affected territory will require governmental services indefinitely.

The present cost and adequacy of governmental services and controls in the area are acceptable. With respect to sanitary sewage disposal, other than service provided by the District, the only alternative is private septic systems. The cost of sewage disposal by the District versus the cost by septic system is subject to multiple factors and varies widely. Service by the District is considered to be more reliable than septic systems. Service by the District is environmentally superior in terms of wastewater treatment, effluent discharge, and impacts on surface water bodies and groundwater.

c. *Proposed Action and Alternative Actions:*

The proposed action will have no significant effects on adjacent areas. The proposed action will have no effect on mutual social and economic interests. The proposal has no impact on the local governmental structure of the County.

The only alternate action for sewage disposal is a private septic system. Service by the District is considered to be more reliable than septic systems. Service by the District is environmentally superior in terms of wastewater treatment, effluent discharge, and impacts on surface water bodies and groundwater.

d. *Conformity with Commission Policies on Urban Development and Open Space Conversion Policies:*

There are no conformance issues because the Commission has not adopted any policies relative to providing planned, orderly, efficient patterns of urban development.

There is no prime agricultural land within or adjacent to the affected territory. The proposal conforms with the objectives in Government Code Sections 56377(a) and 56377(b).

e. *Agricultural Lands:*

There are no effects on agricultural lands, as defined. None of the land within the affected territory is currently used for the purpose of producing an agricultural commodity for commercial purposes. According to the California Department of Conservation, Division of Land Resource Protection, none of the land within the affected territory is subject to a Land Conservation Act (aka "Williamson Act") contract nor in a Farmland Security Zone (California Land Conservation Act 2012 Status Report).

f. *Boundaries:*

The boundaries of the affected territory have been clearly defined by the applicant, and these boundaries have been reviewed and approved by LAFCO's GIS/Mapping Technician.

The boundaries conform to lines of assessment or ownership, and these boundaries have been reviewed and approved by LAFCO's GIS/Mapping Technician.

As a special district annexation, the proposal has no impact on existing city-county boundaries, nor does it create islands or corridors of unincorporated territory.

g. *Consistency with Regional Transportation Plan:*

The proposal has no significant impact upon, and is therefore consistent with, the Regional Transportation Plan.

h. *Consistency with Plans:*

The proposal is consistent with the existing County General Plan designation of Light Manufacturing (M-1).

The affected territory is not within the boundaries of any Specific Plan.

Pre-zoning is not a requirement for a special district proposal.

i. *Sphere of Influence:*

The affected territory is within the Sphere of Influence of the Los Angeles County Sanitation District No. 14.

j. *Comments from Public Agencies:*

Staff did not receive any significant comments from public agencies or any resolutions raising objections from any affected agency.

k. *Ability to Provide Services:*

Although the affected territory is not currently serviced by the District, the area was included in the future service area that might be served by the District. The District's future wastewater management needs were addressed in the Lancaster Water Reclamation Plant 2020 Facilities Plan.

l. *Timely Availability of Water Supplies:*

There are no known issues regarding water supply or delivery.

m. *Regional Housing:*

As a special district annexation, the proposal will not affect any city, nor the county, in achieving their respective fair shares of the regional housing needs as determined by the Southern California Association of Governments (SCAG).

n. *Comments from Landowners, Voters, or Residents:*

Staff did not receive any significant comments from landowners, voters, or residents.

o. *Land Use Designations*

The proposal is consistent with the existing County General Plan designation of Light Manufacturing (M-1).

The proposal is consistent with the existing County zoning designation of Light Manufacturing (M-1).

p. *Environmental Justice:*

All of the owners of real property within the affected territory have requested, in writing, that the District provide off-site sewage disposal service. Property-owners of adjacent areas did not request such service, and/or were contacted by Sanitation District staff and were not interested in securing such service or did not respond. The proposal promotes environmental justice, in that there is fair treatment of people of all races, cultures, and incomes with respect to the location of public facilities and the provision of public services.

There are no Disadvantaged Unincorporated Communities (DUCs) within the affected territory, but there are DUC's directly north of the affected territory.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) CLEARANCE:

The CEQA clearance is a Mitigated Negative Declaration adopted by the County of Los Angeles, Board of Supervisors, as lead agency, on May 26, 2015. The Commission is a responsible agency pursuant to CEQA and State CEQA Guidelines Section 15096.

DETERMINATIONS WITHOUT NOTICE AND HEARING, AND WAIVER OF PROTEST PROCEEDINGS:

Pursuant to Government Code Section 56662(a), the Commission may make determinations upon the proposed annexation without notice and hearing and may waive protest hearings for the reasons set forth herein. The territory is uninhabited. To date, no affected local agency has submitted a written demand for notice and hearing during the 10-day period referenced in Government Code Section 56662(c). Furthermore, the proposal was accompanied by satisfactory proof that all the landowners within the affected territory have given their written consent to the proposed annexation. Based thereon, the Commission may make determinations on the proposed annexation without notice and hearing, and the Commission may waive protest proceedings.

CONCLUSION:

Staff recommends approval of the proposal as a logical and reasonable extension of Los Angeles County Sanitation District No. 14 which will be for the interest of landowners and/or present and/or future inhabitants within the district and within the annexation territory.

Recommended Action:

1. Adopt the Resolution Making Determinations, including the California Environmental Quality Act determinations, Approving and Ordering Annexation No. 420 to Los Angeles County Sanitation District No. 14.

**RESOLUTION NO. 2017-00RMD
RESOLUTION OF THE LOCAL AGENCY FORMATION
COMMISSION FOR THE COUNTY OF LOS ANGELES
MAKING DETERMINATIONS APPROVING AND ORDERING
"ANNEXATION NO. 420 TO THE LOS ANGELES COUNTY SANITATION DISTRICT NO. 14"**

WHEREAS, the Los Angeles County Sanitation District No. 14 (District) adopted a resolution of application to initiate proceedings, which was submitted to the Local Agency Formation Commission for the County of Los Angeles (Commission), pursuant to, Division 3, Title 5, of the California Government Code (commencing with section 56000, the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000), for annexation of territory herein described to the District, all within the Los Angeles County unincorporated territory; and

WHEREAS, the proposed annexation consists of approximately 1.76± acres of uninhabited territory and is assigned the following distinctive short-form designation: "Annexation No. 420 to the Los Angeles County Sanitation District No. 14"; and

WHEREAS, a description of the boundaries and map of the proposal are set forth in Exhibits "A" and "B", attached hereto and by this reference incorporated herein; and

WHEREAS, the principal reason for the proposed annexation is for the District to provide off-site sewage disposal to one proposed public library building; and

WHEREAS, the Executive Officer has reviewed the proposal and submitted to the Commission a written report, including his recommendations therein; and

WHEREAS, the Commission has determined that the Proposal meets all of the criteria for the Commission to make a determination without notice and hearing and waive protest proceedings entirely, pursuant to Government Code Section 56662; and

WHEREAS, the Executive Officer set the item for consideration for February 8, 2017 at 9:00 a.m., at the Los Angeles County Board of Supervisors Hearing Room, Kenneth Hahn Hall of Administration Room 381-B, located at 500 West Temple Street, Los Angeles, California, 90012; and

WHEREAS, on February 8, 2017, this Commission considered the Proposal and the report of the Executive Officer.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. Acting in its role as a responsible agency with respect to Annexation No. 420 to the Los Angeles County Sanitation District No. 14, pursuant to California Environmental Quality Act (CEQA) the Commission considered the Mitigated Negative Declaration prepared and adopted by the County of Los Angeles, Board of Supervisors, as lead agency, on May 26, 2015, together with any comments received during the public review process; certifies that the Commission has independently reviewed and considered and reached its own conclusions regarding the environmental effects of the project as shown in the Mitigated Negative Declaration; and adopts the mitigation monitoring and reporting program for the project, finding that the mitigation monitoring and reporting program is adequately designed to ensure compliance with the mitigation measures during project implementation as applicable to the responsible agency.

2. Pursuant to Government Code Section 56662(a), the Commission hereby finds and determines that:

- a. The territory encompassed by the annexation is uninhabited; and
- b. Pursuant to Government Code Sections 56658(b)(1) and 56662(c), the Executive Officer has given the required mailed notice to each affected agency of the application to initiate proceedings for the proposed annexation, and no affected local agency has submitted a written demand for notice and hearing during the 10-day period following the notice; and
- c. The annexation was accompanied by satisfactory proof that all owners of land within the affected territory have given their written consent to the proposal.

Based thereon, pursuant to Government Code Section 56662 (a), the Commission may, and hereby does, make determinations on the proposal without notice and hearing, and the Commission may, and hereby does, waive protest proceedings entirely.

3. A description of the boundaries and map of the proposal, as approved by this Commission, are set forth in Exhibits "A" and "B", attached hereto and by this reference incorporated herein.
4. The affected territory consists of 1.76± acres, is uninhabited, and is assigned the following short form designation:

"Annexation No. 420 to the Los Angeles County Sanitation District No. 14".

5. Annexation No. 420 to the Los Angeles County Sanitation District No. 14 is hereby approved, subject to the following terms and conditions:

- a. The District agrees to defend, hold harmless and indemnify LAFCO and/or its agents, officers and employees from any claim, action or proceeding against LAFCO and/or its agents, officers and employees to attack, set aside, void or annul the approval of LAFCO concerning this proposal or any action relating to or arising out of such approval.
- b. The effective date of the annexation shall be the date of recordation.
- c. Payment of Registrar-Recorder/County Clerk and State Board of Equalization fees.
- d. The territory so annexed shall be subject to the payment of such service charges, assessments or taxes as may be legally imposed by the District.
- e. The regular County assessment roll shall be utilized by the District.
- f. The affected territory will be taxed for any existing general indebtedness, if any, of the District.
- g. Annexation of the affected territory described in Exhibits "A" and "B" to the District.
- h. Except to the extent in conflict with "a" through "g", above, the general terms and conditions contained in Chapter 2 of Part 5, Division 3, Title 5 of the California Government Code (commencing with Government Code Section 57325) shall apply to this annexation.

6. The Commission hereby orders the uninhabited territory described in Exhibits "A" and "B" annexed to the Los Angeles County Sanitation District No. 14.
7. The Executive Officer is directed to transmit a copy of this resolution to the District, upon the District's payment of the applicable fees required by Government Code Section 54902.5 and prepare, execute and file a certificate of completion with the appropriate public agencies, pursuant to Government Code Section 57200, *et seq.*

PASSED AND ADOPTED this 8th day of February 2017.

MOTION:

SECOND:

AYES:

NOES:

ABSTAIN:

ABSENT:






MOTION PASSES:

**LOCAL AGENCY FORMATION COMMISSION
FOR THE COUNTY OF LOS ANGELES**

**Paul A. Novak, AICP
Executive Officer**



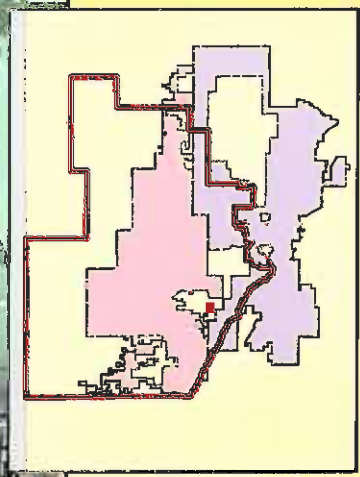
Legend

-  CSD Annexation 14-420
-  City of Lancaster
-  City of Palmdale
-  Los Angeles County Sanitation District No. 14
-  Sphere of Influence, CSD 14

Annexation No. 420 to County Sanitation District No. 14



LAFCO
Local Agency Formation Commission
 for the County of Los Angeles



Staff Report

February 8, 2017

Agenda Item No. 6.e.

Annexation No. 423 to the Los Angeles County Sanitation District No. 14

PROPOSAL SUMMARY:

Size of Affected Territory:	6.23± acres
Inhabited/Uninhabited:	Uninhabited
Applicant:	Los Angeles County Sanitation District No. 14
Resolution or Petition:	September 15, 2016
Application Filed with LAFCO:	October 6, 2016
Location:	The affected territory is located at the northwest corner of Avenue L-6 and 7 th Street West.
City/County:	City of Lancaster
Affected Territory:	The affected territory is vacant. The landowner proposes to develop an office building. The topography is flat.
Surrounding Territory:	Surrounding territory is commercial.
Landowner(s):	Lancaster DMV Partners, LLC
Registered Voters:	0 registered voters as of December 23, 2015
Purpose/Background:	For the District to provide off-site sewage disposal service.
Related Jurisdictional Changes:	There are no related jurisdictional changes.
Within SOI:	Yes
Waiver of Notice/Hearing/Protest:	Yes

CEQA Clearance:	The California Environmental Quality Act (CEQA) clearance is a Mitigated Negative Declaration adopted by the City of Lancaster, as lead agency, on May 23, 2015.
Additional Information:	None

FACTORS TO BE CONSIDERED PURSUANT TO GOVERNMENT CODE 56668:

a. Population:

The existing population is 0 residents as of December 23, 2015.

The population density issue does not apply because the affected territory is unpopulated.

The estimated future population is 0 residents (no anticipated change).

The affected territory is 6.23+/- acres. The proposed/future land use consists of one proposed office building.

The assessed valuation is \$1,100,000 as of December 23, 2015.

The per capita assessed valuation issue does not apply because the affected territory is unpopulated.

On November 9, 2016, the County adopted a negotiated tax exchange resolution; all other involved public agencies have adopted a property tax transfer resolution.

The topography of the affected territory is flat.

There are no natural boundaries.

There are no drainage basins on or near the affected territory.

The nearest populated area is 2,500 feet to the west of the affected territory. The affected territory is likely to experience significant growth in the next ten years. The adjacent areas are likely to experience modest growth in the next ten years.

b. Governmental Services and Controls:

The affected territory will be developed to include one proposed office building which requires organized governmental services. The affected territory will require governmental services indefinitely.

The present cost and adequacy of governmental services and controls in the area are acceptable. With respect to sanitary sewage disposal, other than service provided by the District, the only alternative is private septic systems. The cost of sewage disposal by the District versus the cost by septic system is subject to multiple factors and varies widely. Service by the District is considered to be more reliable than septic systems. Service by the District is environmentally superior in terms of wastewater treatment, effluent discharge, and impacts on surface water bodies and groundwater.

c. *Proposed Action and Alternative Actions:*

The proposed action will have no effect on adjacent areas. The proposed action will have no effect on mutual social and economic interests. The proposal has no impact on the local governmental structure of the County.

The only alternate action for sewage disposal is a private septic system. Service by the District is considered to be more reliable than septic systems. Service by the District is environmentally superior in terms of wastewater treatment, effluent discharge, and impacts on surface water bodies and groundwater.

d. *Conformity with Commission Policies on Urban Development and Open Space Conversion Policies:*

There are no conformance issues because the Commission has not adopted any policies relative to providing planned, orderly, efficient patterns of urban development.

There is no prime agricultural land within or adjacent to the affected territory. The proposal conforms with the objectives in Government Code Sections 56377(a) and 56377(b).

e. *Agricultural Lands:*

There are no effects on agricultural lands, as defined. None of the land within the affected territory is currently used for the purpose of producing an agricultural commodity for commercial purposes. According to the California Department of Conservation, Division of Land Resource Protection, none of the land within the affected territory is subject to a Land Conservation Act (aka "Williamson Act") contract nor in a Farmland Security Zone (California Land Conservation Act 2012 Status Report).

f. *Boundaries:*

The boundaries of the affected territory have been clearly defined by the applicant, and these boundaries have been reviewed and approved by LAFCO's GIS/Mapping Technician.

The boundaries conform to lines of assessment or ownership, and these boundaries have been reviewed and approved by LAFCO's GIS/Mapping Technician.

As a special district annexation, the proposal has no impact on existing city-county boundaries, nor does it create islands or corridors of unincorporated territory.

g. *Consistency with Regional Transportation Plan:*

The proposal has no significant impact upon, and is therefore consistent with, the Regional Transportation Plan.

h. *Consistency with Plans:*

The proposal is consistent with the existing City of Lancaster General Plan designation of Light Industrial (LI).

The affected territory is not within the boundaries of any Specific Plan.

Pre-zoning is not a requirement for a special district proposal.

i. *Sphere of Influence:*

The affected territory is within the Sphere of Influence of the Los Angeles County Sanitation District No. 14.

j. *Comments from Public Agencies:*

Staff did not receive any significant comments from public agencies or any resolutions raising objections from any affected agency.

k. *Ability to Provide Services:*

Although the affected territory is not currently serviced by the District, the area was included in the future service area that might be served by the District. The District's future wastewater management needs were addressed in the Lancaster Water Reclamation Plant 2020 Facilities Plan.

l. *Timely Availability of Water Supplies:*

There are no known issues regarding water supply or delivery.

m. *Regional Housing:*

As a special district annexation, the proposal will not affect any city, nor the county, in achieving their respective fair shares of the regional housing needs as determined by the Southern California Association of Governments (SCAG).

n. *Comments from Landowners, Voters, or Residents:*

Staff did not receive any significant comments from landowners, voters, or residents.

o. *Land Use Designations*

The proposal is consistent with the existing City of Lancaster General Plan designation of Light Industrial (LI).

The proposal is consistent with the existing City of Lancaster zoning designation of Light Industrial (LI).

p. *Environmental Justice:*

All of the owners of real property within the affected territory have requested, in writing, that the District provide off-site sewage disposal service. Property-owners of adjacent areas did not request such service, and/or were contacted by Sanitation District staff and were not interested in securing such service or did not respond. The proposal promotes environmental justice, in that there is fair treatment of people of all races, cultures, and incomes with respect to the location of public facilities and the provision of public services.

There are no Disadvantaged Unincorporated Communities (DUCs) within or adjacent to the affected territory.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) CLEARANCE:

The CEQA clearance is a Mitigated Negative Declaration adopted by the City of Lancaster, as lead agency, on May 23, 2015. The Commission is a responsible agency pursuant to CEQA and State CEQA Guidelines Section 15096.

DETERMINATIONS WITHOUT NOTICE AND HEARING, AND WAIVER OF PROTEST PROCEEDINGS:

Pursuant to Government Code Section 56662(a), the Commission may make determinations upon the proposed annexation without notice and hearing and may waive protest hearings for the reasons set forth herein. The territory is uninhabited. To date, no affected local agency has submitted a written demand for notice and hearing during the 10-day period referenced in Government Code Section 56662(c). Furthermore, the proposal was accompanied by satisfactory proof that all the landowners within the affected territory have given their written consent to the proposed annexation. Based thereon, the Commission may make determinations on the proposed annexation without notice and hearing, and the Commission may waive protest proceedings.

CONCLUSION:

Staff recommends approval of the proposal as a logical and reasonable extension of Los Angeles County Sanitation District No. 14 which will be for the interest of landowners and/or present and/or future inhabitants within the district and within the annexation territory.

Recommended Action:

1. Adopt the Resolution Making Determinations, including the California Environmental Quality Act determinations, Approving and Ordering Annexation No. 423 to Los Angeles County Sanitation District No. 14.

**RESOLUTION NO. 2017-00RMD
RESOLUTION OF THE LOCAL AGENCY FORMATION
COMMISSION FOR THE COUNTY OF LOS ANGELES
MAKING DETERMINATIONS APPROVING AND ORDERING
"ANNEXATION NO. 423 TO THE LOS ANGELES COUNTY SANITATION DISTRICT NO. 14"**

WHEREAS, the Los Angeles County Sanitation District No. 14 (District) adopted a resolution of application to initiate proceedings, which was submitted to the Local Agency Formation Commission for the County of Los Angeles (Commission), pursuant to, Division 3, Title 5, of the California Government Code (commencing with section 56000, the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000), for annexation of territory herein described to the District, all within the City of Lancaster; and

WHEREAS, the proposed annexation consists of approximately 6.23± acres of uninhabited territory and is assigned the following distinctive short-form designation: "Annexation No. 423 to the Los Angeles County Sanitation District No. 14"; and

WHEREAS, a description of the boundaries and map of the proposal are set forth in Exhibits "A" and "B", attached hereto and by this reference incorporated herein; and

WHEREAS, the principal reason for the proposed annexation is for the District to provide off-site sewage disposal to one proposed office building; and

WHEREAS, the Executive Officer has reviewed the proposal and submitted to the Commission a written report, including his recommendations therein; and

WHEREAS, the Commission has determined that the Proposal meets all of the criteria for the Commission to make a determination without notice and hearing and waive protest proceedings entirely, pursuant to Government Code Section 56662; and

WHEREAS, the Executive Officer set the item for consideration for February 8, 2017 at 9:00 a.m., at the Los Angeles County Board of Supervisors Hearing Room, Kenneth Hahn Hall of Administration Room 381-B, located at 500 West Temple Street, Los Angeles, California, 90012; and

WHEREAS, on February 8, 2017, this Commission considered the Proposal and the report of the Executive Officer.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. Acting in its role as a responsible agency with respect to Annexation No. 423 to the Los Angeles County Sanitation District No. 14, pursuant to California Environmental Quality Act (CEQA) the Commission considered the Mitigated Negative Declaration prepared and adopted by the City of Lancaster, as lead agency, on May 23, 2015, together with any comments received during the public review process; certifies that the Commission has independently reviewed and considered and reached its own conclusions regarding the environmental effects of the project as shown in the Mitigated Negative Declaration; and adopts the mitigation monitoring plan for the project, finding that the mitigation monitoring plan is adequately designed to ensure compliance with the mitigation measures during project implementation as applicable to the responsible agency.
2. Pursuant to Government Code Section 56662(a), the Commission hereby finds and determines that:

- a. The territory encompassed by the annexation is uninhabited; and
- b. Pursuant to Government Code Sections 56658(b)(1) and 56662(c), the Executive Officer has given the required mailed notice to each affected agency of the application to initiate proceedings for the proposed annexation, and no affected local agency has submitted a written demand for notice and hearing during the 10-day period following the notice; and
- c. The annexation was accompanied by satisfactory proof that all owners of land within the affected territory have given their written consent to the proposal.

Based thereon, pursuant to Government Code Section 56662 (a), the Commission may, and hereby does, make determinations on the proposal without notice and hearing, and the Commission may, and hereby does, waive protest proceedings entirely.

- 3. A description of the boundaries and map of the proposal, as approved by this Commission, are set forth in Exhibits "A" and "B", attached hereto and by this reference incorporated herein.
- 4. The affected territory consists of 6.23± acres, is uninhabited, and is assigned the following short form designation:

"Annexation No. 423 to the Los Angeles County Sanitation District No. 14".

- 5. Annexation No. 423 to the Los Angeles County Sanitation District No. 14 is hereby approved, subject to the following terms and conditions:

- a. The District agrees to defend, hold harmless and indemnify LAFCO and/or its agents, officers and employees from any claim, action or proceeding against LAFCO and/or its agents, officers and employees to attack, set aside, void or annul the approval of LAFCO concerning this proposal or any action relating to or arising out of such approval.
- b. The effective date of the annexation shall be the date of recordation.
- c. Payment of Registrar-Recorder/County Clerk and State Board of Equalization fees.
- d. The territory so annexed shall be subject to the payment of such service charges, assessments or taxes as may be legally imposed by the District.
- e. The regular County assessment roll shall be utilized by the District.
- f. The affected territory will be taxed for any existing general indebtedness, if any, of the District.
- g. Annexation of the affected territory described in Exhibits "A" and "B" to the District.
- h. Except to the extent in conflict with "a" through "g", above, the general terms and conditions contained in Chapter 2 of Part 5, Division 3, Title 5 of the California Government Code (commencing with Government Code Section 57325) shall apply to this annexation.

6. The Commission hereby orders the uninhabited territory described in Exhibits "A" and "B" annexed to the Los Angeles County Sanitation District No. 14.
7. The Executive Officer is directed to transmit a copy of this resolution to the District, upon the District's payment of the applicable fees required by Government Code Section 54902.5 and prepare, execute and file a certificate of completion with the appropriate public agencies, pursuant to Government Code Section 57200, *et seq.*

PASSED AND ADOPTED this 8th day of February 2017.

MOTION:

SECOND:

AYES:

NOES:

ABSTAIN:

ABSENT:


MOTION PASSES: 0/0/0

**LOCAL AGENCY FORMATION COMMISSION
FOR THE COUNTY OF LOS ANGELES**


**Paul A. Novak, AICP
Executive Officer**





Legend

 CSD Annexation 14-423

 City of Lancaster

 City of Palmdale

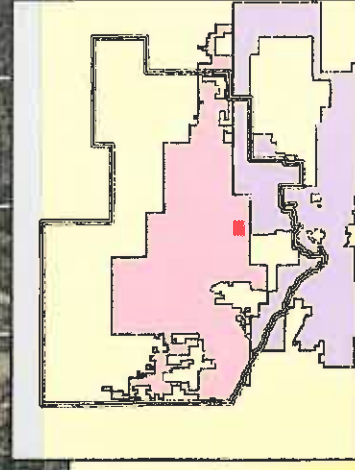
 Los Angeles County Sanitation District No. 14

 Sphere of Influence, CSD 14



LAFCO
Local Agency Formation Commission
for the County of Los Angeles

Annexation No. 423 to County Sanitation District No. 14



Staff Report

February 8, 2017

Agenda Item No. 6.f.

Annexation No. 750 to the Los Angeles County Sanitation District No. 21

PROPOSAL SUMMARY:

Size of Affected Territory:	4.36± acres
Inhabited/Uninhabited:	Uninhabited
Applicant:	Los Angeles County Sanitation District No. 21
Resolution or Petition:	May 25, 2016
Application Filed with LAFCO:	June 8, 2016
Location:	The affected territory is located on Mountain Avenue approximately 300 feet south of Valparaiso Drive.
City/County:	Los Angeles County unincorporated territory adjacent to the City of Claremont.
Affected Territory:	The affected territory is residential. The territory consists of one existing single-family home. The topography is flat.
Surrounding Territory:	Surrounding territory is residential.
Landowner(s):	Daniel and Barbara Bruncati
Registered Voters:	2 registered voters as of May 27, 2016
Purpose/Background:	For the District to provide off-site sewage disposal service.
Related Jurisdictional Changes:	There are no related jurisdictional changes.
Within SOI:	Yes
Waiver of Notice/Hearing/Protest:	Yes

CEQA Clearance:	The proposal is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15319(b) because it is an annexation of small parcels of the minimum size for facilities exempted by Section 15303(a), New Construction or Conversion of Small Structures. A Categorical Exemption was adopted by Los Angeles County Sanitation District, as lead agency, on May 25, 2016.
Additional Information:	None

FACTORS TO BE CONSIDERED PURSUANT TO GOVERNMENT CODE 56668:

a. Population:

The existing population is 4 residents as of May 27, 2016.

The population density is .92 persons per acre.

The estimated future population is 4 residents (no anticipated change).

The affected territory is 4.36+/- acres. The land use consists of one existing single-family home.

The assessed valuation is \$452,923 as of May 27, 2016.

The per capita assessed valuation is \$113,230.75.

On August 2, 2016, the County adopted a negotiated tax exchange resolution; all other involved public agencies have adopted a property tax transfer resolution.

The topography of the affected territory is flat.

There are no natural boundaries.

There are no drainage basins on or near the affected territory.

The affected territory is surrounded by populated areas on all sides.

The affected territory is likely to experience modest growth in the next ten years. The adjacent areas are likely to experience modest growth in the next ten years.

b. Governmental Services and Controls:

The affected territory consists of one single-family home which requires organized governmental services.

The present cost and adequacy of governmental services and controls in the area are acceptable. With respect to sanitary sewage disposal, other than service provided by the District, the only alternative is private septic systems. The cost of sewage disposal by the District versus the cost by septic system is subject to multiple factors and varies widely. Service by the District is considered to be more reliable than septic systems. Service by the District is environmentally superior in terms of wastewater treatment, effluent discharge, and impacts on surface water bodies and groundwater.

c. *Proposed Action and Alternative Actions:*

The proposed action will have no effect on adjacent areas. The proposed action will have no effect on mutual social and economic interests. The proposal has no impact on the local governmental structure of the County.

The only alternate action for sewage disposal is a private septic system. Service by the District is considered to be more reliable than septic systems. Service by the District is environmentally superior in terms of wastewater treatment, effluent discharge, and impacts on surface water bodies and groundwater.

d. *Conformity with Commission Policies on Urban Development and Open Space Conversion Policies:*

There are no conformance issues because the Commission has not adopted any policies relative to providing planned, orderly, efficient patterns of urban development.

There is no prime agricultural land within or adjacent to the affected territory. The proposal conforms with the objectives in Government Code Sections 56377(a) and 56377(b).

e. *Agricultural Lands:*

There are no effects on agricultural lands, as defined. None of the land within the affected territory is currently used for the purpose of producing an agricultural commodity for commercial purposes. According to the California Department of Conservation, Division of Land Resource Protection, none of the land within the affected territory is subject to a Land Conservation Act (aka "Williamson Act") contract nor in a Farmland Security Zone (California Land Conservation Act 2012 Status Report).

f. *Boundaries:*

The boundaries of the affected territory have been clearly defined by the applicant, and these boundaries have been reviewed and approved by LAFCO's GIS/Mapping Technician.

The boundaries conform to lines of assessment or ownership, and these boundaries have been reviewed and approved by LAFCO's GIS/Mapping Technician.

As a special district annexation, the proposal has no impact on existing city-county boundaries, nor does it create islands or corridors of unincorporated territory.

g. *Consistency with Regional Transportation Plan:*

The proposal has no significant impact upon, and is therefore consistent with, the Regional Transportation Plan.

h. *Consistency with Plans:*

The proposal is consistent with the existing County General Plan designation of Residential 5 (H5).

The affected territory is not within the boundaries of any Specific Plan.

Pre-zoning is not a requirement for a special district proposal.

i. *Sphere of Influence:*

The affected territory is within the Sphere of Influence of the Los Angeles County Sanitation District No. 21.

j. *Comments from Public Agencies:*

Staff did not receive any significant comments from public agencies or any resolutions raising objections from any affected agency.

k. *Ability to Provide Services:*

Although the affected territory is not currently serviced by the District, the area was included in the future service area that might be served by the District. The District's future wastewater management needs were addressed in the Joint Outfall System 2010 Master Facilities Plan.

l. *Timely Availability of Water Supplies:*

There are no known issues regarding water supply or delivery.

m. *Regional Housing:*

As a special district annexation, the proposal will not affect any city, nor the county, in achieving their respective fair shares of the regional housing needs as determined by the Southern California Association of Governments (SCAG).

n. *Comments from Landowners, Voters, or Residents:*

Staff did not receive any significant comments from landowners, voters, or residents.

o. *Land Use Designations*

The proposal is consistent with the existing County General Plan designation of Residential 5 (H5).

The proposal is consistent with the existing County zoning designation of Light Agricultural (A-1-15000).

p. *Environmental Justice:*

All of the owners of real property within the affected territory have requested, in writing, that the District provide off-site sewage disposal service. Property-owners of adjacent areas did not request such service, and/or were contacted by Sanitation District staff and were not interested in securing such service or did not respond. The proposal promotes environmental justice, in that there is fair treatment of people of all races, cultures, and incomes with respect to the location of public facilities and the provision of public services.

There are no Disadvantaged Unincorporated Communities (DUCs) within or adjacent to the affected territory.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) CLEARANCE:

The proposal is categorically exempt from the provisions of CEQA pursuant to State CEQA Guidelines Section 15319(b) because it is an annexation of small parcels of the minimum size for facilities exempted by Section 15303(a), New Construction or Conversion of Small Structures. In addition, there are no cumulative impacts, unusual circumstances, nor other limiting factors that would make the exemption inapplicable based on the proposal records.

DETERMINATIONS WITHOUT NOTICE AND HEARING, AND WAIVER OF PROTEST PROCEEDINGS:

Pursuant to Government Code Section 56662(a), the Commission may make determinations upon the proposed annexation without notice and hearing and may waive protest hearings for the reasons set forth herein. The territory is uninhabited. To date, no affected local agency has submitted a written demand for notice and hearing during the 10-day period referenced in Government Code Section 56662(c). Furthermore, the proposal was accompanied by satisfactory proof that all the landowners within the affected territory have given their written consent to the proposed annexation. Based thereon, the Commission may make determinations on the proposed annexation without notice and hearing, and the Commission may waive protest proceedings.

CONCLUSION:

Staff recommends approval of the proposal as a logical and reasonable extension of Los Angeles County Sanitation District No. 21 which will be for the interest of landowners and/or present and/or future inhabitants within the district and within the annexation territory.

Recommended Action:

1. Adopt the Resolution Making Determinations, including the California Environmental Quality Act determinations, Approving and Ordering Annexation No. 750 to Los Angeles County Sanitation District No. 21.

**RESOLUTION NO. 2017-00RMD
RESOLUTION OF THE LOCAL AGENCY FORMATION
COMMISSION FOR THE COUNTY OF LOS ANGELES
MAKING DETERMINATIONS APPROVING AND ORDERING
"ANNEXATION NO. 750 TO THE LOS ANGELES COUNTY SANITATION DISTRICT NO. 21"**

WHEREAS, the Los Angeles County Sanitation District No. 21 (District) adopted a resolution of application to initiate proceedings, which was submitted to the Local Agency Formation Commission for the County of Los Angeles (Commission), pursuant to, Division 3, Title 5, of the California Government Code (commencing with section 56000, the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000), for annexation of territory herein described to the District, all within the unincorporated Los Angeles County; and

WHEREAS, the proposed annexation consists of approximately 4.36± acres of uninhabited territory and is assigned the following distinctive short-form designation: "Annexation No. 750 to the Los Angeles County Sanitation District No. 21"; and

WHEREAS, a description of the boundaries and map of the proposal are set forth in Exhibits "A" and "B", attached hereto and by this reference incorporated herein; and

WHEREAS, the principal reason for the proposed annexation is for the District to provide off-site sewage disposal to one existing single-family home; and

WHEREAS, the Executive Officer has reviewed the proposal and submitted to the Commission a written report, including his recommendations therein; and

WHEREAS, the Commission has determined that the Proposal meets all of the criteria for the Commission to make a determination without notice and hearing and waive protest proceedings entirely, pursuant to Government Code Section 56662; and

WHEREAS, the Executive Officer set the item for consideration for February 8, 2017 at 9:00 a.m., at the Los Angeles County Board of Supervisors Hearing Room, Kenneth Hahn Hall of Administration Room 381-B, located at 500 West Temple Street, Los Angeles, California, 90012; and

WHEREAS, on February 8, 2017, this Commission considered the Proposal and the report of the Executive Officer.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Commission, acting in its role as a responsible agency with respect to Annexation No. 750 to the Los Angeles County Sanitation District No. 21, finds that this annexation is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15319(b), because it is an annexation of small parcels of the minimum size for facilities exempted by Section 15303(a), New Construction or Conversion of Small Structures. In addition, there are no cumulative impacts, unusual circumstances, nor other limiting factors that would make the exemption inapplicable based on the proposal records.
2. Pursuant to Government Code Section 56662(a), the Commission hereby finds and determines that:
 - a. The territory encompassed by the annexation is uninhabited; and
 - b. Pursuant to Government Code Sections 56658(b)(1) and 56662(c), the Executive Officer has given the required mailed notice to each affected agency of the application to initiate proceedings for the proposed annexation, and no affected

local agency has submitted a written demand for notice and hearing during the 10-day period following the notice; and

- c. The annexation was accompanied by satisfactory proof that all owners of land within the affected territory have given their written consent to the proposal.

Based thereon, pursuant to Government Code Section 56662 (a), the Commission may, and hereby does, make determinations on the proposal without notice and hearing, and the Commission may, and hereby does, waive protest proceedings entirely.

- 3. A description of the boundaries and map of the proposal, as approved by this Commission, are set forth in Exhibits "A" and "B", attached hereto and by this reference incorporated herein.
- 4. The affected territory consists of 4.36± acres, is uninhabited, and is assigned the following short form designation:

"Annexation No. 750 to the Los Angeles County Sanitation District No. 21".

- 5. Annexation No. 750 to the Los Angeles County Sanitation District No. 21 is hereby approved, subject to the following terms and conditions:

- a. The District agrees to defend, hold harmless and indemnify LAFCO and/or its agents, officers and employees from any claim, action or proceeding against LAFCO and/or its agents, officers and employees to attack, set aside, void or annul the approval of LAFCO concerning this proposal or any action relating to or arising out of such approval.

- b. The effective date of the annexation shall be the date of recordation.
 - c. Payment of Registrar-Recorder/County Clerk and State Board of Equalization fees.
 - d. The territory so annexed shall be subject to the payment of such service charges, assessments or taxes as may be legally imposed by the District.
 - e. The regular County assessment roll shall be utilized by the District.
 - f. The affected territory will be taxed for any existing general indebtedness, if any, of the District.
 - g. Annexation of the affected territory described in Exhibits "A" and "B" to the District.
 - h. Except to the extent in conflict with "a" through "g", above, the general terms and conditions contained in Chapter 2 of Part 5, Division 3, Title 5 of the California Government Code (commencing with Government Code Section 57325) shall apply to this annexation.
6. The Commission hereby orders the uninhabited territory described in Exhibits "A" and "B" annexed to the Los Angeles County Sanitation District No. 21.
7. The Executive Officer is directed to transmit a copy of this resolution to the District, upon the District's payment of the applicable fees required by Government Code Section 54902.5 and prepare, execute and file a certificate of completion with the appropriate public agencies, pursuant to Government Code Section 57200, *et seq.*

Resolution No. 2017-00RMD

Page 5

PASSED AND ADOPTED this 8th day of February 2017.

MOTION:

SECOND:

AYES:

NOES:

ABSTAIN:

ABSENT:


MOTION PASSES:


**LOCAL AGENCY FORMATION COMMISSION
FOR THE COUNTY OF LOS ANGELES**


**Paul A. Novak, AICP
Executive Officer**





Legend

 CSD Annexation 21-750

 City of Claremont

 County Unincorporated

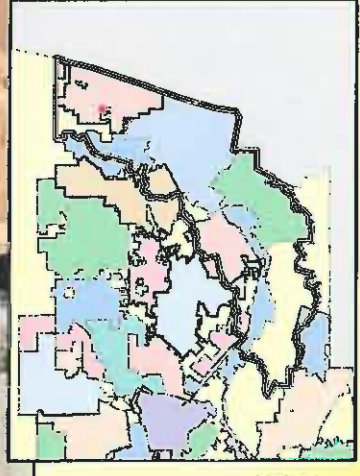
 Los Angeles County Sanitation District No. 21

 Sphere of Influence, CSD 21



LAFCO
 Local Agency Formation Commission
 for the County of Los Angeles

Annexation No. 750 to County Sanitation District No. 21



Staff Report

February 8, 2017

Agenda Item No. 9.a. Deputy Executive Officer (DEO); Executive Officer Duties: Position Descriptions and Salary Ranges

Background:

Since LAFCO was established in 1963, the agency has always had two employees with management responsibilities (the EO and DEO). Collectively, these two individuals manage the five other LAFCO employees. Following the retirement of LAFCO DEO June Savala in November of 2016, the Executive Officer reviewed organizational responsibilities for all staff. The EO has concluded that LAFCO continues to require two managers, for the following reasons: one, the DEO manages the office when the EO is absent, thereby preserving a clear line of authority for all employees; two, if the EO is unavailable, the DEO could present staff reports and recommendations to the Commission; and three, for succession planning purposes.

At present, the EO and DEO are hired by, and enter into an employment agreement with the Commission. The Commission Chair executes any contracts or amendments on the Commission's behalf. For all other employees (three Local Government Analysts, the GIS Technician, and the Administrative Assistant/Secretary/Receptionist/Clerk), the EO handles all compensation issues and enters into individual employment agreements with each employee; the EO can make changes in compensation for these employees so long as the changes are within the approved salary range.

Requests:

Staff recommends a change from the current structure—wherein the DEO contracts with, and serves at the pleasure of, the Commission—to a structure in which the EO would have authority over the DEO. In Butte, Riverside, Orange, and Ventura LAFCOs, the DEO is at will and reports directly to the EO (some of these LAFCOs currently have vacancies for the comparable position). In most county, city, and special districts with a chief deputy (or equivalent), it is most often the case that these individuals serve at the pleasure of their direct manager. The EO recommends that the new position of LAFCO DEO be comparable.

Staff further recommends changing the existing Position Descriptions and Salary Schedule (last approved on August 8, 2012) to establish a compensation range for the DEO position, as noted below:

Deputy Executive Officer

~~Determined by Commission~~
\$90,000 to 130,000

The proposed range is consistent with the salaries of other DEO's or their equivalent (Associate EO, Assistant EO) at other LAFCOs. It is anticipated that a new DEO would be hired at the low to mid-range of this schedule, to allow for compensation increases over time.

As noted, the EO currently handles all compensation issues and executes individual employment agreements with each employee; the EO can make changes in compensation for these employees so long as the changes are within the approved salary range. Should the Commission approve this request, the duties of the EO would be revised to include contracting for all other staff (as it is presently) but to now include the DEO position.

Finally, staff recommends that LAFCO advertise, recruit, interview, and hire a new DEO, as outlined in the attached schedule, subject to Commission approval of the proposed process. The recruitment would begin immediately and conclude in May, with a new DEO anticipated to commence work on or about June 1, 2017. This process would include substantial outreach, as noted on the enclosed exhibit.

To assist with the recruitment and screening process, staff has identified an outside consultant (Bob Aldrich of Aldrich & Associates) and a "Screening Panel" to assist with this recruitment effort.

Mr. Aldrich is a former employee of Orange LAFCO. He currently works as an independent contractor to Orange LAFCO and San Bernardino LAFCO, and he also works as a consultant preparing Municipal Service Reviews (MSRs), Sphere of Influence Updates, and special studies for LAFCOs. He formerly advised Orange LAFCO in its successful recruitment of an Executive Officer, Assistant Executive Officer, and two Analyst positions. Mr. Aldrich would advertise the recruitment, receive and review applicants to ensure that they meet the minimum qualifications, and coordinate the meeting(s) and/or conference call(s) of the Screening Panel.

The Screening Panel would consist of a representative of the Commission (Chair Jerry Gladbach) and representatives of the County of Los Angeles, cities in Los Angeles County, special districts in Los Angeles County, and the Sanitation Districts of Los Angeles County. These individuals have agreed, at no cost to the Commission, to screen applications, interview a maximum of ten qualified applicants, and recommend a maximum of four finalists to the EO. The Executive Officer would interview the finalists, make the final selection, and report to the Commission at the Commission's May or June meeting, and prior to negotiating and finalizing a contract with the selected individual.

Recommendation:

Staff recommends that the Commission:

1. Approve the following Position Description and Salary Range:

<u>Position</u>	<u>Proposed Salary Range:</u>
Executive Officer	Determined by Commission
Deputy Executive Officer	\$90,000 to 130,000
Local Govt. Analyst (3 positions)	\$40,000 to \$100,000
GIS/Mapping Technician	\$55,000 to \$80,000
Administrative Assistant/ Secretary/Receptionist/Clerk	\$30,000 to \$55,000

2. Determine that the Executive Officer's duties, which currently include negotiating and executing individual employment agreements, and handling compensation issues for all other LAFCO employees, shall now include the DEO position; and
3. Authorize the Executive Officer to recruit, hire, and enter into an Employment Agreement with a Deputy Executive Officer, consistent with the Position Description and Salary Range in "1," above.

[LAFCO Stationery]

THE LOCAL AGENCY FORMATION COMMISSION
FOR THE COUNTY OF LOS ANGELES INVITES APPLICATIONS FOR THE POSITION OF

DEPUTY EXECUTIVE OFFICER

POSITION HIGHLIGHTS

- *Unique Opportunity to Develop Big Picture Solutions to Challenging Municipal Service Delivery Issues*
- *Help Provide Regional Leadership among Los Angeles County's Cities and Special Districts*
- *Ideal for a Creative Problem Solver Looking to Make a Real Impact in Local Government*
- *Annual Salary Range is \$90,000 to \$130,000*
- *Generous benefits package*
- *4/10 Work Schedule*

THE AGENCY:

The Local Agency Formation Commission for the County of Los Angeles (LA LAFCO) is an agency of the State of California responsible for overseeing the establishment, expansion, and reorganization of local government agency boundaries and service territory. LA LAFCO draws its regulatory and planning powers from the State Legislature, with directives to encourage orderly growth, promote logical agency boundaries, discourage urban sprawl, preserve open space and prime agricultural lands. There are presently 88 cities and 91 special districts under LA LAFCO's jurisdiction.

The staff of LA LAFCO reports to a 15-member Commission (9 voting members and 6 alternate members) composed mostly of elected officials representing the County of Los Angeles, cities in Los Angeles County, and independent special districts in Los Angeles County. In addition to the Executive Officer and Deputy Executive Officer, there are five full-time employees.

THE POSITION:

Los Angeles LAFCO is currently recruiting for its Deputy Executive Officer (DEO). This is a full-time, at-will, management position that serves at the pleasure of, and reports to, LA LAFCO's Executive Officer. The DEO provides overall project management for the programs of LA LAFCO as established by State law and adopted policy. The DEO provides overall project planning, analysis, proposal recommendations and management on routine city and district annexations, complex jurisdictional changes such as the consolidation or dissolution of special districts, the proposed formation of new special districts, and the proposed incorporation of new cities.

Key duties of the DEO include, but are not limited to, the following:

- Provide overall project planning and analysis of routine and complex annexations and reorganizations of cities and special districts;
- Provide supervision to administrative staff and oversight of day-to-day agency operations.
- Participate in the budget preparation process;
- Work with outside financial consultants (accountant, auditor, and bookkeeper) in the formulation and presentation of LA LAFCO's financial statements;
- Interact with third-party vendors (computer consultant, financial institutions, insurance agencies, and suppliers) to address on-going needs of the agency;
- Interface with LA LAFCO's legal counsel concerning the preparation of all staff reports and agenda items, and to insure compliance with all relevant Federal, State, and local laws concerning both agency procedures and human resource/personnel issues;
- As needed, provide direction to consulting teams on specific projects;
- Prepare analyses and present project reports with related recommendations to the Executive Officer, Local Agency Formation Commission, city councils, and community and homeowner organizations on proposed jurisdictional changes, especially on complex and contentious reorganizations;
- Advise representatives of cities, special districts, and the County of Los Angeles; as well as landowners and registered voters; concerning proposed applications to LA LAFCOs;
- Manage the preparation and update of Municipal Service Reviews (MSRs) and Spheres of Influence (SOIs) for each city and special district in Los Angeles County;
- Make presentations to the Commission at monthly meetings; and
- Other duties as assigned by the Executive Officer.

MINIMUM QUALIFICATIONS

At minimum, successful candidates must have:

- A Bachelor's Degree in Planning, Geography, Public Policy, Political Science, Public Administration, Business Administration or a closely related field of study.
- A minimum of four years of experience working with a LAFCO, county, city, special district or other local government agency either directly or as a consultant. This requirement may be substituted with equivalent service in the private sector, but only to the extent that the individual has substantial experience working with local public agencies.
- Familiarity with the Cortese-Knox Local Government Reorganization Act of 2000 and the California Environmental Quality Act (CEQA).
- Excellent public speaking and writing skills.
- Strong computer and project management skills.

DESIRABLE QUALIFICATIONS

Although not part of the minimum qualifications, the following qualifications are desirable:

- Familiarity with the Subdivision Map Act, State planning and zoning laws, and property tax exchange laws.
- A Master's Degree in one of these fields of study (or closely related field).
- A general understanding of budget preparation techniques for local government agencies.
- Prior experience managing employees.

The ideal candidate will be one that presents a combination of experience, education and training which substantially demonstrates that the candidate can:

- Professionally represent the agency before the Commission, elected officials and staff, community and business groups, and the general public;
- Show sound judgment and operate with honesty and integrity in all interactions;
- Manage and motivate staff; and
- Work well under pressure.

BENEFITS

The Deputy Executive Officer position is a full-time, at-will position, serving at the direction of the LA LAFCO Executive Officer. The salary schedule ranges from \$90,000 to \$130,000. The incumbent is expected to begin at or near the entry rate, and he or she will be eligible to advance to the mid to higher end of the salary range over time. All salary adjustments are subject to budget constraints and are not automatic. The position offers generous sick leave and vacation leave provisions, paid holidays, a 4/10 work schedule, a choice of health plans, dental and disability coverage, and other benefits. LA LAFCO is a member agency of the Los Angeles County Employees Retirement System (LACERA), which provides retirement benefits for all LAFCO employees.

SUBMISSION REQUIREMENTS

Interested candidates must submit a resume and cover letter. The resumes/cover letters will be screened to identify qualified candidates. It is imperative that candidate resumes/cover letters clearly and specifically detail the experience, education, training, and other skills which meet the requirements of the LA LAFCO Deputy Executive Officer position. There is no application form required for this recruitment.

Resumes and cover letters must be submitted via email to Bob Aldrich (Principal, Aldrich and Associates) at aldrichandassociates@yahoo.com by no later than 5:00 p.m., Monday, March 6, 2017. Any questions concerning this position or the recruitment process should be directed only to Mr. Aldrich at the email address listed above.

**LA LAFCO Deputy Executive Officer (DEO)
Proposed Recruitment Process**

<u>Task</u>	<u>Responsibility</u>	<u>Completion Date</u>
Finalize DEO Position Bulletin	Novak	February 9, 2017
Advertise/Post Bulletin *	Novak	February 13, 2017
START OF RECRUITMENT	N/A	February 1, 2017
DEADLINE FOR APPLICATIONS		March 6, 2017
Receive applicant resumes/cover letters	Aldrich	March 6, 2017
Initial screening of applicant resumes/cover letters for Minimum Qualifications (MQs)	Aldrich	March 10, 2017
Send (via e-mail) all applications meeting MQs to 5-person screening panel	Aldrich	March 13, 2017
Convene meeting/conference call of Screening Panel to review and narrow to 8-10 top applicants to interview	Aldrich and Screening Panel	March 27, 2017
Develop interview questions	Aldrich and Screening Panel	April 3, 2017
Screening Panel interviews and identifies top 3-4 candidates	Aldrich and Screening Panel	April 17, 2017
Executive Officer interviews top 3-4 candidates and makes final selection	Novak	April 28, 2017
Notify Commission	Novak	May 10, 2017
Negotiate contract	Novak	May 19, 2017
DEO starts	N/A	June 1, 2017

* E-mail/post bulletin (subject to cost constraints) to: LA LAFCO website, LA LAFCO Commissioners, LA LAFCO Counsel; CALAFCO website and ListServes; California City News Update; California County News Update; Chambers of Commerce (Los Angeles County); American Planning Association (APA); California Special Districts Association (CSDA); California Supervisors Association of California (CSAC); City Managers (Los Angeles County); County of Los Angeles CEO and Department Heads; League of California Cities (League); Municipal Management Association of Southern California (MMASC); Special District General Managers (Los Angeles County); Jobs Available; Southern California Association of Governments (SCAG) and sub-regional Councils of Government (COGs); Western City; and other(s) as determined.

Staff Report

February 8, 2017

Agenda Item No. 9.b.

Legislative Update

Because the 2017-2018 Legislative Session just got underway, staff has yet to receive any drafts of proposed bills (and, in many instances, legislative authors have yet to be determined). Staff anticipates, however, that several bills of interest will be available and presented at your March 8th Commission meeting for consideration. Based upon discussions with CALAFCO staff and others, staff anticipates the introduction of the following bills:

- *Assembly Local Government Committee (ALGC) Omnibus Bill.* CALAFCO has submitted one item for the Omnibus Bill to the ALGC, which clarifies LAFCO authority to collect fees for the preparation of Municipal Service Reviews (MSRs). Upon introduction, staff anticipates a future request that the Commission take a position in support.
- *Proposed Bill concerning Government Code Section 56653.* CALAFCO has requested the introduction of a bill that would amend the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (the Act) to address a court ruling (*City of Patterson v. Turlock Irrigation District*, June 26, 2014) unfavorable to LAFCOs. The *Turlock* decision arguably impedes a LAFCO's ability to request a plan for services if a district is already providing services in the affected territory.
- *California Special Districts Association (CSDA) Bill Concerning Seating of Special Districts on LAFCO.* Since 1972, the Act has authorized the addition of special district commissioners on LAFCOs. At present, 30 of the 58 LAFCOs have special district representatives. CSDA's proposal would streamline the process and make it significantly easier for the remaining 28 LAFCOs to add special district commissioners.
- *Consolidation of the Castaic Lake Water Agency (CLWA) and the Newhall County Water District (NCWD).* At a combined board of directors meeting in December of 2016, the boards of the CLWA and the NCWD voted to pursue state legislation to consolidate the two agencies into a new water district. Staff expects that a draft of the proposed bill will be available in the next week or two.

Staff Recommendation:

1. Receive and file.