



Local Agency Formation Commission
for the [County of Los Angeles](#)

Commission

Jerry Gladbach
Chair

Donald Dear
1st Vice-Chair

Gerard McCallum
2nd Vice-Chair

Kathryn Barger
Richard Close
Mitchell Englander
Margaret Finlay
Janice Hahn
John Mirisch

Alternate Members

Lori Brogin-Falley
Sheila Kuehl
Judith Mitchell
Joseph Ruzicka
Greig Smith
Vacant
(City of Los Angeles)

Staff

Paul Novak
Executive Officer

Adriana Romo
Deputy Executive Officer

Amber De La Torre
Doug Dorado
Michael Henderson
Alisha O'Brien
Patricia Wood

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www.lalafco.org

**LOCAL AGENCY FORMATION COMMISSION
MEETING AGENDA**

Wednesday, December 12, 2018
9:00 a.m.

Room 381B
Kenneth Hahn Hall of Administration
500 West Temple Street, Los Angeles 90012

Entrance to the Commission Meetings requires entry through security screening at any of the public entrances to the KHHOA:

- 500 West Temple Street (third floor of KHHOA)
- 225 N. Hill Street (first floor of KHHOA)
- 222 N. Grand Avenue (fourth floor of KHHOA)
- Civic Mall/ Grand Park, between KHHOA and the Civil Court Building (second floor of the KHHOA)

Entrance through any other exterior door of the KHHOA is prohibited (all other entrances are locked) due to County of Los Angeles security restrictions.

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The entire agenda package and any meeting related writings or documents provided to a majority of the Commissioners after distribution of the agenda package, unless exempt from disclosure pursuant to California Law, are available at the LAFCO office and at www.lalafco.org.

1. **CALL MEETING TO ORDER**
2. **PLEDGE OF ALLEGIANCE WILL BE LED BY CHAIR GLADBACH**
3. **DISCLOSURE OF CAMPAIGN CONTRIBUTION(S)**
4. **SWEARING-IN OF SPEAKER(S)**

5. **INFORMATION ITEM(S) – GOVERNMENT CODE §56857 NOTICE**

None.

6. **CONSENT ITEM(S)**

All matters are approved by one motion unless held by a Commissioner or member(s) of the public for discussion or separate action.

- a. Approve Minutes of November 14, 2018.
- b. Approve Operating Account Check Register for the month of November 2018.
- c. Receive and file update on pending proposals.

7. **PUBLIC HEARING(S)**

None.

8. **PROTEST HEARING(S)**

None.

9. **OTHER ITEMS**

- a. Sativa County Water District Status Report.
- b. Independent Auditor's Report for Fiscal Year 2017-2018.
- c. Sphere of Influence Updates and Municipal Service Reviews.

10. **LEGISLATION**

None.

11. **MISCELLANEOUS CORRESPONDENCE RECEIVED**

- a. Letter of November 20, 2018 from Los Angeles City Council President Herb J. Wesson appointing Councilman David Ryu as the Alternate Commissioner representing the City of Los Angeles.

12. **COMMISSIONERS' REPORT**

Commissioners' questions for staff, announcements of upcoming events and opportunity for Commissioners to briefly report on their LAFCO-related activities since last meeting.

13. **EXECUTIVE OFFICER'S REPORT**

Executive Officer's announcement of upcoming events and brief report on activities of the Executive Officer since the last meeting.

14. **PUBLIC COMMENT**

This is the opportunity for members of the public to address the Commission on items not on the posted agenda, provided that the subject matter is within the jurisdiction of the Commission. Speakers are reminded of the three-minute time limitation.

15. **FUTURE MEETINGS**

January 9, 2019

February 13, 2019

March 13, 2019

April 10, 2019

16. **FUTURE AGENDA ITEMS**

Items not on the posted agenda which, if requested, will be referred to staff or placed on a future agenda for discussion and action by the Commission.

17. **ADJOURNMENT**



Local Agency Formation Commission
for the County of Los Angeles

 **DRAFT**

Commission

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REGULAR MEETING

MINUTES OF THE LOCAL AGENCY FORMATION COMMISSION

FOR THE COUNTY OF LOS ANGELES

November 14, 2018

Present:

Jerry Gladbach, Chair

Kathryn Barger
Richard Close
Donald Dear
Margaret Finlay
Janice Hahn
Gerard McCallum

Lori Brogin-Falley, Alternate
Joe Ruzicka, Alternate
Greig Smith, Alternate

Paul Novak, Executive Officer
Lillian Salinger, Legal Counsel

Absent:

Mitch Englander
John Mirisch

Sheila Kuehl, Alternate
Judith Mitchell, Alternate

Vacant:

Los Angeles City Member, Alternate

1 CALL MEETING TO ORDER

The meeting was called to order at 9:06 a.m. in Room 381-B of the County Hall of Administration by Chair Jerry Gladbach.

2 PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chair Jerry Gladbach.

3 DISCLOSURE OF CAMPAIGN CONTRIBUTION(S)

The Executive Officer (EO) read an announcement, asking that persons who made a campaign contribution of more than \$250 to any member of the Commission during the past twelve (12) months to rise and state for the record the Commissioner to whom such campaign contributions were made and the item of their involvement (None).

The EO read an announcement, asking if any Commissioner had received a campaign contribution that would require disclosure and recusal from any item on today's agenda (None).

4 SWEARING-IN OF SPEAKER(S)

The EO swore-in one (1) member of the audience who planned to testify.

5 INFORMATION ITEM(S) – GOVERNMENT CODE §§ 56751 & 56857 NOTICE

- a. Annexation No. 2018-10 to the Los Angeles County Waterworks District No. 40, Antelope Valley.

The Commission took the following action:

- Received and Filed.

MOTION: Barger SECOND: Finlay APPROVED: 7-0-0
AYES: Barger, Close, Dear, Finlay, Hahn, McCallum, Gladbach
NOES: None.
ABSTAIN: None.
ABSENT: Englander, Mirisch

6 CONSENT ITEM(S) – OTHER

The Commission took the following actions under Consent Items:

- a. Approved Minutes of October 10, 2018.

- b. Approved Operating Account Check Register for the month of October 2018.
- c. Received and filed update on pending proposals.

MOTION: Finlay SECOND: Hahn APPROVED: 7-0-0
AYES: Barger, Close, Dear, Finlay, Hahn, McCallum, Gladbach
NOES: None.
ABSTAIN: None.
ABSENT: Englander, Mirisch

7 PUBLIC HEARING(S)

The following item was called for consideration:

- a. Annexation No. 2015-09 to the City of Pomona and Amendments to the cities of Pomona, Industry, and Walnut Spheres of Influence.

The EO summarized the staff report on Annexation No. 2015-09 to the City of Pomona.

The public hearing was opened to receive testimony.

Commissioner Gladbach asked about imposing a condition related to allowing street parking in the City of Pomona. The EO stated that he would not recommend imposing such a condition without first obtaining an agreement from the City of Pomona, and Legal Counsel indicated that such a condition may not be allowable under the statute, including Government Code section 56886.7.

There being no additional testimony, the public hearing was closed.

The Commission took the following actions:

- Adopted the Resolution Making Determinations, including the California Environmental Quality Act determinations, Approving Annexation No. 2015-09 to the City of Pomona, and Amendments to the cities of Pomona, Industry, and Walnut Spheres of Influence: Resolution No. 2018-16RMD; and
- Pursuant to Government Code Section 57002, set January 9, 2019, at 9:00 a.m. or at the Commission's next available meeting date consistent with the protest provisions, in Room 381-B of the Kenneth Hahn Hall of Administration, 500 West Temple Street, Los Angeles, California, 90012, as the date, time, and place for Commission protest proceedings.

MOTION: Hahn SECOND: Finlay APPROVED: 5-2-0
AYES: Barger, Close, Dear, Finlay, Hahn

NOES: McCallum, Gladbach
ABSTAIN: None.
ABSENT: Englander, Mirisch

8 PROTEST HEARING(S)

The following item was called for consideration:

- a. Annexation No. 2018-04 to the City of Santa Clarita (Plum Canyon, Skyline Ranch and North Sand Canyon).

The EO stated that this is the Commission protest hearing pursuant to Government Code Section 57000 *et seq.* and that no written protest(s) have been received in advance of the hearing.

The protest hearing was opened to receive testimony and/or written protest(s). There being no testimony or written protest(s) submitted, the protest hearing was closed.

The Commission took the following action:

- Adopted the Resolution Making Determinations Ordering Annexation No. 2018-04 to the City of Santa Clarita (Plum Canyon, Skyline Ranch and North Sand Canyon); Resolution No. 2018-04PR.

MOTION: Barger SECOND: Finlay APPROVED: 7-0-0
AYES: Barger, Close, Dear, Finlay, Hahn, McCallum, Gladbach
NOES: None.
ABSTAIN: None.
ABSENT: Englander, Mirisch

9 OTHER ITEMS

The following item was called up for consideration:

- a. Sativa County Water District Status Report.

The EO summarized the staff report on the Sativa County Water District ("District" or "Sativa") Status Report.

The Commission opened the item to provide an opportunity for public testimony.

The EO swore-in one (1) additional member of the audience who planned to testify.

Mark Pestrella (Director, Los Angeles County Department of Public Works) came before the Commission. Mr. Pestrella provided an update regarding the District's current financial issues,

antiquated accounting system, antiquated water system, and lack of maintained infrastructure. Mr. Pestrella indicated that a full-time accountant will be hired soon, will start to implement minor infrastructure improvements, hire experienced water system operators, and pursue funding sources.

[Commissioner Finlay left at 10:04 a.m.]

Commissioner Close asked when will the discolored water issues be addressed. Mr. Pestrella indicated he is currently finding a funding source to address the water quality issues and hopes that within the next six months to one year to resolve the discolored water.

[Commissioner Brogin-Falley left at 10:06 a.m.]

There being no further public testimony, the item was closed.

The Commission took the following action:

- Directed the Executive Officer to draft a letter, signed by the Commission Chair, to the Los Angeles County congressional delegation and the Los Angeles County Sacramento delegation requesting grant funding for the Sativa County Water District.

MOTION: Hahn SECOND: Barger APPROVED: 6-0-0
AYES: Barger, Close, Dear, Hahn, McCallum, Gladbach
NOES: None.
ABSTAIN: None.
ABSENT: Englander, Finlay, Mirisch

Note: The Commission did not make a motion to receive and file the Sativa County Water District Status Report.

9 OTHER ITEMS

The following item was called up for consideration:

- b. Proposed Approval and Award of Contract to Meijun Software Solutions.

Adriana Romo (Deputy Executive Officer) summarized the staff report on the Proposed Approval and Award of Contract to Meijun Software Solutions.

The Commission took the following actions:

- Approved and awarded the contract for website redesign services to Meijun Software Solutions, at a total of \$18,000;

- Authorized the Commission Chair to execute the contract with Meijun Software Solutions;
- Delegated authority to the Executive Officer to execute any future amendments, modifications, extensions, and augmentations relative to the Agreement, as necessary; and
- Authorized the Executive Officer to increase the amount of the contract up to an additional 10 percent for unforeseen, supplemental work within the scope of the Agreement, if required.

MOTION: McCallum SECOND: Barger APPROVED: 6-0-0
AYES: Barger, Close, Dear, Hahn, McCallum, Gladbach
NOES: None.
ABSTAIN: None.
ABSENT: Englander, Finlay, Mirisch

9 OTHER ITEMS

The following item was called up for consideration:

- c. Resolution Commending Riverside LAFCO Executive Officer George Spiliotis.

The EO summarized the staff report on the Resolution Commending Riverside LAFCO Executive Officer George Spiliotis.

The Commission took the following action:

- Adopted a resolution commending George Spiliotis.

MOTION: Hahn SECOND: Dear APPROVED: 6-0-0
AYES: Barger, Close, Dear, Hahn, McCallum, Gladbach
NOES: None.
ABSTAIN: None.
ABSENT: Englander, Finlay, Mirisch

10 LEGISLATION

- a. Legislative Update.

None.

11 MISCELLANEOUS CORRESPONDENCE RECEIVED

The EO noted that the following letter had been received:

- a. Letter of October 25, 2018, from Pamela Miller of the California Association of Local Agency Formation Commissions (CALAFCO) concerning the CALAFCO 2018 Annual Conference and thanking Commissioner McCallum for his four years of service on the CALAFCO Board of Directors.

The EO indicated that each of the Commissioners received a copy of an email from Steve Lucas (Executive Officer, Butte LAFCO) concerning the recent wildfires in Butte County.

Commissioner Hahn congratulated Commissioner McCallum for his four years of service on the CALAFCO Board of Directors.

12 COMMISSIONERS' REPORT

Commissioner Smith indicated that he had a telephone conversation with a lobbyist regarding the LAFCO process concerning the cities of Calabasas and Agoura Hills.

13 EXECUTIVE OFFICER'S REPORT

The EO noted that the LAFCO meetings in January and February 2019 will be lengthy.

14 PUBLIC COMMENT

None.

15 FUTURE MEETINGS

December 12, 2018

January 9, 2019

February 13, 2019

March 13, 2019

16 FUTURE AGENDA ITEMS

None.

17 ADJOURNMENT MOTION

On motion of Commissioner Gladbach, the meeting was adjourned at 10:24 a.m.

Respectfully submitted,

Paul Novak, AICP
Executive Officer

11:43 AM
11/27/18
Cash Basis

LA LAFCO
Register Report
November 2018

Item 6.b.

Type	Date	Num	Name	Paid Amount	Balance
Nov 18					
Check	11/02/2018	ADP	ADP	-39.37	-39.37
Check	11/08/2018	DD	TRPF 80 South Lak...	-8,341.77	-8,381.14
Check	11/09/2018	ADP	ADP	-159.41	-8,540.55
Bill Pmt -Check	11/13/2018	10169	Certified Records M...	-507.31	-9,047.86
Bill Pmt -Check	11/13/2018	10170	CoreLogic	-28.80	-9,076.66
Bill Pmt -Check	11/13/2018	10171	County of Los Angel...	-312.73	-9,389.39
Bill Pmt -Check	11/13/2018	10172	CTS Clouds	-637.50	-10,026.89
Bill Pmt -Check	11/13/2018	10173	LACERA-OPEB	-1,679.04	-11,705.93
Bill Pmt -Check	11/13/2018	10174	Office Depot*	-165.96	-11,871.89
Bill Pmt -Check	11/13/2018	10175	Promac Image Syst...	-165.35	-12,037.24
Bill Pmt -Check	11/13/2018	10176	Wells Fargo	-383.25	-12,420.49
Bill Pmt -Check	11/13/2018	10177	Best Best & Krieger	-835.10	-13,255.59
Check	11/15/2018	DD	Federal Tax Deposit	-4,332.08	-17,587.67
Check	11/15/2018	DD	State Income Tax	-1,324.39	-18,912.06
Check	11/15/2018	DD	Ambar De La Torre	-1,940.98	-20,853.04
Check	11/15/2018	DD	Douglass S Dorado	-2,905.27	-23,758.31
Check	11/15/2018	DD	Michael E Henderson	-2,293.81	-26,052.12
Check	11/15/2018	DD	Patricia Knoebl-Wood	-1,335.14	-27,387.26
Check	11/15/2018	DD	Paul A Novak	-5,220.00	-32,607.26
Check	11/15/2018	DD	Alisha O'Brien	-2,251.78	-34,859.04
Check	11/15/2018	DD	Adriana Romo	-3,201.28	-38,060.32
Check	11/20/2018	10178	Registrar-Recorder/...	-150.00	-38,210.32
Check	11/23/2018	ADP	ADP	-135.39	-38,345.71
Bill Pmt -Check	11/27/2018	10179	Bank of America*	-358.81	-38,704.52
Bill Pmt -Check	11/27/2018	10180	County Counsel	-33,120.71	-71,825.23
Bill Pmt -Check	11/27/2018	10181	County of Los Angel...	-312.73	-72,137.96
Bill Pmt -Check	11/27/2018	10182	FedEx	-42.62	-72,180.58
Bill Pmt -Check	11/27/2018	10183	LACERA	-13,507.68	-85,688.26
Bill Pmt -Check	11/27/2018	10184	Motor Parks	-630.00	-86,318.26
Bill Pmt -Check	11/27/2018	10185	Neofunds	-343.50	-86,661.76
Bill Pmt -Check	11/27/2018	10186	Office Depot*	-232.05	-86,893.81
Bill Pmt -Check	11/27/2018	10187	Platinum Consulting	-2,126.40	-89,020.21
Bill Pmt -Check	11/27/2018	10188	The Lincoln National	-272.58	-89,292.79
Bill Pmt -Check	11/27/2018	10189	Tropical Interior Plants	-100.00	-89,392.79
Check	11/30/2018	DD	Federal Tax Deposit	-169.38	-89,562.17
Check	11/30/2018	58577...	Kathryn Barger	-134.08	-89,696.25
Check	11/30/2018	58577...	Brogin-Falley Lori	-138.53	-89,834.78
Check	11/30/2018	DD	Richard Close	-138.53	-89,973.31
Check	11/30/2018	DD	Donald Dear	-138.53	-90,111.84
Check	11/30/2018	58577...	Margaret E Finlay	-138.53	-90,250.37
Check	11/30/2018	58577...	Edward G Gladbach	-138.53	-90,388.90
Check	11/30/2018	DD	Janice K Hahn	-135.18	-90,524.08
Check	11/30/2018	DD	Gerard McCallum II	-138.52	-90,662.60
Check	11/30/2018	58577...	Greig L Smith	-721.09	-91,383.69
Check	11/30/2018	DD	Federal Tax Deposit	-4,332.08	-95,715.77
Check	11/30/2018	DD	State Income Tax	-1,324.39	-97,040.16
Check	11/30/2018	DD	Ambar De La Torre	-1,940.98	-98,981.14
Check	11/30/2018	DD	Douglass S Dorado	-4,088.93	-103,070.07
Check	11/30/2018	DD	Michael E Henderson	-2,293.82	-105,363.89
Check	11/30/2018	DD	Patricia Knoebl-Wood	-1,335.13	-106,699.02
Check	11/30/2018	DD	Paul A Novak	-5,220.01	-111,919.03
Check	11/30/2018	DD	Alisha O'Brien	-2,251.78	-114,170.81
Check	11/30/2018	DD	Adriana Romo	-3,201.27	-117,372.08
Nov 18				-117,372.08	-117,372.08

AGENDA ITEM NO. 6c - December 12, 2018							
PENDING PROPOSALS As of November 28, 2018							
		LAFCO Designation	Applicant	Description	Status	Date Filed	Est. Date of Completion
1	DD	Annexation 2006-12 to Los Angeles County Waterworks District No. 40	Land Resource Investors	Annex 20 acres of vacant land located at the northeast corner of Avenue J and 37th Street East, City of Lancaster. Will be developed into 80 single family homes.	Incomplete filing: property tax transfer resolution, registered voter and landowner labels.	5/16/2006	Unknown
2	DD	Annexation No. 2006-46 to Los Angeles County Waterworks District No. 40	New Anaverde, LLC	Annex 1,567 acres of vacant land located near Lake Elizabeth Road and Avenue S in the city of Palmdale. Will be developed into 313 single family home.	Incomplete filing: CEQA, registered voter labels, landowner labels, and approved map and legal.	10/5/2006	Unknown
3	DD	Annexation No. 2011-17 (2006-50) to Los Angeles County Waterworks District No. 40	Behrooz Haverim/Kamyar Lashgari	Annex 20.62 acres of vacant land located south of Avenue H between 42nd Street West and 45th Street West in the City of Lancaster. To be developed into single family homes	Incomplete filing: property tax transfer resolution, registered voter and landowner labels.	12/1/2006	Unknown
4	DD	Annexation 2008-13 to Los Angeles County Waterworks District No. 40	Lancaster School Dist.	Annex 20.47 acres of vacant land located 2 miles west of the Antelope Valley frw. And the nearest paved major streets are ave. H. And Ave. I, in the City of Lancaster. For future construction of a school.	Need BOE fees to place on agenda for approval. Emailed district for fees on 4-18-17.	9/22/2008	Unknown
5	DD	Reorganization 2010-04 Los Angeles County Waterworks District No. 29	Malitex Partners, LLC	Detach 88 acres of vacant land from the Las Virgenes Municipal Water District and annex same said territory to Los Angeles County Waterworks District No 29 and West Basin Municipal Water District. The project includes future construction of three homes and dedicates open space. The project site is located north of Pacific Coast Highway at the end of Murphy Way, in the unincorporated area adjacent to Malibu.	Notice of Filing sent 07-15-10. Incomplete filing: CEQA. EIR on hold 4-14-15. Applicant requested to keep this file open, pending details how to proceed with the project 04/29/15.	6/9/2010	Unknown
6	DD	City of Palmdale Annexation 2010-05	City of Palmdale	49.6 acres located adjacent to residential properties to the southwest, southeast, and separated by the Amargosa Creek to the north.	Notice of Filing sent 1-3-11 Incomplete filing: property tax transfer resolution, insufficient CEQA, unclear pre-zoning ordinance, approved map and legal. Need to include DUC .	10/25/2010	Unknown
7	DD	Reorganization 2011-16 (Tesoro del Valle)	Montalvo Properties LLC	Annexation to NCWD and CLWA SOI Amendments for both districts. 801.53 acres regional access is provided via Interstate 5 (1-5) for north/south travelers from the east, and State Route 126 (SR-126) for travelers from the west. The existing local thoroughfare that provides access to the proposed area is Copper Hill Drive, which can be accessed directly from Tesoro del Valle Drive or Avenida Rancho Tesoro.	Notice of Filing sent 05-31-11. Incomplete filing: property tax transfer resolution. Project has changed ownership. Need new application	5/5/2011	Unknown
8	DD	City of Los Angeles Annexation 2011-27	Forestar Group	685 acres of uninhabited territory located east of Browns Canyon Road and northwest of Mason Ave, in the unincorporated area just north of the City of Los Angeles.	Notice of Filing sent 2-15-12 Incomplete filing: property tax transfer resolution, CEQA, pre-zoning ordinance, map of limiting addresses, list of limiting addresses, and approved map and legal.	12/8/2011	Unknown

		LAFCO Designation	Applicant	Description	Status	Date Filed	Est. Date of Completion
9	DD	City of Palmdale Annexation 2011-19	City of Palmdale	405 acres of uninhabited territory located between Palmdale Blvd and Ave S and 80th and 85th Street East.	Notice of Filing sent 3-22-12 Incomplete filing: property tax transfer resolution, inadequate CEQA, maps of limiting addresses, list of limiting addresses, and approved map and legal. DUC adjacent	3/8/2012	Unknown
10	DD	Annexation 2014-04 to the City of Calabasas	City of Calabasas	annex approximately 43.31± acres of uninhabited territory to the City of Calabasas. The affected territory is generally located along Agoura Road between Liberty Canyon Road and Malibu Hills Road, in Los Angeles County unincorporated territory adjacent to the City of Agoura Hills and Calabasas.	Notice of Filing sent 3-20-14 Incomplete filing: property tax transfer resolution, landowner labels, approved map and legal	3/18/2014	Feb-2019
11	DD	Reorganization No. 2014-03 to the City of Calabasas	City of Calabasas	176± acres immediately north of and adjacent to the 101 freeway between the City of Calabasas and Hidden Hills.	Notice of Filing sent 1-8-15, Incomplete filing: property tax transfer resolution and approved map and legal.	12/10/2014	Unknown
12	DD	Annexation No. 2015-11 to the City of Palmdale (Desert View Highlands)	City of Palmdale	284 acres inhabited territory. Generally located north and south of Elizabeth Lake Road between Amargosa Creek and 10th street west, in Los Angeles County unincorporated territory surrounded by the City of Palmdale	Notice of Filing sent 9-22-15 Incomplete filing: property tax resolution, attachment 'A' plan for municipal services, CEQA (NOD), party disclosure, pre-zoning, map of limiting addresses, registered voter info	9/15/2015	Unknown
13	DD	Annexation No. 2015-09 to the City of Pomona	City of Pomona	5.76 acres uninhabited territory. Located south of Valley Blvd approximately 2500' east of Grand Ave, adjacent to the City of Industry and Pomona.	1-9-19 agenda	9/22/2015	Jan-2019

		LAFCO Designation	Applicant	Description	Status	Date Filed	Est. Date of Completion
14	DD	Annexation No. 2015-10 to the City of Agoura Hills	City of Agoura Hills	117 acres uninhabited territory. Located northeast and southwest of Chesebro Road directly north of the Highway 101	Notice of Filing sent 11-3-15 Incomplete filing: property tax transfer resolution.	11/2/2015	Unknown
15	DD	Reorganization No. 2016-01 to the Las Virgenes Municipal Water District	Las Virgenes Municipal Water District	Detachment from West Basin Municipal Water District, and annexation to the Las Virgenes Municipal Water District. Both districts require SOI amendments. The territory consists of 26 single-family homes, generally located south of Cairnloch Street, west of Summit Mountain Way. all within the City of Calabasas.	Notice of Filing sent 04-19-16 Incomplete filing: property tax transfer resolution, and map and legal not approved.	2/22/2016	Unknown
16	AD	Annexation No. 2017-02 to the Newhall County Water District	Newhall County Water District	uninhabited territory, located west of the 5 freeway and north of the intersection of The Old Road and Calgrove Blvd.	Notice of Filing sent 06-21-17 Incomplete filing: property tax transfer resolution, CEQA, approved map and legal.	6/15/2017	Unknown
17	DD	Annexation No. 2017-09 to the Wilmington Cemetery District	Wilmington Cemetery District	inhabited territory around Wilmington	Notice of Filing sent 6-10-17 Incomplete filing: property tax transfer resolution	7/10/2017	Unknown
18	DD	Reorganization No. 2017-10 to the Las Virgenes Municipal Water District	Robert Douglass	5.26 acres of uninhabited territory. The affected territory is generally located northeast of the intersection of Hovenweep Lane and Schueren Road, in the unincorporated area north of Malibu	Notice of Filing Sent 11-30-17 Incomplete Filing: property tax transfer resolution, approved map and legal	11/8/2017	Unknown
19	AD	Annexation 298 to District No. 15	Sanitation Districts	4.01 acres of uninhabited territory. The affected territory is generally located on Del Valle Avenue west of the terminus of Mentz Street, all within the City of La Puente.	Notice of Filing Sent 01-04-18 Incomplete filing: property tax transfer resolution.	1/3/2018	Unknown
20	AD	Annexation 754 to District No. 21	Sanitation Districts	0.4 acres of uninhabited territory. The affected territory is located on Padua Avenue approximately 100 feet south of Alamosa Drive, all within the City of Claremont.	Notice of Filing Sent 01-04-18 Incomplete filing: property tax transfer resolution.	1/3/2018	Unknown
21	AD	Annexation 755 to District No. 21	Sanitation Districts	2.5 acres of uninhabited territory. The affected territory is located on Via Padova approximately 400 feet west of Mt. Baldy Road, all within unincorporated Los Angeles County.	Notice of Filing Sent 01-04-18 Incomplete filing: property tax transfer resolution.	1/3/2018	Unknown
22	AD	Santa Clarita Valley Sanitation District of Los Angeles County Annexation 1087	Sanitation Districts	0.311 acres of uninhabited territory. The affected territory is located on the northeast corner of Ferguson Drive and Cherry Drive, all within the unincorporated area of Los Angeles County.	Notice of Filing Sent 2-15-18 Incomplete filing: property tax transfer resolution.	2/13/2018	Unknown
23	AD	Santa Clarita Valley Sanitation District of Los Angeles County Annexation 1088	Sanitation Districts	6.796 acres of uninhabited territory. The affected territory is located on Sierra Highway approximately 600 feet south of Quinn Drive, all within unincorporated Los Angeles County.	Notice of Filing Sent 2-15-18 Incomplete filing: property tax transfer resolution.	2/13/2018	Unknown
24	AD	Santa Clarita Valley Sanitation District of Los Angeles County Annexation 1090	Sanitation Districts	0.58 acres of uninhabited territory. Located on Sierra Highway approximately 150 feet south of Sand Canyon Road, all within unincorporated Los Angeles County.	Notice of Filing Sent 2-15-18 Incomplete filing: property tax transfer resolution.	2/13/2018	Unknown

		LAFCO Designation	Applicant	Description	Status	Date Filed	Est. Date of Completion
25	DD	Reorganization No. 2016-33 to the City of Los Angeles	County of Los Angeles	1.34 acres of uninhabited territory located east of the intersection of W 116th St and Isis Avenue in the City of Los Angeles.	Notice of Filing Sent 2-15-18 Incomplete filing: property tax transfer resolution, ceqa, party disclosure, and approved map and legal	2/3/2018	Unknown
26	AD	Annexation 757 to District No. 21	Sanitation Districts	0.566 acres of uninhabited territory. The affected territory is located on the southeast corner of Mountain Avenue and Sage Street, all within the unincorporated Los Angeles County.	Notice of Filing Sent 03-07-18 Incomplete filing: property tax transfer resolution.	3/7/2018	Unknown
27	AD	Annexation 428 to District No. 22	Sanitation Districts	1.67 acres of uninhabited territory. The affected territory is located on Crestglen Road approximately 300 feet east of Vista Bonita Avenue, all within the City of Glendora.	Notice of Filing Sent 03-22-18 Incomplete filing: property tax transfer resolution.	3/21/2018	Unknown
28	AD	Annexation 297 to District No. 15	Sanitation Districts	13.88 acres of uninhabited territory. The affected territory is located on the southwest corner of Loukelton Street and Echelon Avenue, all within the City of Industry.	Notice of Filing Sent 03-22-18 Incomplete filing: property tax transfer resolution.	3/21/2018	Unknown
29	DD	Reorganization No. 2018-03 to the City of Arcadia	Los Angeles County	.29 acres of uninhabited territory. Parcel 1 is located at the intersection of Oak Avenue and Duarte Road in the City of Arcadia and Parcel 2 is Located along Standish Street east of the intersection Mayflower Avenue and Standish Street adjacent to the City of Arcadia.	Notice of Filing sent 5-9-18 Incomplete filing: property tax transfer resolution, CEQA, party disclosure, approved map and legal, pre-zoning and labels,	5/8/2018	Unknown
30	AD	Annexation No. 430 to District No. 22	Sanitation Districts	1.6± acres of uninhabited territory. The affected territory is located at the southwest corner of Baseline Road and Bunnelle Avenue, all within the City of La Verne.	Notice of Filing Sent 07-17-18 Incomplete filing: property tax transfer resolution.	7/16/2018	Unknown
31	AOB	Dissolution No. 2018-09 for the Sativa County Water District	LAFCO	179.80 acres of inhabited territory within the unincorporated community of Willowbrook and three non-contiguous areas located within the City of Compton.	Notice of Intention sent 6-19-18	Commission - Initiated proposal on 07-11-18	Unknown
32	AD	Annexation 756 to District No. 21	Sanitation Districts	5.07± acres of inhabited territory. The affected territory is located on the south side of Baseline Road between Forbes Avenue and Allegany Court, all within the City of Claremont.	Notice of Filing Sent 09-6-18 Incomplete filing: property tax transfer resolution.	9/5/2018	Unknown
33	AD	Annexation 758 to District No. 21	Sanitation Districts	1.15± acres of uninhabited territory. The affected territory is located on Reedview Drive approximately 300 feet north of Shelyn Drive, all within unincorporated Los Angeles County.	Notice of Filing Sent 11-06-18 Incomplete filing: property tax transfer resolution.	11/5/2018	Unknown
34	AD	Annexation 432 to District No. 22	Sanitation Districts	0.5± acres of uninhabited territory. The affected territory is located on Walnut Avenue at the westerly terminus of Cannon Avenue, all within the City of San Dimas.	Notice of Filing Sent 11-06-18 Incomplete filing: property tax transfer resolution.	11/15/2018	Unknown
35	DD	Annexation No 2018-10 to the Los Angeles County Waterworks District No. 40, Antelope Valley	Robert Sarkissian	80.91± acres of uninhabited territory. The affected territory is located southeast of the intersection of Blackbird Street and 8Th Street West, in the City of Palmdale	Notice of Filing Sent 10-11-18 Incomplete filing: property tax transfer resolution, approved map and legal, CEQA, mailing labels landowners and registered voters	10/1/2018	Unknown

		LAFCO Designation	Applicant	Description	Status	Date Filed	Est. Date of Completion
36	DD	Annexation No. 2018-06 to the San Gabriel Valley Mosquito and Vector Control District	San Gabriel Valley Mosquito and Vector Control District	77.55± acres of inhabited territory. The affected territory is located north of the intersection of Mountain Laurel Way and Highwood Court in the City of Azusa.	Notice of Filing Sent 11-1-18 Incomplete filing: property tax transfer resolution, approved map and legal	10/22/2018	Unknown
37	DD	Annexation No. 2018-12 to the City of Agoura Hills	City of Agoura Hills	82.58± acres of inhabited territory to the City of Agoura Hills. Area A of the affected territory is generally located east of the intersection of Liberty Canyon Road and Agoura Road and Area C is generally located west of the intersection of Liberty Canyon Road and Revere Way, in Los Angeles County unincorporated territory adjacent to the City of Agoura Hills	Notice of Filing sent 11-20-18 Incomplete filing: property tax transfer resolution, CEQA, map of limiting addresses, pre-zoning, radius map, landowner and register voter labels, approved map and geographic description.	11/19/2018	Unknown

Staff Report

December 12, 2018

Agenda Item No. 9.a.

Sativa County Water District (“District” or “Sativa”) Status Report

This report is intended to update the Commission concerning the Sativa County Water District since the last (November 14th) Commission Meeting.

Staff is compiling all necessary documents required for the executive officer to issue the Certificate of Filing. Legal counsel has approved the public hearing notice, and staff has translated the notice into Spanish. Staff is copying, folding, stuffing, and posting the hearing notices, which will be mailed out on or about January 7, 2019. The Commission will hold the public hearing for the Sativa dissolution at the February 13, 2019 Meeting.

Staff continues to consult regularly with representatives of the Los Angeles County Department of Public Works and the State Water Resources Control Board.

Staff Recommendation:

Staff recommends that the Commission:

1. Receive and file the Sativa County Water District Status Report.

Staff Report

December 12, 2018

Agenda Item No. 9.b.

Independent Auditor's Report for Fiscal Year 2017-18

In August of 2016, the Commission selected a certified public accounting firm Davis Farr, LLP to audit its financial statements for Fiscal Years (FY) 2015-16 through 2018-19. This agenda item relates to the completion of the third audit for FY 2017-18, beginning July 1, 2017 and ending June 30, 2018.

This year's audit was conducted in accordance with generally accepted auditing standards and *Government Auditing Standards*, which are issued by the U.S. Comptroller General. The auditors have provided a favorable opinion of LAFCO's financial statements. The auditor did not identify any deficiencies in internal controls, nor were any instances of noncompliance or material misstatements found in the Commission's financial statements.

The Audited Financial Statements for FY 2017-18 are enclosed for your reference. The documents include: Independent Auditor's Report, Management's Discussion and Analysis, Basic Financial Statements Performed in Accordance with *Government Auditing Standards*. Also enclosed is a letter from Davis Farr, dated November 8, 2018 concerning their responsibilities in performing the audit, consistent with governmental and professional standards.

Dean Votava of Davis Farr will present the findings in the FY 2017-18 Independent Auditor's Report and will be available to answer questions from the Commission. LAFCO's accountant will also be available to answer questions from the Commission.

Recommended Action:

It is recommended that the Commission:

1. Receive and file the attached Independent Auditor's Report, audited financial statements, and associated documents for Fiscal Year 2017-18, beginning July 1, 2017 and ending June 30, 2018.

To the Board of Commissioners
Local Agency Formation Commission of
the County of Los Angeles

We have audited the financial statements of the governmental activities, and each major fund of the Local Agency Formation Commission of the County of Los Angeles ("Commission") for the year ended June 30, 2018. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated September 10, 2018. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Commission are described in Note 1 to the financial statements. During the year ended June 30, 2018, the Commission implemented Governmental Accounting Standards Board Statement No. 75 which related to the accounting for other post-employment benefits (OPEB). The application of existing policies was not changed during fiscal year ended June 30, 2018. We noted no transactions entered into by the Commission during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the Commission's financial statements was judgements involving the funded status of the OPEB and pension liabilities.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting the financial statements are Footnote 5: Pension Plan and Footnote 6: OPEB Plan. The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. There were no material misstatements detected as a result of our audit procedures. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated November 8, 2018.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to the *Schedule of the Plan's Proportionate Share of the Net Pension Liability*, the *Schedule of Pension Plan Contributions*, *Schedule of the Plan's Proportionate Share of the Net OPEB Liability*, the *Schedule of OPEB Plan Contributions* and the *Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual* which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

This information is intended solely for the use of Board of Commissioners and management of the Commission and is not intended to be, and should not be, used by anyone other than these specified parties.



LOCAL AGENCY FORMATION COMMISSION
FOR THE COUNTY OF LOS ANGELES

BASIC FINANCIAL STATEMENTS

For the Fiscal Year Ended June 30, 2018

(With Independent Auditor's Report Thereon)

LOCAL AGENCY FORMATION COMMISSION
FOR THE COUNTY OF LOS ANGELES

Basic Financial Statements

For the Fiscal Year Ended June 30, 2018

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The Commission Members
Los Angeles Local Agency Formation Commission
Pasadena, California

INDEPENDENT AUDITOR'S REPORT

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and each major fund of the Local Agency Formation Commission for the County of Los Angeles (the Commission) as of June 30, 2018, and the related notes to the financial statements, which collectively comprise the Commission's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these basic financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the Commission's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Commission's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, and each major fund of the Commission, as of June 30, 2018, and the respective changes in financial position, thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

**LOS ANGELES COUNTY
LOCAL AGENCY FORMATION COMMISSION
MANAGEMENT'S DISCUSSION AND ANALYSIS
For the Fiscal Year Ended June 30, 2018**

The following management's discussion and analysis of the financial performance of the Los Angeles County Local Agency Formation Commission (the Commission) provides an overview of the Commission's financial activities for the fiscal year ended June 30, 2018. Please read it in conjunction with the financial statements identified in the accompanying table of contents.

Using the Accompanying Financial Statements

This annual report consists of a series of financial statements. The Statement of Net Position and the Statement of Activities provide information about the activities of the Commission as a whole and present a longer-term view of the Commission's finances.

OVERVIEW OF THE FINANCIAL STATEMENTS

The annual report consists of two parts – *management's discussion and analysis* (this section), and the *basic financial statements*.

The *government-wide financial statements* provide both *long-term* and *short-term* information about the Commission's overall financial status. The financial statements also include *notes* that explain some of the information in the financial statements and provide more detailed data.

Reporting the Commission as a Whole

The accompanying **government-wide financial statement** presents financial data for the Commission as a whole. One of the most important questions asked about the Commission's finances is, "Is the Commission as a whole better off or worse off as a result of the year's activities?" The Statement of Net Position and the Statement of Activities report information about the Commission as a whole and about its activities in a way that helps answer this question. These statements include *all* assets and liabilities using the *accrual basis of accounting*, which is similar to the accounting used by most private sector companies. All of the current year's revenues and expenses has been considered regardless of when cash is received or paid.

These two statements report the Commission's net position and changes in them. You can think of the Commission's net position – the difference between assets and liabilities – as one way to measure the Commission's financial health, or *financial position*. Over time, *increases and decreases* in the Commission's net position are one indicator of whether its *financial health* is improving or deteriorating. You will need to consider other nonfinancial factors, such as changes in the Commission's revenues, to assess the *overall health* of the Commission. Indeed, a reduction in net position is assumed in the budget process. The prior year end fund balance is relied on as a funding source for the current year budget.

**LOS ANGELES COUNTY
LOCAL AGENCY FORMATION COMMISSION
MANAGEMENT'S DISCUSSION AND ANALYSIS
For the Fiscal Year Ended June 30, 2018 (CONTINUED)**

GOVERNMENT-WIDE FINANCIAL STATEMENTS

A summary of the government-wide *Statement of Net Position* follows:

**Table 1
Statements of Net Position
June 30, 2018 and 2017**

	2018	2017	Change	%
ASSETS & DEFERRED OUTFLOWS:				
Current assets	\$1,649,980	\$1,559,389	\$ 90,591	5.81%
Capital assets, net	7,870	6,581	1,289	19.59%
Total assets	<u>1,657,850</u>	<u>1,565,970</u>	<u>91,880</u>	<u>5.87%</u>
Deferred outflows of resources	<u>617,432</u>	<u>406,079</u>	<u>211,353</u>	<u>52.05%</u>
LIABILITIES, DEFERRED INFLOWS & NET POSITION:				
Current liabilities	98,325	46,071	52,254	113.42%
Long-term liabilities	<u>1,720,382</u>	<u>1,400,354</u>	<u>320,028</u>	<u>22.85%</u>
Total liabilities	<u>1,818,707</u>	<u>1,446,425</u>	<u>372,282</u>	<u>25.74%</u>
Deferred inflows of resources	<u>334,000</u>	<u>195,000</u>	<u>139,000</u>	<u>71.28%</u>
Investment in capital assets	7,870	6,581	1,289	19.59%
Unrestricted	<u>114,705</u>	<u>324,043</u>	<u>(209,338)</u>	<u>-64.60%</u>
Total net position	<u>\$ 122,575</u>	<u>\$ 330,624</u>	<u>\$ (208,049)</u>	<u>-62.93%</u>

Total assets have increased by \$91,880, or 6%, primarily due to an increase in the Commissions cash and investments. Current liabilities have increased by 113% due primarily to an increase in accounts payable and compensated absences. Long-term liabilities have increased 22% due primarily to the increase in the net OPEB liability of \$420,000 from the implementation provisions of GASB No. 75 and a decrease in the Commission's net pension liability of (\$105,000). Net position decreased 63% primarily from the GASB No. 75 prior period adjustment of (\$414,568) along with the change in net position for the year ended June 30, 2018 of \$206,519.

**LOS ANGELES COUNTY
LOCAL AGENCY FORMATION COMMISSION
MANAGEMENT'S DISCUSSION AND ANALYSIS
For the Fiscal Year Ended June 30, 2018 (CONTINUED)**

GOVERNMENT-WIDE FINANCIAL STATEMENTS

A summary of the government-wide *Statement of Activities* follows:

The increase or decrease in net position can provide an indication as to whether the overall financial position of the Commission improved or deteriorated during the year.

**Table 2
Statements of Activities
For the Years Ended June 30, 2018 and 2017**

	<u>2018</u>	<u>2017</u>	<u>Change</u>	<u>%</u>
REVENUES:				
Assessments	\$1,322,443	\$1,322,443	\$ -	0.00%
Charges for services	123,444	119,646	3,798	3.17%
Investment income	19,980	6,724	13,256	197.14%
Total revenues	<u>1,465,867</u>	<u>1,448,813</u>	<u>17,054</u>	<u>1.18%</u>
EXPENSES:				
General government	<u>1,259,348</u>	<u>1,147,456</u>	<u>111,892</u>	<u>9.75%</u>
Total expenses	<u>1,259,348</u>	<u>1,147,456</u>	<u>111,892</u>	<u>9.75%</u>
Change in net position	206,519	301,357	(94,838)	-31.47%
NET POSITION:				
Beginning of year	330,624	29,267	301,357	1030%
Adjustment for GASB 75	<u>(414,568)</u>	<u>-</u>	<u>(414,568)</u>	<u>1.00%</u>
End of year	<u>\$ 122,575</u>	<u>\$ 330,624</u>	<u>\$ (208,049)</u>	<u>-62.93%</u>

Assessments remained the same for FY 17-18 from FY 16-17 as the Commission did not raise them. Investment income increased 197% due to a rising interest rate market. Expenses increased by \$111,892 primarily due to the filling of a vacant position and contributions made to the Commission's Other Post-Employment Benefits (OPEB) Trust, causing an increase to Salaries and Benefits of \$96,324. An increase of \$15,568 in materials and service expenses was largely due to an increase in legal services and office rent/common area maintenance costs.

**LOS ANGELES COUNTY
LOCAL AGENCY FORMATION COMMISSION
MANAGEMENT'S DISCUSSION AND ANALYSIS
For the Fiscal Year Ended June 30, 2018 (CONTINUED)**

MAJOR FUNDS

Major Governmental Funds. The **General Fund** is the only fund of the Commission, and is considered to be a governmental fund for financial reporting purposes.

GENERAL FUND BUDGET

Major deviations between the budget of the General Fund and its operating results are as follows:

Revenues

Fee revenues or Filing Fees are projections generally based on prior year filing fees. These fees are variable and mostly related to development as the need for municipal services increases. The majority of filing fees submitted to this LAFCO office are for annexation to sanitation districts, followed by water districts for wastewater services and water services, respectively. Revenues were under budgeted by slightly over \$55,000 due to more Filing Fee activity than budgeted. Total revenues were greater than budgeted by approximately \$55,000 due to higher than anticipated Filing Fee revenue for the year of \$48,000.

Expenses

Overall, total expenses were approximately \$62,000 under budget. The Commission realized an approximate \$22,000 decrease in salaries and benefits expenditures then budgeted, an approximate \$20,000 decrease in services and supplies expenditures then budgeted, and an approximate \$20,000 decrease in professional fees expenditures then budgeted.

**Capital Assets
June 30, 2018 and 2017**

	<u>2018</u>	<u>2017</u>	<u>Change</u>
Leasehold improvements	\$ 11,328	\$ 11,328	\$ -
Office equipment	12,696	52,419	(39,723)
Furniture and fixtures	<u>-</u>	<u>65,957</u>	<u>(65,957)</u>
Capital assets	24,024	129,704	(105,680)
Accum depreciation	<u>(16,154)</u>	<u>(123,123)</u>	<u>106,969</u>
Capital assets, net	<u>\$ 7,870</u>	<u>\$ 6,581</u>	<u>\$ 1,289</u>

At the end of fiscal year 2018, the Commission's investment in capital assets amounted to \$7,870 (net of accumulated depreciation). This investment in capital assets includes equipment, furniture & fixtures and tenant improvements. (See Note 3 for further information)

**LOS ANGELES COUNTY
LOCAL AGENCY FORMATION COMMISSION
MANAGEMENT'S DISCUSSION AND ANALYSIS
For the Fiscal Year Ended June 30, 2018 (CONTINUED)**

**Long-term Liabilities
June 30, 2018 and 2017**

	<u>2018</u>	<u>2017</u>	<u>Change</u>
Compensated Absences	<u>\$ 88,218</u>	<u>\$ 60,019</u>	<u>\$ 28,199</u>

Long-term liabilities, such as *Compensated Absences* are not due and payable in the current period. Additional information on long-term liabilities may be found in Note 4 of the Notes to Financial Statements.

CONDITIONS AFFECTING CURRENT FINANCIAL POSITION

Management is unaware of any conditions, which could have a significant impact on the Commission's current financial position, net position or operating results in terms of past, present and future.

CONTACTING THE COMMISSION'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers and creditors with a general overview of the Commission's finances and to show the Commission's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Executive Officer, Paul Novak at 80 South Lake Avenue, Suite 870, Pasadena, CA 91101.

LOS ANGELES LOCAL AGENCY FORMATION COMMISSION
Statement of Net Position
June 30, 2018
(With comparative information for the prior year)

	Governmental Activities	
	2018	2017
Assets:		
Cash and investments (note 2)	\$ 1,618,378	1,449,287
Accounts receivable	8,118	20,950
Interest receivable	3,817	2,264
Prepaid expenses	11,435	78,656
Security deposits	8,232	8,232
Capital assets, net (note 3)	7,870	6,581
Total assets	<u>1,657,850</u>	<u>1,565,970</u>
Deferred outflow of resources:		
Deferred outflows - pension contributions (note 5)	106,432	84,079
Deferred outflows - pension actuarial (note 5)	288,000	322,000
Deferred outflows - OPEB contribution (note 6)	<u>223,000</u>	<u>-</u>
Total deferred outflow of resources	<u>617,432</u>	<u>406,079</u>
Liabilities:		
Accounts payable	44,877	9,260
Long-term liabilities (notes 4 to 7):		
Due within one year:		
Compensated absences	43,668	29,709
Deferred rent obligation	9,780	7,102
Due beyond one year:		
Compensated absences	44,550	30,310
Deferred rent obligation	34,832	44,612
Net OPEB liability	940,000	519,432
Net pension liability	<u>701,000</u>	<u>806,000</u>
Total liabilities	<u>1,818,707</u>	<u>1,446,425</u>
Deferred inflow of resources:		
Deferred inflow of resources - pension actuarial (note 5)	266,000	195,000
Deferred inflow of resources - OPEB actuarial (note 6)	<u>68,000</u>	<u>-</u>
Total deferred inflow of resources	<u>334,000</u>	<u>195,000</u>
Net position:		
Investment in capital assets	7,870	6,581
Unrestricted	<u>114,705</u>	<u>324,043</u>
Total net position	<u>\$ 122,575</u>	<u>330,624</u>

See accompanying notes to the basic financial statements

LOS ANGELES LOCAL AGENCY FORMATION COMMISSION
Statement of Activities
For the Fiscal Year Ended June 30, 2018
(With comparative information for the prior year)

<u>Functions/Programs</u>	<u>Expenses</u>	<u>Program Revenues</u>			<u>Net (Expense) Revenue and Changes in Net Position - Governmental Activities</u>	
		<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Capital Grants and Contributions</u>	<u>2018</u>	<u>2017</u>
Governmental activities:						
General government	<u>\$ 1,259,348</u>	<u>123,444</u>	<u>-</u>	<u>-</u>	<u>(1,135,904)</u>	<u>(1,027,810)</u>
Total governmental activities	<u>\$ 1,259,348</u>	<u>123,444</u>	<u>-</u>	<u>-</u>	<u>(1,135,904)</u>	<u>(1,027,810)</u>
General revenues:						
Apportionment						1,322,443
Investment income						19,980
Total general revenues						<u>1,342,423</u>
Change in net position						206,519
Net position (deficit), beginning of year, as restated (note 8)						<u>(83,944)</u>
Net position, end of year						<u>\$ 122,575</u>

See accompanying notes to the basic financial statements

LOS ANGELES LOCAL AGENCY FORMATION COMMISSION
Governmental Funds
Balance Sheet
June 30, 2018

	<u>Assets</u>	<u>General Fund</u>
Cash and investments		\$ 1,618,378
Accounts receivable		8,118
Interest receivable		3,817
Prepaid expenses		11,435
Security deposits		<u>8,232</u>
Total assets		<u>\$ 1,649,980</u>
	<u>Liabilities and Fund Balance</u>	
Liabilities:		
Accounts payable		\$ <u>44,877</u>
Total liabilities		<u>44,877</u>
Fund balance:		
Nonspendable:		
Prepaid expenses and deposits		19,667
Unassigned		<u>1,585,436</u>
Total fund balance		<u>1,605,103</u>
Total liabilities and fund balance		<u>\$ 1,649,980</u>

See accompanying notes to the basic financial statements

LOS ANGELES LOCAL AGENCY FORMATION COMMISSION
Governmental Funds
Reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Position
June 30, 2018

Fund balances of governmental funds	\$ 1,605,103
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Amounts reported for governmental activities in the Statement of Net Position are different because:

Capital Related Items

When capital assets (property, plant, equipment) that are to be used in governmental activities are purchased or constructed, the cost of those assets are reported as expenditures in governmental funds. However, the Statement of Net Position includes those capital assets among the assets of the Commission as a whole.

Capital assets	24,026
Accumulated depreciation	(16,156)

Long-Term Liability Transactions

Long-term liabilities applicable to the Commission's governmental activities are not due and payable in the current period and, accordingly, are not reported as fund liabilities. All liabilities (both current and long-term) are reported in the Statement of Net Position.

Compensated absences	(88,218)
Deferred rent obligation	(44,612)
Net OPEB liability	(940,000)
Net pension liability	(701,000)

Deferred Outflows and Inflows of Resources

Certain deferred outflows and inflows of resources are not due and payable in the current period and are not current assets or financial resources, therefore these items are not reported in the governmental funds.

Deferred outflows - contributions	329,432
Deferred outflows - actuarial	288,000
Deferred inflows - actuarial	<u>(334,000)</u>

Net position of governmental activities	<u>\$ 122,575</u>
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LOS ANGELES LOCAL AGENCY FORMATION COMMISSION
Governmental Funds
Statement of Revenues, Expenditures and Changes in Fund Balances
For the Fiscal Year Ended June 30, 2018

Revenues:	<u>General Fund</u>
Apportionment	\$ 1,322,443
Filing fees	123,444
Investment income	<u>19,980</u>
Total revenues	<u>1,465,867</u>
Expenditures:	
Current:	
General government:	
Salaries and benefits	1,054,873
Services and supplies	231,087
Professional fees	120,641
Capital outlay	<u>4,292</u>
Total expenditures	<u>1,410,893</u>
Excess (deficiency) of revenues over (under) expenditures	<u>54,974</u>
Net change in fund balances	54,974
Fund balances at beginning of year	<u>1,550,129</u>
Fund balances at end of year	<u>\$ 1,605,103</u>

See accompanying notes to the basic financial statements

LOS ANGELES LOCAL AGENCY FORMATION COMMISSION
Governmental Funds
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances
to the Statement of Activities
For the Fiscal Year Ended June 30, 2018

Net changes in fund balances - total governmental funds	\$ 54,974
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Amounts reported for governmental activities in the Statement of Activities are different because:

Capital Related Items

When capital assets that are to be used in governmental activities are purchased or constructed, the resources expended for those assets are reported as expenditures in governmental funds. However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current period.

Capital expenditures	4,292
Depreciation expense	(3,003)

Long-Term Liability Transactions

Some expenses reported in the Statement of Activities do not require the use of current financial resources. Therefore, these expenses are not reported as expenditures in governmental funds. Repayment of debt service is reported as an expenditure in governmental funds and, thus, has the effect of reducing fund balances because current financial resources have been used. For the Commission as a whole, however, the principal payments reduce the liabilities in the Statement of Net Position and do not result in an expense in the Statement of Activities.

Net change in net pension liability	22,353
Net change in net OPEB obligation	149,000
Net change in deferred rent obligation	7,102
Net change in compensated absences	<u>(28,199)</u>
 Change in net position of governmental activities	 <u>\$ 206,519</u>

See accompanying notes to the basic financial statements

LOCAL AGENCY FORMATION COMMISSION
FOR THE COUNTY OF LOS ANGELES

Notes to Financial Statements

For the Fiscal Year Ended June 30, 2018

1) Summary of Significant Accounting Policies

a. Description of the Reporting Entity

The Local Agency Formation Commission for the County of Los Angeles (the "Commission") was established by state law, "The Knox-Nisbet Act of 1963", to discourage urban sprawl and encourage the orderly formation and development of local government agencies. The Commission is responsible for coordinating logical and timely changes in local governmental boundaries, including annexations and detachments of territory, incorporation of cities, formation of special districts as well as consolidations, mergers, and dissolutions of districts, among others.

The Commission is governed by Commissioners composed of nine regular members: two members from the County Board of Supervisors, two city representatives, one City of Los Angeles representative, two special district representatives and two public members, one of which represents the San Fernando Valley Statistical area. Since implementation of the Cortese-Knox-Hertzberg Local Government Reorganization Act in 2001, the Commission has operated as a legally separate and independent entity from the County government. This means it can incur debt, set and modify its own budget and fees, enter into contracts, and sue and be sued in its own name.

The accompanying financial statements reflect the financial activities of the Commission. The Commission has no component units.

b. Basis of Accounting and Measurement Focus

The *basic financial statements* of the Commission are composed of the following:

- (a) Government-wide financial statements
- (b) Fund financial statements
- (c) Notes to the basic financial statements

Government-wide Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the activities of the Commission.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a function or segment. Program revenues include charges for services that are restricted to meeting the operational or capital requirements of a particular function or segment. Assessments, investment income, and other items not properly included among program revenues are reported instead as general revenues.

LOCAL AGENCY FORMATION COMMISSION
FOR THE COUNTY OF LOS ANGELES

Notes to Financial Statements

(Continued)

1) Summary of Significant Accounting Policies, (Continued)

Government-wide financial statements are presented using the *economic resources measurement focus* and the *accrual basis of accounting*. Under the economic resources measurement focus, all (both current and long-term) economic resources and obligations of the reporting government are reported in the government-wide financial statements. *Basis of accounting* refers to when revenues and expenses are recognized in the accounts and reported in the financial statements. Under the *accrual basis of accounting*, revenues, expenses, gains, losses, assets and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place. Revenues, expenses, gains, losses, assets and liabilities resulting from nonexchange transactions are recognized in accordance with the requirements of GASB Statement No. 33.

Amounts paid to acquire capital assets are capitalized as assets in the government-wide financial statements, rather than reported as expenditures. Proceeds of long-term debt are recorded as a liability in the government-wide financial statements, rather than as other financing sources. Amounts paid to reduce long-term indebtedness of the reporting government are reported as a reduction of the related liability, rather than as expenditures.

Fund Financial Statements

In the fund financial statements, governmental funds are presented using the *modified accrual basis of accounting*. Revenues are recognized when they become *measurable* and *available* as net current assets. *Measurable* means that the amounts can be estimated or otherwise determined. *Available* means that the amounts were collected during the reporting period or soon enough thereafter to be available to finance the expenditures accrued for the reporting period. The Commission uses an availability period of 60 days for all revenues.

Charges for services and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period to the extent normally collected within the availability period. Other revenue items are considered to be measurable and available where cash is received from the government.

In the fund financial statements, governmental funds are presented using the *current financial resources measurement focus*. This means that only current assets and current liabilities are generally included on their balance sheets. The reported fund balance (net current assets) is considered to be a measure of "available spendable resources." Governmental fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Accordingly, they are said to present a summary of sources and uses of "available spendable resources" during a period.

Due to the nature of their spending measurement focus, expenditure recognition for governmental fund types excludes amounts represented by noncurrent liabilities. Since they do not affect net current position, such long-term amounts are not recognized as governmental fund type expenditures or fund liabilities.

LOCAL AGENCY FORMATION COMMISSION
FOR THE COUNTY OF LOS ANGELES

Notes to Financial Statements

(Continued)

1) Summary of Significant Accounting Policies, (Continued)

Amounts expended to acquire capital assets are recorded as *expenditures* in the year that resources were expended, rather than as fund assets. The proceeds of long-term debt are recorded as *other financing sources* rather than as a fund liability. Amounts paid to reduce long-term indebtedness are reported as fund expenditures.

Governmental Fund Balances

Fund balances are reported in the fund statements in the following classifications:

Nonspendable Fund Balance

Nonspendable Fund Balance – this includes amounts that cannot be spent because they are either not spendable in form (such as inventory) or legally or contractually required to be maintained intact (such as endowments).

Spendable Fund Balance

Restricted Fund Balance – this includes amounts that can be spent only for specific purposes stipulated by constitution, external resource providers, or through enabling legislation. If the Commission action limiting the use of funds is included in the same action (legislation) that created (enables) the funding source, then it is restricted.

Committed Fund Balance – this includes amounts that can be used only for the specific purposes determined by a formal action of the Commission. It includes legislation (Commission action) that can only be overturned by new legislation requiring the same type of voting consensus that created the original action. Therefore, if the Commission action limiting the use of the funds is separate from the action (legislation) that created (enables) the funding source, then it is committed, not restricted. The Commission considers a resolution, to constitute a formal action of the Board of Commissioners for the purposes of establishing committed fund balance.

Assigned Fund Balance – this includes amounts that are designated or expressed by the Commission but does not require a formal action like a resolution or ordinance. The Commission may delegate the ability of an employee or committee to assign uses of specific funds, for specific purposes. Such delegation of authority has not yet been granted.

Unassigned Fund Balance – this includes the remaining spendable amounts which are not included in one of the other classifications.

Net Position Flow Assumption – Sometimes the government will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted – net position and unrestricted – net position in the government-wide financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the government's policy to consider restricted – net position to have been depleted before unrestricted – net position is applied.

LOCAL AGENCY FORMATION COMMISSION
FOR THE COUNTY OF LOS ANGELES

Notes to Financial Statements

(Continued)

1) Summary of Significant Accounting Policies, (Continued)

Fund Balance Flow Assumption – Sometimes the government will fund outlays for a particular purpose from both restricted and unrestricted resources (the total of committed, assigned, and unassigned fund balance). In order to calculate the amounts to report as restricted, committed, assigned and unassigned fund balance in the governmental fund financial statements flow assumption must be made about the order in which the resources are considered to be applied. It is the government's policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Further, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

Separate financial statements are provided for governmental funds. Major individual governmental funds are reported as a separate column in the fund financial statements.

The Commission reports the following major governmental fund:

The General Fund is used to account for resources traditionally associated with the organization, which are not required legally or by sound financial management to be accounted for in another fund.

c. Cash and Investments

For purposes of the statement of cash flows, the Commission considers all highly liquid investments with maturities of three months or less when purchased to be cash equivalents.

Investments are reported in the accompanying balance sheet at fair value, except for certain certificates of deposit and investment contracts that are reported at cost because they are not transferable, and they have terms that are not affected by changes in market interest rates. Changes in fair value that occur during a fiscal year are recognized as investment income reported for that fiscal year. Investment income includes interest earnings, changes in fair value, and any gains or losses realized upon the liquidation, maturity, or sale of investments.

d. Fair Value Measurements

Certain assets and liabilities are required to be reported at fair value. The fair value framework provides a hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements) and the lowest priority to unobservable inputs (Level 3 measurements). The three levels of fair value hierarchy are described as follows:

Level 1 - Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets.

LOCAL AGENCY FORMATION COMMISSION
FOR THE COUNTY OF LOS ANGELES

Notes to Financial Statements

(Continued)

1) Summary of Significant Accounting Policies, (Continued)

Level 2 - Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly and fair value is determined through the use of models or other valuation methodologies including:

- Quoted prices for similar assets or liabilities in active markets;
- Quoted prices for identical or similar assets or liabilities in markets that are inactive;
- Inputs other than quoted prices that are observable for the asset or liability;
- Inputs that are derived principally from or corroborated by observable market data by correlation or other means.

Level 3 - Inputs to the valuation methodology are unobservable and significant to the fair value measurement. These unobservable inputs reflect the Commission's own assumptions about the inputs market participants would use in pricing the asset or liability (including assumptions about risk). These unobservable inputs are developed based on the best information available in the circumstances and may include the Commission's own data.

e. Capital Assets

Capital assets are recorded at cost for purchases in excess of \$1,000. Capital assets used in operations are depreciated over their estimated useful lives using the straight-line method in the government-wide financial statements. Depreciation is charged as an expense against operations and accumulated depreciation is reported on the respective balance sheet. Estimated useful lives of the assets are as follows:

Office equipment	3 - 5 years
Furniture and fixtures	3 - 5 years
Tenant improvements	10 years

f. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The Commission reports deferred outflows related to the pension liability resulting from actuarial calculations and pension and OPEB contributions made subsequent to the measurement date.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The Commission reports deferred inflows related to the pension and OPEB liability resulting from actuarial calculations.

LOCAL AGENCY FORMATION COMMISSION
FOR THE COUNTY OF LOS ANGELES

Notes to Financial Statements

(Continued)

1) Summary of Significant Accounting Policies, (Continued)

g. Deferred Rent Obligation

The Commission's policy is to average any defined rental escalations or rent concessions over the term of the related lease in order to provide a level recognition of rent expense. The Commission's total accrued rent obligation was \$44,612 at June 30, 2018.

h. Compensated Absences

Permanent Los Angeles LAFCO employees earn from approximately 5 to 16 vacation days a year and approximately 5 to 10 sick days a year, depending on their length of employment. Upon termination or retirement, permanent employees are entitled to receive compensation at their current base salary for all unused vacation leave and 50% of unused sick leave, up to the maximum hours specified in individual employment contracts.

i. Pensions

For purposes of measuring the net pension liability and deferred outflows/inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Commission's Los Angeles County Employees Retirement Association (LACERA) plan (Plan) and additions to/deductions from the Plan's fiduciary net position have been determined on the same basis as they are reported by LACERA. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value. LACERA audited financial statements are publicly available reports that can be obtained at LACERA's website under Forms and Publications.

GASB 68 requires that the reported results must pertain to liability and asset information within certain defined timeframes. For this report, the following timeframes are used:

Valuation Date (VD)	June 30, 2016
Measurement Date (MD)	June 30, 2017
Measurement Period (MP)	July 1, 2016 to June 30, 2017

j. Other Post-Employment Benefits (OPEB)

For purposes of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of LAFCO's plan (Plan) additions to/deductions from the OPEB Plan's fiduciary net position have been determined by an independent actuary. For this purpose, benefit payments are recognized when currently due and payable in accordance with the benefit terms. Investments are reported at fair value.

LOCAL AGENCY FORMATION COMMISSION
FOR THE COUNTY OF LOS ANGELES

Notes to Financial Statements

(Continued)

1) Summary of Significant Accounting Policies, (Continued)

Generally accepted accounting principles require that the reported results must pertain to liability and fiduciary net position information within certain defined timeframes. For this report, the following timeframes are used:

Valuation Date (VD)	July 1, 2016
Measurement Date (MD)	June 30, 2017
Measurement Period (MP)	July 1, 2016 to June 30, 2017

k. Use of Estimates

The preparation of financial statements in accordance with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that effect certain reported amounts and disclosures. Accordingly, actual results could differ from the estimates.

l. Prior Year Data

Selected information regarding the prior year has been included in the accompanying financial statements. This information has been included for comparison purposes only and does not represent a complete presentation in accordance with generally accepted accounting principles. Accordingly, such information should be read in conjunction with the Commission's prior year financial statements, from which this selected financial data was derived. Certain minor reclassifications of prior year data have been made in order to enhance their comparability with current year figures.

2) Cash and Investments

Cash and investments as of June 30, 2018, consist of the following:

Demand deposits	\$ 121,845
Cash held by the County of Los Angeles	<u>1,496,533</u>
Total	<u>\$ 1,618,378</u>

Investments Authorized by California Government Code and the Commission's Investment Policy

The table below identifies the investment types that are authorized for the Commission by the California Government Code Section 53601. The table also identifies certain provisions of the California Government Code that address interest rate risk, credit risk, and concentration of credit risk.

LOCAL AGENCY FORMATION COMMISSION
FOR THE COUNTY OF LOS ANGELES

Notes to Financial Statements

(Continued)

2) Cash and Investments, (Continued)

<u>Type of Investment</u>	<u>Maximum Maturity</u>	<u>Maximum Percentage of Portfolio</u>	<u>Maximum Investment in One Issuer</u>
U.S. Treasury securities	5 years	100%	none
Federal agency securities	5 years	100%	none
Bankers' acceptances	180 days	40%	30%
Commercial paper	180 days	25%	10%
Negotiable CDs	5 years	30%	none
Repurchase agreements	90 days	50%	none
Corporate bonds	5 years	30%	none
Mutual funds	n/a	15%	10%
Local Agency Investment Fund (LAIF)	n/a	none	100%

Each of the maximums included in the table above are based upon state law requirements or investment policy requirements whichever is more restrictive.

Disclosures Relating to Interest Rate Risk

Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. As of June 30, 2018, the Commission's funds are held as short-term deposits in the Los Angeles County Treasury Pool.

Disclosures Relating to Credit Risk

Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The Los Angeles County Treasury Pool is not rated.

Disclosures Relating to Custodial Credit Risk

Custodial credit risk is the risk that the Commission will not be able to (a) recover deposits if the depository financial institution fails, or (b) recover the value of investments or collateral securities that are in the possession of an outside party if the counterparty to the investment or deposit transaction fails.

Fair Value Measurement

The Los Angeles County Treasury Pool is a pooled investment fund program governed by the Los Angeles County Board of Supervisors and is administered by the County Treasurer. Investments in the pool are highly liquid as deposits and withdrawals can be made at any time without penalty. The Commission's fair value of its share in the pool is the same value of the pool shares, which amounted to \$1,496,533 as of June 30, 2018. This investment is not required to be categorized within the fair value hierarchy.

LOCAL AGENCY FORMATION COMMISSION
FOR THE COUNTY OF LOS ANGELES

Notes to Financial Statements

(Continued)

3) Capital Assets

Capital asset activity for the year ended June 30, 2018 was as follows:

	Balance at July 1, 2017	Additions	Deletions	Balance at June 30, 2018
Capital assets:				
Office equipment	\$ 52,421	4,292	(44,015)	12,698
Furniture and fixtures	65,957	-	(65,957)	-
Tenant improvements	11,328	-	-	11,328
Total capital assets	<u>129,706</u>	<u>4,292</u>	<u>(109,972)</u>	<u>24,026</u>
Less accumulated depreciation for:				
Office equipment	(50,677)	(1,870)	44,015	(8,532)
Furniture and fixtures	(65,957)	-	65,957	-
Tenant improvements	(6,491)	(1,133)	-	(7,624)
Total accumulated depreciation	<u>(123,125)</u>	<u>(3,003)</u>	<u>109,972</u>	<u>(16,156)</u>
Total capital assets, net	<u>\$ 6,581</u>	<u>1,289</u>	<u>-</u>	<u>7,870</u>

4) Compensated Absences Payable

Compensated absences payable activity for the year ended June 30, 2018, was as follows:

Compensated absences payable at beginning of year	\$ 60,019
Compensated absences payable earned	54,626
Compensated absences payable used	<u>(26,427)</u>
Compensated absences payable at end of year	<u>\$ 88,218</u>

Compensated absences expected to be paid within one year is \$43,668 at June 30, 2018.

LOCAL AGENCY FORMATION COMMISSION
FOR THE COUNTY OF LOS ANGELES

Notes to Financial Statements

(Continued)

5) Pension Plan

a. General Information about the Pension Plan

Plan Description

The Los Angeles County Employees Retirement Association (LACERA) was established under the County Employees Retirement Law of 1937. LACERA operates as a cost-sharing, multi-employer defined benefit pension plan (the Plan) and provides benefits to employees of the County of Los Angeles as well as four other entities, including LAFCO that are not part of the County's reporting entity. Benefits are authorized in accordance with the County Employees Retirement Law, the by-laws and procedures adopted by LACERA's Boards of Retirement and Investments and County Board of Supervisors' resolutions.

Benefits Provided

LACERA provides retirement, disability, death benefits and cost of living adjustments to eligible employees. Eligibility to participate in the retirement plan is determined by having completed thirty days of credited service. The retirement benefits within the plan are tiered based on the date of LACERA membership.

The Plan's provisions and benefits in effect at June 30, 2018, are summarized as follows:

	General		
	If elected, on or after January 4, 1982		
Hire date	Prior to January 1, 2013	and before November 28, 2012	On or After January 1, 2013
Plan name	Plan D	Plan E	Plan G
Benefit vesting schedule	5 years of service	10 years of service	5 years of service
Benefit payments	monthly for life	monthly for life	monthly for life
Retirement age	50-70	55-70	52 - 67
Monthly benefits, as a % of eligible compensation	1.18% - 2.43%	0.75% - 2.0%	1.0%- 2.5%
Required employee contribution rates (1)	4.83% - 10.94%	0%	7.63%
Required employer contribution rates	16.19%	17.49%	16.07%

(1) Based on age at entry into the Plan

LOCAL AGENCY FORMATION COMMISSION
FOR THE COUNTY OF LOS ANGELES

Notes to Financial Statements

(Continued)

5) Pension Plan, (Continued)

Contributions

Section 20814(c) of the California Public Employees' Retirement Law requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. Funding contributions for the Plan is determined annually on an actuarial basis as of June 30. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The Commission is required to contribute the difference between the actuarially determined rate and the contribution rate of employees.

b. Pension Liabilities, Pension Expenses and Deferred Outflows/Inflows of Resources Related to Pensions

The Commission's net pension liability for the Plan is measured as the proportionate share of the net pension liability. The net pension liability of the Plan is measured as of June 30, 2017, and the total pension liability for the Plan used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2016. The Commission's proportionate share of the net pension liability was based on a projection of the Commission's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. The following table shows the Commission's proportionate share of the net pension liability over the measurement period:

	<u>Total Pension Liability</u>
Balance at: 12/31/2016	\$806,000
Balance at: 12/31/2017	701,000
Net change during 2017	(105,000)

The Commission's proportionate share of the net pension liability for the Plan as of June 30, 2016 and 2017 was as follows:

	<u>General</u>
Proportion – June 30, 2016	0.0076%
Proportion – June 30, 2017	0.0062%
Change – Increase (Decrease)	(0.0014)%

LOCAL AGENCY FORMATION COMMISSION
FOR THE COUNTY OF LOS ANGELES

Notes to Financial Statements

(Continued)

5) Pension Plan, (Continued)

For the year ended June 30, 2018, the Commission recognized pension expense of \$83,592. At June 30, 2018, the Commission reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Pension contributions subsequent to Measurement date	\$ 106,432	-
Differences between actual and expected experience	-	(52,000)
Change in assumptions	167,000	-
Change in employer's proportion and differences between the employer's contributions and the employer's proportionate share of contributions	119,000	(214,000)
Net differences between projected and actual earnings on plan investments	2,000	-
Total	<u>\$ 394,432</u>	<u>(266,000)</u>

The deferred outflows of resources related to contributions subsequent to the measurement date of \$106,432 will be recognized as a reduction of the net pension liability in the year ending June 30, 2019. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as pension expense as follows:

<u>Year Ending June 30</u>	<u>Amount</u>
2019	\$ 224
2020	8,922
2021	5,181
2022	(3,153)
2023	2,689
Thereafter	8,137

LOCAL AGENCY FORMATION COMMISSION
FOR THE COUNTY OF LOS ANGELES

Notes to Financial Statements

(Continued)

5) Pension Plan, (Continued)

Actuarial Assumptions

The total pension liabilities in the June 30, 2016 actuarial valuations were determined using the following actuarial assumptions:

Valuation Date	June 30, 2016
Measurement Date	June 30, 2017
Actuarial Cost Method	Individual Entry Age Normal
Actuarial Assumptions:	
Discount Rate	
7.38%	
Investment Rate of Return	7.25%
Inflation	
2.75%	
Cost of Living Adjustments (1)	
Mortality (2)	

- (1) As noted in the June 30, 2018 actuarial valuation, with one modification: STAR COLA benefits are assumed to be substantively automatic at the 80% purchasing power level until the STAR reserve is projected to be insufficient to pay further STAR benefits.
- (2) Various rates based on RP-2014 mortality tables and using MP-2014 Ultimate Projection Scale. See June 30, 2016 actuarial valuation for details.

Discount Rate

The best estimate range for the long-term expected rate of return was determined by adding expected inflation to expected long-term real returns and reflecting expected volatility and correlating. The actuary's December 2016 investigation of experience analysis was used to develop the 7.38% assumption used for the current reporting date. discount rate used to measure the total pension liability as of June 30, 2016, was 7.38%. This is equal to the 7.25% long-term investment rate of return assumption adopted by the Board (net of investment and administrative expenses), plus 0.13% assumed administrative expenses.

The plan's fiduciary net position was projected to be available to make all projected future benefit payments to current active and inactive members. Therefore, the discount rate for calculating the total pension liability is equal to the long-term expected rate of return, gross of administrative expenses.

The long-term expected rate of return on pension plan investments was determined using a building-block approach in which best-estimate ranges of expected future real rates of returns (expected return, net of investment expenses and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding inflation. The target allocation and best estimates of the geometric real rates of return for each major asset class are summarized in the

LOCAL AGENCY FORMATION COMMISSION
FOR THE COUNTY OF LOS ANGELES

Notes to Financial Statements

(Continued)

5) Pension Plan, (Continued)

following table. The asset class return assumptions are presented on a real basis, after the effects of inflation, and all assumptions incorporate a base inflation rate assumption of 2.75 percent.

<u>Asset Class</u>	<u>Target Allocation</u>	2017 Weighted-average Long- term Expected <u>Real Rate of Return</u>
Global Equity	41.40%	5.70%
Fixed Income	27.80%	2.60%
Real Estate	11.00%	4.60%
Private Equity	10.00%	6.90%
Commodities	2.80%	1.60%
Hedge Funds	5.00%	3.10%
Other Opportunities	0.00%	4.50%
Cash	2.00%	-0.20%
Total	<u>100.00%</u>	

Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following presents the Commission's proportionate share of the net pension liability for the Plan, calculated using the discount rate for the Plan, as well as what the Commission's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	1% Decrease 6.38%	Current Discount Rate 7.38%	1% Increase 7.38%
Net Pension Liability	\$ 1,240,000	\$ 701,000	\$ 256,000

Pension Plan Fiduciary Net Position

Detailed information about each pension plan's fiduciary net position is available in the separately issued LACERA financial reports.

LOCAL AGENCY FORMATION COMMISSION
FOR THE COUNTY OF LOS ANGELES

Notes to Financial Statements

(Continued)

6) Other Post-Employment Benefits Plan

a. Plan Description

The Commission provides a defined benefit healthcare plan to retirees in accordance with the benefits provided by the Los Angeles County Retirement Association. Spouses are also covered throughout their lives. The Commission pays 4% of the annual premiums for each year of service of the retiree. The retiree is responsible for payment of the remaining premiums. Retirees must have worked a minimum of 10 years with the Commission in order to be eligible for these benefits.

b. Employees Covered

The following employee statistics as of June 30, 2016 were used in the actuarial valuation:

Active employees	6
Inactive – receiving benefits	3
Inactive – not receiving benefits	<u>2</u>
Total participants	<u>11</u>

c. Contributions

As of the Plan's measurement date, July 1, 2017, the Commission had not established a trust account or equivalent that contains an irrevocable transfer of assets dedicated to providing benefits to retirees in accordance with the terms of the plan and that are legally protected from creditors. During the fiscal year ended June 30, 2018, the Commission opened a trust account with CERBT and made a \$200,000 contribution to that trust.

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about rates of employee turnover, retirement, mortality, as well as economic assumptions regarding claim costs per retiree, healthcare inflation and interest rates. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future.

d. Actuarial Methods and Assumptions Used to Determine Total Pension Liability

The June 30, 2017 OPEB liabilities were based on the following actuarial methods and assumptions:

LOCAL AGENCY FORMATION COMMISSION
FOR THE COUNTY OF LOS ANGELES

Notes to Financial Statements

(Continued)

6) Other Post-Employment Benefits Plan, (Continued)

Valuation Date	June 30, 2016
Measurement Date	June 30, 2017
Actuarial Cost Method	Entry Age Normal
Actuarial Assumptions:	
Discount Rate	4.69%
Inflation	2.75%
General Wage Increases, including	
Inflation	3.25%
Mortality	Refer to pages A-4 and A-5 of the July 1, 2016 OPEB Valuation Report

e. Discount Rate

Discount Rate	4.69%
Long-term expected rate of return, net of investment expenses	2.75%
20 Year Tax-Exempt Municipal Bond Yield	3.58%

The plan's fiduciary net position was not projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the discount rate for calculating the total OPEB liability is equal to the single equivalent rate that results in the same actuarial present value as the long-term expected rate of return applied to benefit payments, to the extent that the plan's fiduciary net positions is projected to be sufficient to make projected benefit payments, and the municipal bond rate applied to benefit payments, to the extent that the plan's fiduciary net position is not projected to be sufficient. The asset class return assumptions are presented as follows:

Asset Class	Target Allocation	Expected Geometric Nominal Return (30 years)	Expected Geometric Real Return (30 years)
Cash	11.20%	3.05%	0.31%
Short-term U.S. Bonds	7.28%	3.90%	1.14%
U.S. Equity	44.02%	6.44%	3.61%
Foreign Developed Equity	18.75%	6.87%	4.02%
Emerging Markets Equity	18.75%	7.68%	4.82%
Total	100%	6.66%	3.81%

LOCAL AGENCY FORMATION COMMISSION
FOR THE COUNTY OF LOS ANGELES

Notes to Financial Statements

(Continued)

6) Other Post-Employment Benefits Plan, (Continued)

f. Allocation of Net OPEB Liability and OPEB Expense to Individual Employers

The following table shows the Commission's proportionate share of the net OPEB liability over the measurement period:

	<u>Total OPEB Liability</u>
Balance at: 6/30/2016	\$957,000
Balance at: 6/30/2017	940,000
Net change	(17,000)

The Commission's net OPEB liability for the plan is measured as the proportionate share of the net OPEB liability. The net OPEB liability of the plan is measured as of June 30, 2017, and the total OPEB liability for the plan used to calculate the net OPEB liability was determined by an actuarial valuation of June 30, 2016. The Commission's proportion of the net OPEB liability was based on a projection of the Commission's long-term share of contributions to the OPEB plans relative to the projected contributions of all participating employers, actuarially determined. The Commission's proportionate share of the net OPEB liability for the plan as of June 30, 2016 and 2017 was as follows:

Proportion – 6/30/2016	0.00527%
Proportion – 6/30/2017	0.00521%
Change – Increase (Decrease)	(0.00006%)

g. Sensitivity of the Net OPEB Liability to Changes in the Discount Rate

The following presents the net OPEB liability of the Plan as of the Measurement Date, calculated using the discount rate of 4.69 percent, as well as what the net OPEB liability would be if it were calculated using a discount rate that is 1 percentage-point lower (3.69 percent) or 1 percentage-point higher (5.69 percent) than the current rate:

	Discount Rate – 1% (3.69%)	Current Discount Rate (4.69%)	Discount Rate + 1% (5.69%)
Commission's proportionate share of the Net OPEB Liability	\$1,134,000	\$940,000	\$788,000

LOCAL AGENCY FORMATION COMMISSION
FOR THE COUNTY OF LOS ANGELES

Notes to Financial Statements

(Continued)

6) Other Post-Employment Benefits Plan, (Continued)

The following presents the net OPEB liability of the Plan as of the Measurement Date, calculated using the changes in the healthcare cost trend rate of 4.50 percent, as well as what the net OPEB liability would be if it were calculated using the healthcare cost trend rate that is 1 percentage-point lower (3.50 percent) or 1 percentage-point higher (5.50 percent) than the current rate:

	Discount Rate – 1% (3.50%)	Current Healthcare Cost Trend Rate (4.50%)	Discount Rate + 1% (5.50%)
Commission's proportionate share of the Net OPEB Liability	\$1,180,000	\$940,000	\$760,000

h. Subsequent Events

There are no subsequent events.

i. Amortization of Deferred Outflows and Deferred Inflows of Resources

Gains and losses related to changes in total OPEB liability and fiduciary net position are recognized in OPEB expense systematically over time.

Amount are first amortized in OPEB expense for the year the gain or loss occurs. The remaining amounts are categorized as deferred inflows and deferred outflows to be recognized in future OPEB expense.

The amortization period differs depending on the source of the gain or loss:

Net difference between projected
and actual earnings on OPEB plan
investments

5 year straight-line amortization

All other amounts

Straight-line amortization over the
expected average remaining service
lifetime (EARSLS)

j. OPEB Expense and Deferred Outflows/Inflows of Resources Related to OPEB

For the year ended June 30, 2018, the Commission recognized expense of \$74,000 for the OPEB Plan. At June 30, 2018, the Authority reported deferred outflows of resources and deferred inflows of resources related to the OPEB plan as follows:

LOCAL AGENCY FORMATION COMMISSION
FOR THE COUNTY OF LOS ANGELES

Notes to Financial Statements

(Continued)

6) Other Post-Employment Benefits Plan, (Continued)

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
OPEB contributions subsequent to the measurement date	\$223,000	-
Changes in assumptions	-	56,000
Differences between expected and actual experience	-	-
Changes in proportion	-	10,000
Net difference between projected and actual earnings on OPEB plan investments	-	<u>2,000</u>
Totals	<u>\$223,000</u>	<u>68,000</u>

The Commission reported \$223,000 as deferred outflows of resources related to contributions subsequent to the measurement date that will be recognized as a reduction of the net OPEB liability in the year ended June 30, 2019. Deferred outflows related to contributions subsequent to the measurement date and other amounts reported as deferred outflows or inflows of resources related to OPEB will be recognized as OPEB expense as follows:

<u>Measurement period Ended June 30:</u>	<u>Deferred Outflows/(Inflows) of Resources</u>
2018	\$(8,000)
2019	(8,000)
2020	(8,000)
2021	(8,000)
2022	(8,000)
Thereafter	(28,000)

7) Commitments

The Commission has entered into office space and equipment leases under long-term lease agreements expiring through November 2021. Future minimum rental payment under non-cancelable leases are as follows:

LOCAL AGENCY FORMATION COMMISSION
FOR THE COUNTY OF LOS ANGELES

Notes to Financial Statements

(Continued)

7) Commitments, (Continued)

Year Ended June 30	Amount
2019	\$ 91,980
2020	94,739
2021	97,582
2022	41,158
Total	<u>\$ 325,459</u>

Total rent expense for the year ended June 30, 2018 amounted to \$99,317.

8) Restatement of Beginning Net Position

As a result of the implementation of GASB Statement No. 75, the beginning net position was restated with a reduction of \$414,568. Prior year financial information was not restated because the necessary actuarial information was not available.

Net position as of June 30, 2017, as previously reported	\$ 330,624
Change in accounting principle: GASB 75 adjustment	<u>(414,568)</u>
Net position as of June 30, 2017, as restated	\$ <u>(83,944)</u>

REQUIRED SUPPLEMENTARY INFORMATION

LOCAL AGENCY FORMATION COMMISSION
FOR THE COUNTY OF LOS ANGELES
Schedule of Proportionate Share of the Net Pension Liability
Last Ten Fiscal Years *

	Measurement Date			
	June 30, 2017	June 30, 2016	June 30, 2015	June 30, 2014
Proportion of the Collective Net Pension Liability	0.00621%	0.00775%	0.00907%	0.00800%
Proportionate Share of the Collective Net Pension Liability	\$701,000	\$806,000	\$703,000	\$580,000
Covered Payroll	\$507,467	\$564,082	\$594,657	\$575,750
Proportionate Share of the Collective Net Pension Liability as percentage of covered payroll	138.14%	142.89%	118.22%	100.74%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	82.37%	81.75%	86.30%	86.80%

Notes to Schedule:

Benefit Changes – There were no changes in benefits

Changes in Assumptions – For the measurement period ended June 30, 2017, the discount rate was changed from 7.63% to 7.38%.

* Fiscal year 2015 was the 1st year of implementation, therefore only four years are shown.

LOCAL AGENCY FORMATION COMMISSION
FOR THE COUNTY OF LOS ANGELES
Schedule of Plan Contributions – Defined Benefit Pension Plan
Last Ten Fiscal Years *

	<u>Fiscal Year 2017-18</u>	<u>Fiscal Year 2016-17</u>	<u>Fiscal Year 2015-16</u>	<u>Fiscal Year 2014-15</u>
Actuarially Determined Contribution	\$ 106,432	\$ 84,079	\$ 106,091	\$ 116,988
Contributions in Relation to the Actuarially Determined Contribution	<u>(106,432)</u>	<u>(84,079)</u>	<u>(106,091)</u>	<u>(116,988)</u>
Contribution Deficiency (Excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered Payroll	\$ 597,839	\$ 507,467	\$ 564,082	\$ 594,657
Contributions as a Percentage of Covered Payroll	17.80%	14.98%	18.81%	19.67%

Notes to Schedule:

Fiscal Year End June 30, 2018

Valuation Date June 30, 2015

Methods and Assumptions Used to Determine Contribution Rates:

Actuarial Cost Method	Entry Age
Amortization Method	Level percentage of payroll
Remaining Amortization Period	30 years
Asset Valuation Method	5-year smoothed market
Inflation	2.75%
Investment Rate of Return	7.25%, net of pension plan investment expenses
Retirement Age	50-67 years
Mortality	Various rates based on RP-2014 mortality tables and using MP-2014 Ultimate Projection Scale. See June 30, 2016 actuarial valuation for details.

*Fiscal year 2015 was the 1st year of implementation, therefore only four years are shown.

LOCAL AGENCY FORMATION COMMISSION
FOR THE COUNTY OF LOS ANGELES
Schedule of Proportionate Share of the Net OPEB Liability
Last Ten Fiscal Years *

Measurement Date	<u>June 30, 2017</u>
Proportion of the Collective Net OPEB Liability	0.00521%
Proportionate Share of the Collective Net OPEB Liability	\$940,000
Covered-Employee Payroll	\$504,171
Proportionate Share of the Collective Net OPEB Liability as percentage of covered-employee payroll	186.44%
Plan Fiduciary Net Position as a Percentage of the Total OPEB Liability	0.00%

Notes to Schedule:

Benefit Changes – There were no changes in benefits

Changes in Assumptions – There were no changes in assumptions

* Fiscal year 2018 was the 1st year of implementation, therefore only one year is shown.

LOCAL AGENCY FORMATION COMMISSION
FOR THE COUNTY OF LOS ANGELES
Schedule of Plan Contributions – Defined Benefit OPEB Plan
Last Ten Fiscal Years *

	Fiscal Year 2017-18
Actuarially Determined Contribution	\$ 223,000
Contributions in Relation to the Actuarially Determined Contribution	<u>(223,000)</u>
Contribution Deficiency (Excess)	<u>\$ -</u>
Covered-Employee Payroll	\$ 594,840
Contributions as a Percentage of Covered-Employee Payroll	37.49%

Notes to Schedule:

Fiscal Year End June 30, 2018

Valuation Date June 30, 2016

Methods and Assumptions Used to Determine Contribution Rates:

Actuarial Cost Method	Entry Age Normal
Inflation	2.75%
Salary increases	3.25% per annum, in aggregate
Investment Rate of Return	6.66% long term rate
Discount Rate	4.69%
Mortality	RP-2014 Healthy Annuitant Mortality Tables for males multiplied by 105%
	RP-2014 Healthy Annuitant Mortality Tables for females

* - Fiscal year 2018 was the 1st year of implementation, therefore only two years are shown.

LOS ANGELES LOCAL AGENCY FORMATION COMMISSION
General Fund
Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual
For the Fiscal Year Ended June 30, 2018

	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Revenues:				
Apportionment	\$ 1,322,433	1,322,433	1,322,443	10
Filing fees	75,000	75,000	123,444	48,444
Charges for services	700	700	-	(700)
Investment income	12,000	12,000	19,980	7,980
Total revenues	<u>1,410,133</u>	<u>1,410,133</u>	<u>1,465,867</u>	<u>55,734</u>
Expenditures:				
Current:				
General government:				
Salaries and benefits	1,076,100	1,076,100	1,054,873	21,227
Services and supplies	254,800	254,800	231,087	23,713
Professional fees	141,000	141,000	120,641	20,359
Capital outlay	500	500	4,292	(3,792)
Total expenditures	<u>1,472,400</u>	<u>1,472,400</u>	<u>1,410,893</u>	<u>61,507</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(62,267)</u>	<u>(62,267)</u>	<u>54,974</u>	<u>117,241</u>
Net change in fund balances	(62,267)	(62,267)	54,974	117,241
Fund balances at beginning of year	<u>1,550,129</u>	<u>1,550,129</u>	<u>1,550,129</u>	<u>-</u>
Fund balances at end of year	<u>\$ 1,487,862</u>	<u>1,487,862</u>	<u>1,605,103</u>	<u>117,241</u>

See accompanying notes to the required supplementary information

LOCAL AGENCY FORMATION COMMISSION
FOR THE COUNTY OF LOS ANGELES

Notes to the Required Supplementary Information

For the Fiscal Year Ended June 30, 2018

1) Budgetary Reporting

The Commission adopted an annual budget prepared on the modified accrual basis for the General Fund, which is consistent with generally accepted accounting principles (GAAP). The adopted budget can be amended by the Commission to change both appropriations and estimated revenues as unforeseen circumstances come to management's attention. Increases and decreases in revenue and appropriations and transfers between funds require the Commission's approval. However, the Executive Officer may authorize changes within funds. Expenditures may not exceed total appropriations at the individual fund level. It is the practice of the management to review the budget with the Commission on a quarterly basis and, if necessary, recommend changes.

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

The Commission Members
Local Agency Formation Commission
for the County of Los Angeles
Pasadena, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the basic financial statements of the Local Agency Formation Commission for the County of Los Angeles (the Commission), as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the Commission's basic financial statements, and have issued our report thereon dated November 8, 2018.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Commission's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Commission's internal control. Accordingly, we do not express an opinion on the effectiveness of the Commission's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Commission's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Commission's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Commission's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Commission's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in cursive script, appearing to read "David L. Lee".

Irvine, California
November 8, 2018

Staff Report

December 12, 2018

Agenda Item No. 9.c.

Sphere of Influence Updates and Municipal Service Reviews

Under the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (the "Act"), commencing on January 1, 2008 and every five years thereafter, LAFCO's are required, as necessary, to review and update the sphere of influence ("SOI") for each city and special district within its purview (Government Code Section 56425(g)). In addition, LAFCOs are required to prepare Municipal Service Reviews ("MSRs") in order to prepare and update the SOIs (Government Code 56430(a)). As required by the Act, Los Angeles LAFCO has engaged in two prior rounds of MSR Reviews and is now recommending a new round of MSR Review, referenced herein as "MSR Round Three."

Background

Although the Act requires that LAFCOs regularly review and update SOIs for all cities, and to prepare MSRs, no State funding has been provided. As a result of this combination of substantially increased responsibilities, with no corresponding increase in state funding, all LAFCOs have struggled to address the requirements of the Act, utilizing a variety of approaches. Some LAFCOs undertake an MSR only when an SOI amendment is requested, and only then by requiring that the applicant, affected agency, or stakeholder pay for the costs of hiring a consultant to prepare the MSR. Some LAFCOs prepare cursory MSRs in order to meet the requirements of the Act. Most LAFCOs, including LA LAFCO, have taken a "hybrid" approach whereby existing SOIs are periodically reconfirmed, and MSRs for select agencies are prepared based upon issues encountered by particular cities or districts, or involving particular services (i.e., fire service or water service), or a particular region.

MSR Round One

For the initial effort to meet the statutory requirements, LA LAFCO embarked upon a substantial, multi-year effort to prepare an initial MSR and SOI Update for all 88 cities and 91 special districts. LAFCO hired outside consultants for most MSRs and SOI Updates (only one of about twenty documents was prepared entirely "in house" by LAFCO staff); this enabled LAFCO to comply with the 2008 deadline in the Act (this is now known as "MSR Round One"). LAFCO was assisted by a financial contribution from the Sanitation Districts of Los Angeles County, which paid for the cost of hiring an outside consultant for the MSRs which addressed the twenty-four sanitation districts. For the Santa Clara Region Water MSR, three water agencies in the Santa Clarita Valley (Castaic Lake Water Agency, Newhall County Water District, and Valencia Water Company) made financial contributions to finance the hiring of an outside consultant. Even with the contributions from outside parties, LAFCO was forced to increase assessments on cities and special districts, substantially, and over several years, to pay for the costs of preparing the original MSRs and SOI Updates.

MSR Round Two

Los Angeles LAFCO has since initiated an “MSR Round Two,” to meet the Act's requirement that SOIs are reviewed and updated as necessary every five years. The Commission has adopted a two-pronged approach: one, prepare MSRs for certain, designated cities and special districts, and adopt corresponding SOI Updates for those agencies; and two, re-confirm SOIs for all other cities and districts, including additional analysis relative to Disadvantaged Unincorporated Communities (“DUCs”) which became effective in the Act in 2012.

With respect to the first component, the commission has adopted MSRs and corresponding SOI Updates for five cities (Commerce, Compton, Cudahy, Gardena, and Santa Clarita); three water districts (Huntington Municipal Water District, Palmdale Water District, and Sativa County Water District); five cemetery districts (Antelope Valley (formerly Lancaster), Artesia, Downey, Little Lake, and Los Angeles Harbor (formerly Wilmington)); three recreation and park districts (Miraleste, Ridgecrest Rancho, and Westfield); and two community service districts (Bradbury Estates and Pasadena Glen). In total, LAFCO has adopted Round Two MSRs and SOI Updates for 5 cities and 13 special districts.

Staff's work on Round Two is incomplete. Staff is working to finalize MSRs for two cities (Maywood and Vernon), which it hopes to bring to the Commission for adoption in early 2019. Staff has also begun work on an MSR for the Point Dume CSD, but it has not completed the work due to delays associated with getting information from the district (a meeting with Point Dume CSD representatives scheduled for November was delayed to early 2019 due to impacts associated with the recent Woolsey Fire). Finally, staff intends to prepare MSRs and SOI Updates for the cities of Bell and South El Monte but has been unable to do so due to lack of financial resources, staff turnover, and competing demands such as the completed dissolution of the Huntington Municipal Water District and the proposed dissolution of the Sativa Los Angeles County Water District. In addition, staff has worked on the comprehensive efforts to annex four cities (Baldwin Park, La Cañada-Flintridge, Pasadena, and South Pasadena) into vector control districts, provide vector control service to the City of Vernon under an out-of-agency service agreement, and to annex all remaining “gaps” in urbanized, populated areas into vector control districts.

MSR Round Three

Staff recommends that LA LAFCO continue to work diligently to balance compliance with State law and the limited resources of local government, particularly as LAFCO's actions impact the assessments paid by the County, the cities, and the special districts. Staff is therefore recommending that MSR's be prepared for some, but not all, cities and special districts in MSR Round Three. Staff proposes a new “Round Three” of MSRs and SOI Updates, consistent with the approach taken in MSR Round Two, to start in January of 2019 and conclude by December

of 2023. Specifically, staff is proposing the following:

Prepare MSRs and SOI Updates “in house” utilizing LAFCO staff:

- City of Bell
- City of South El Monte
- Point Dume CSD
- City of Avalon
- Resource Conservation Districts (Antelope Valley and Santa Monica Mountains)
- Healthcare Districts (Beach Cities and Antelope Valley)

Prepare MSRs and SOI Updates utilizing outside consultants:

- Cities of Agoura Hills, Calabasas, Hidden Hills, and Westlake Village
- City of La Mirada and City of Whittier
- Santa Clarita Valley Water Agency
- Sanitation District No. 2 in the Gateway Region
- Sanitation Districts 18 and 21 in the East San Gabriel Valley.

Utilize the MSR prepared by San Bernardino LAFCO:

- Wrightwood Community Services District (“Wrightwood CSD”)

The logic behind these recommendations is based upon issues encountered by particular cities or districts, or involving particular services (i.e., fire service or water service), or a particular region as follows:

- City of Bell, City of South El Monte, and Point Dume Community Services District: These are “holdover” MSRs from Round Two.
- City of Avalon: Avalon is the only coastal city in Los Angeles County with an SOI extending out into the Pacific Ocean. An existing landfill is bisected by the city-county boundary. There is also an on-going issue associated with the continued provision of retail water service (currently provided by Southern California Edison).
- Resource Conservation Districts (“RCDs”): Staff would like the Commission to act to certify the boundary of the Resource Conservation District of the Santa Monica Mountain for the portion in Ventura County, and District representatives have approached LAFCO about several potential future annexations; LAFCO has had very little interaction with the Antelope Valley Resource Conservation District.

- Healthcare Districts (“HCDs”): The Legislature has adopted several recent laws concerning HCDs, and the State’s Little Hoover Commission recently raised concerns about the transparency of HCDs. The two HCDs in Los Angeles County provide different functions and services: the Antelope Valley Healthcare District operates a hospital, and the Beach Cities Health District offers other health and wellness services to the community it serves.
- Cities of Agoura Hills, Calabasas, Hidden Hills, and Westlake Village: The jurisdictional boundaries of three of these cities (Agoura Hills, Calabasas, and Westlake Village) abut large swaths of County unincorporated territory, yet all have Coterminous SOIs (the city boundary and the SOI boundary are the same). Further, the City of Hidden Hills SOI bisects a private, gated community (Mountain View Estates) and includes territory (Craftsman Corner) which constitutes the affected territory of a proposed, pending annexation to the City of Calabasas. LAFCO staff has received verbal commitments from Supervisor Sheila Kuehl, as well as representatives of the City of Agoura Hills and the City of Calabasas, to contribute (\$25,000 each) to offset the costs of hiring an outside consultant to prepare an MSR for these cities.
- City of La Mirada and City of Whittier: There is a large area within the SOIs of both cities. While neither city has made any recent efforts to annex any of this territory, representatives of each city have, historically, resisted LAFCO efforts to remove the area from the SOI of either city.
- Santa Clarita Valley Water Agency: In its approval of Application for Conditions No. 2018-01 to the Santa Clarita Valley Water Agency, the Commission imposed a condition requiring the preparation of a Municipal Service Review in 2018; the condition further required the applicant to pay for the cost of hiring a consultant to prepare the Draft MSR.
- County Sanitation Districts No. 2: This district encompasses 8 cities and unincorporated East Los Angeles. There are about a dozen separate geographical areas in the cities of Artesia, Bellflower, Cerritos, and Norwalk which are outside of the district’s SOI. An MSR could explore whether these territories should be added to the district’s SOI.
- County Sanitation Districts No. 18 and No. 21 of Los Angeles County: Given that there is a large area that is within the SOI for both Districts No. 18 and No. 21, an MSR could analyze whether the territory should only be in one of the two SOIs.

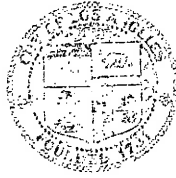
- Wrightwood Community Services District (“Wrightwood CSD”): Following approval by San Bernardino LAFCO and confirmation by the voters, Wrightwood CSD was established on July 1, 2017. The majority of the affected territory is in San Bernardino County, with a small portion in Los Angeles County (under the Act, San Bernardino LAFCO is the “principal county” for this agency). San Bernardino LAFCO adopted a “Coterminous SOI” for the portion in San Bernardino County on July 18, 2018; LA LAFCO adopted a “Coterminous SOI” for the portion in Los Angeles County on August 8, 2018.

In total, this work program would involve preparing MSRs and SOI Updates for 9 cities and 10 special districts in MSR Round Three, to be completed by the end of 2022. For the remaining cities and special districts, staff would agendize re-confirmation of SOIs (therefore complying with the “every five years, as necessary” requirement in Government Code Section 56425) at Commission meetings over the course of 2019. Staff notes that this work program is intended to be one that can be completed within the next five years, primarily using LAFCO staff and a limited use of consultants (and for Wrightwood CSD, utilizing the MSR prepared by San Bernardino LAFCO).

Recommended Action:

1. Direct staff to undertake Round Three Municipal Service Reviews, and to prepare MSRs for the cities of Agoura Hills, Calabasas, Hidden Hills, and Westlake Village (combined MSR); Avalon; La Mirada; South El Monte; and Whittier; as well as the following special districts: Antelope Valley Health Care District; Antelope Valley Resource Conservation District; Beach Cities Health District; Point Dume CSD; Resource Conservation District of the Santa Monica Mountains; Sanitation District No. 2 of Los Angeles County; Sanitation Districts 18 and 21 of Los Angeles County; Santa Clarita Valley Water Agency; and Wrightwood CSD;
2. Prepare resolutions to reconfirm the existing SOIs for all remaining cities and special districts in Los Angeles County; and
3. Provide the Commission with bi-annual updates on the progress of preparing and adopting MSRs through the completion of Round Three in 2022.

Item 11.a.



HERB J. WESSON, JR.
COUNCILMEMBER, 10TH DISTRICT
PRESIDENT, LOS ANGELES CITY COUNCIL

November 20, 2018

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Ms. Holly Wolcott, City Clerk
200 N. Spring Street, Room 360
Los Angeles, CA 90012
M.S. 160-1

Dear Ms. Wolcott:

As President of the Los Angeles City Council, I hereby appoint the Honorable David Ryu as an Alternate to the Los Angeles Local Agency Formation Commission.

Thank you for your assistance in this matter. Please let me know if you should have any questions.

Sincerely,


HERB J. WESSON, JR.
President, Los Angeles City Council
10th Council District

HJW:aw:slw

c: Mayor
All Councilmembers
Sharon Tso, Chief Legislative Analyst
Richard Llewellyn, City Administrative Officer
Paul Novak, Executive Officer
Los Angeles Local Agency Formation Commission

